

NSW Prevocational Training Term Description

A: ACCREDITED PREVOCATIONAL TRAINING PROVIDER NAME: Blacktown Mt. Druiitt Hospital

Training Term Based at

If not at above location, please give off site facility name and location:
Blacktown Hospital and Mt. Druiitt Hospital

Offsite Term?

Includes affiliated private hospitals, general practices, community-based medical services

Yes

No

If yes, Collaborative Agreement to be attached

B: TERM NAME:

RELIEF – BMDH

Overview of Unit or Service

All PGY 1s and PGY 2s do one relief term each clinical year.

During relief, PGY1 and PGY2 may be allocated to surgical, emergency or medical teams including gastroenterology, cardiology, geriatric medicine/rehabilitation, respiratory medicine, oncology, palliative care, neurology, renal, endocrinology, medical assessment unit, pediatrics, general surgery, and orthopaedics. The trainee will function as leave relief cover or to support work load.

PGY1 and PGY2s may be allocated to evening ward shifts at Blacktown or Mount Druiitt Hospitals. This roster is a five-day roster, commencing on Sunday through to Thursday evening. Duties will include reviewing new admissions to the medical or surgical wards, performing patient reviews as requested by the day teams or nursing staff, and performing patient care related clinical tasks. Trainees will perform urgent patient reviews and initiate treatment for acutely unwell patients under the supervision of the After hours Medical or Surgical Registrar at Blacktown Hospital or the ED Registrar at Mt. Druiitt Hospital. The will also attend deaths and prepare death documentation; assist with transfer of care documentation for interfacility transfers, and attend rapid response calls as a team member. Trainees are required to participate in clinical handover meetings at the start and end of shift.

PGY1 and PGY2s may also do nights during a relief term. In WSLHD nights are rostered 7 days on / 7 days off, all nights commence on Sunday. Therefore, the night roster is Sunday through to Saturday night. PGY1 and PGY2s may be rostered to nights at Blacktown hospital and only PGY2s may be rostered to nights at Mount Druiitt campus. Please also note that PGY1s are not rostered to night shifts during the relief term in Term 1. Duties for PGY1 and PGY2s allocated to the Night Shifts at Blacktown Hospital are similar to those of the trainees on evening ward shifts as discussed above.

The PGY2 only Night Relief trainee on the Mount Druiitt Campus will be required to cover new admissions to Medical Assessment Unit, review patients requiring clinical review, provide urgent treatment and/or refer to the designated ED Registrar covering wards for further assessment and treatment. Other responsibilities are similar to those above for evening or night cover. The trainee may assist as an extra JMO in the Emergency Department if Emergency workload is high and ward workload is very low – mainly to assist/support admitted patients remaining in Mount Druiitt Emergency and waiting for transfer to another facility. The ward area to be covered would include Medical Assessment Unit, Rehabilitation, Palliative Care Unit, General Surgery, Orthopaedics, Emergency and Paediatrics

Please refer to the *Medical After Hours Guides* and *Orientation to the Night Shift Guides* for both hospitals as distributed with term orientation materials for more details on after hour shift logistics

JMOs can make requests regarding their preference for relief, eg medical or surgical relief. However, how relief is allocated will be determined by what terms need to be relieved. All JMOs are expected to participate in the night roster with the caveat of night shifts at MDH being done only by PGY2 trainees.

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	<p>During a relief term JMOs will be required to provide leave relief cover at Blacktown Mount Druitt Hospital. JMOs should refer to the Term Description of the term that they are relieving for specific information about the term. It is expected that the JMO going on leave will provide the relieving JMO a written and verbal handover of all patients to be covered and term/department practices. If JMOs are relieving a term for 5 weeks or more they should have a term assessment completed by the Term Supervisor.</p> <p>Most of the annual leave of PGY1 is allocated in the relief term. PGY2s and above should take at least some of their leave during the relief term; however, they may take leave during other terms as negotiated with the Manager, Medical Workforce Unit.</p>
Term Duration (Weeks) <i>This is only required if term is less than 10 weeks long.</i>	10 – 11 weeks
HETI Term Identifier Number <i>HETI Assigned after accreditation decision</i>	009031
Date of Accreditation by HETI	18 August 2011

