


Casual Staff Working Consecutive Shifts

On occasion, casual staff will work consecutive shifts. Where the second shift has different penalty rates, StaffLink requires that a two minute break be entered into the roster, so that the system recognises there are two shifts and the different penalty rates can be paid.

If there are no differences in penalty rates between the shifts, you do not need to enter the two minute break in the roster.


Example 1:

Casual staff work two consecutive shifts on one day with no break between shifts and no difference in penalty rates on the shifts. Enter time of shifts with no break.

Name	October 2016
	12
 0181	A 07:00 - 15:00
	P 15:00 - 23:00

Example 2:

Casual staff work two consecutive shifts on one day with no break between shifts. Shift penalty change on second shift, enter two minute break between shifts on roster

Name	October 2016		
	10	11	12
 181			A 07:00 - 15:00
			P 15:02 - 23:02

Further information and support:

General Email: EHNSW-info.rostering@health.nsw.gov.au