C: TERM CATEGORY	Medicine <input type="checkbox"/> Surgery <input type="checkbox"/> Emergency <input type="checkbox"/> Other <input checked="" type="checkbox"/> _____			
	<table border="1" style="width: 100%;"> <tr> <td style="width: 25%;">PGY1</td> <td style="width: 25%; text-align: center;"><input checked="" type="checkbox"/></td> <td style="width: 25%;">PGY2</td> <td style="width: 25%; text-align: center;"><input checked="" type="checkbox"/></td> </tr> </table> <p><i>Please note that a PGY2 ONLY accredited term may not be staffed by a PGY1. Specific accreditation must be sought for a PGY1 term</i></p>	PGY1	<input checked="" type="checkbox"/>	PGY2
PGY1	<input checked="" type="checkbox"/>	PGY2	<input checked="" type="checkbox"/>	

D: TERM CAPACITY						
Please indicate the term capacity – total number of PGY1s and PGY2 trainees	PGY1	12	PGY2	12	TOTAL NUMBER OF TRAINEES IN TERM	24

E: TERM SUPERVISION	
Name and Position of Term Supervisor <i>Responsible for trainee term orientation and assessment</i>	Dr Ahamed Zawab, Staff Specialist
Contact Plan with Trainee Term Supervisor to provide a plan for contact with the junior doctor (PGY1 or PGY2 trainee) during the training term	<p>General Contact: If the Reliever trainee has been allocated to cover a ward team, then the term Supervisor/Consultant and Trainee contact will be at least 3 times a week during Ward Rounds, Multidisciplinary meetings, Unit Education meetings, and bedside teaching sessions. . Additionally, contact is during Post-take rounds on days following On-take and also over the phone as required.</p> <p>If the Reliever trainee is covering After-hours shifts, then the immediate clinical supervisor will be the Registrar or senior clinician on during that shift. In most cases, this will be the Weekend, Evening, or Night Registrar at Blacktown hospital or the ED Registrar covering the wards at Mt. Druitt hospital.</p>

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	<p>Formal mid-term and end of term meetings are not conducted for trainees on Relief unless they are covering a ward team for more than five weeks of the term. Feedback can be provided by the Registrars and senior clinicians overseeing JMOs on After Hour shifts.</p> <p>Orientation: Orientation materials are provided by MWU which detail the After Hour and Night responsibilities for JMOs at Blacktown and Mt. Druitt Hospitals. JMOs covering leave on a ward team will have orientation provided by the Team Registrar and Term Supervisor or Consultant.</p> <p>Mid and/or End Term: Mid and/or End Term Assessments will be completed by the After-hours Registrar or SRMO, after a consecutive week of nights or after-hours shifts.</p>
<p>Primary Clinical Supervisor (if not Term Supervisor) <i>Consultant or senior medical practitioner with experience in managing patients in the relevant discipline (PGY3+)</i></p>	<p>As the Trainee will be doing a relief term, the Primary Clinical Supervisor will be the relevant Term Supervisor of the team that the relieving JMO is covering.</p> <p>If the Reliever trainee is covering After-hours shifts, then the immediate clinical supervisor will be the Registrar or senior clinician on during that shift. In most cases, this will be the Weekend, Evening, or Night Registrar at Blacktown hospital or the ED Registrar covering the wards at Mt. Druitt hospital.</p>
<p>Immediate Supervisor with direct responsibility for day to day supervision (PGY3+)</p>	<p>Attending Medical Officers will provide daily supervision either on-site or via the telephone if the JMO is on a ward team.</p> <p>Additional on-site daily supervision will be provided by the Senior Registrar, Registrar or SRMO assigned to the team or present during the After Hours shifts.</p>
<p>Clinical Team Structure <i>Provide positions of all members of the clinical team who provide supervision and bedside teaching to prevocational trainees including AMO's and Registrars. Please also identify and describe how PGY1 & 2s will be distributed amongst the team/s.</i></p>	<p>The clinical team structure will vary dependent on the service that the Reliever trainee is allocated (E.g. Medical or Surgical Team, Evening or Night cover).</p>

F: SPECIFIC REQUIREMENTS TO PRACTICE SAFELY DURING THE TERM:

<p>This section may include:</p> <ul style="list-style-type: none"> • Courses (e.g. life support, resuscitation) • Procedural skills • e-Learning requirements <p>If there are any specific requirements please provide details of how the trainee will receive this training/will be assessed.</p>	<p>This will be determined by the relief allocation. The JMO should read the appropriate term description to see what the term objectives are for the relieving term. It may not be possible to meet all term objectives or gain competency in all skills if attachment is only for one or two weeks. However, there is opportunity to gain experience in at least some areas.</p>
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G: TERM LEARNING OPPORTUNITIES

Please list top 5 learning opportunities/objectives	1	Note: The Relief JMO is to refer to this section in the Term Description document pertaining to the Term being allocated.
	2	Assessment and helping in the management of unwell patients with the supervision of the registrars/ consultants.
	3	Become familiar with the indications for and interpretation of common investigations/procedures including: <ul style="list-style-type: none"> • Electrocardiograms • Chest X-rays, CT scans and MRI scans • Arterial blood gas estimations • Common haematological, biochemical and microbiological tests.
	4	Obtain experience in procedures including IVC insertion, ABG, indwelling urinary catheter insertion.
	5	Assessment of patients transferred from other facilities and liaise with the registrar/consultant regarding further management.

H: EXPECTATIONS OF THE PREVOCATIONAL TRAINEE

<p>Please list expectations</p>	<p>The JMO should refer to the individual term descriptions of the terms in which relief is being served for a list of tasks and responsibilities.</p> <p>There are also separate After Hours and Night shift guidelines for both Medical/Surgical teams at both Blacktown and Mount Druitt Hospitals which provide additional information regarding logistics, expectations, and basic information regarding the shifts. These guides are circulated with the term orientation materials..</p>			
<p>Patient Load <i>(average per shift)</i></p>	<p>Patient Load per trainee</p>	<div style="border: 1px solid black; padding: 2px; text-align: center;">As per Relief Term</div>	<p>Patient load total for team</p>	<div style="border: 1px solid black; padding: 2px; text-align: center;">As per Relief Term</div>
<p>After hours Roster</p> <p><i>Does this term include participation in a hospital-wide afterhours roster and if so please advise frequency and the onsite supervision available after hours</i></p>	<p>Please refer to rosters and individual Term Descriptions for information about supervision during the term.</p> <p>The on site supervisor for the PGY2 trainee at Mt. Druitt hospital in night shift will be the Emergency Department Registrar who is assigned to cover wards. The Paediatric Registrar will be available via on- call / call back.</p> <p>Medical registrars, SRMO and surgical registrar will give direct supervision during after hours and night shift at Blacktown hospital. Admitting medical officers can be contacted for advice according to the departmental on-call rosters available through switchboard.</p>			

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I: SIGN OFF	
<i>Terms will not be considered unless this section is completed.</i>	
Revision date and by who <i>(Name and Position)</i>	26/11/2018 Dineshwar Narayan Medical Education Support Officer - Blacktown Mount Druitt Hospital
Endorsement by Term Supervisor <i>(Name, Date and Signature)</i>	Dr Ahamed Zawab
Endorsement by GCTC Chair (or representative) <i>(Name, Date and Signature)</i>	Prof Mark McLean

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J: TERM / UNIT TIMETABLE AND INDICATIVE DUTY ROSTER

Please show the activities that the trainee are expected/rostered to attend – these include all education opportunities (both training facility-wide and term specific), ward rounds, theatre sessions, inpatient time, outpatient clinics, shift handover, morning handover from hospital night team, afternoon handover to hospital's after hours team.

If there are extended or overlapping shifts for the trainees in the term, please provide a four week duty roster indicating change-overs between morning and evening shifts at roster change.

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
See MWU Relief Roster prior to Term						
Follow Timetable as stipulated in Term Description document of Relief Term						
0800 – 0830 Medical Handover	0800 – 0830 Medical Handover	0800 – 0830 Medical Handover	0800 – 0830 Medical Handover	0800 – 0830 Medical Handover		
		1300 – 1400 JMO Protected Teaching	1300 – 1400 JMO Protected Teaching	1300 – 1400 Medical Grand Rounds		
1600 – 1630 eHandover	1600 – 1630 eHandover	1600 – 1630 eHandover	1600 – 1630 eHandover	1600 – 1630 eHandover		
2130 Handover	2130 Handover	2130 Handover	2130 Handover	2130 Handover		