

A: ACCREDITED PREVOCATIONAL TRAINING PROVIDER NAME:		WESTMEAD HOSPITAL
Training Term Based at:	<i>If not at above location, please give off site facility name and location:</i>	
Offsite Term? <i>Includes affiliated private hospitals, general practices, community-based medical services</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <i>If yes, Collaborative Agreement to be attached</i>	
B: TERM NAME		
REHABILITATION MEDICINE		
Overview of Unit or Service	Please outline the role of the unit and range of clinical services provided:	
	The Rehabilitation Service is dedicated to the provision of multidisciplinary care and support adults with disabilities arising out of disease and injury. Attention is given to the medical, physical, cognitive and psychosocial needs of patients and their families in order to promote a maximal level of function on return to community living.	
	Please outline the patient case mix, acuity and turnover:	
	The range of clinical services provided to patients include: <ul style="list-style-type: none"> - Brain Injury Rehabilitation - Other Neuro-rehabilitation including Strokes - Amputee Rehabilitation & Prosthetics- Orthotics - Musculoskeletal Rehabilitation - Spina Bifida - Developmental Disability - Chronic Pain 	
Term Duration (Weeks)	10 – 11 Weeks	
HETI Term Identifier Number <i>HETI Assigned after accreditation decision</i>	050029	
Date of Accreditation by HETI	19/11/2008	

C: TERM CATEGORY <i>Please identify if the term meets the criteria for a core term or if the term is an 'other' term (Please specify)</i>	Medicine	If other please specify:
Is the term a PGY1 or a PGY2 term?	PGY1 <input type="checkbox"/>	PGY2 <input checked="" type="checkbox"/> <i>Please note that a PGY2 ONLY accredited term MUST not be staffed by a PGY1. Specific accreditation must be sought for a PGY1 term</i>

D: TERM CAPACITY

Please indicate the term capacity – total number of PGY1s and PGY2 trainees

PGY1

0

PGY2

1

MAXIMUM NUMBER OF TRAINEES IN TERM

1

NOTE: number of PGY1s + number of PGYs=maximum Capacity

E: TERM SUPERVISION

Name and Position of Term Supervisor

Dr Jennifer Chapman
Rehabilitation Staff Specialist

Responsible for trainee term orientation and assessment

Called via Switchboard dept. 8890 5555

Term Supervisor Contact with Trainee

Term Supervisor to provide a plan for contact with the pre-vocational trainee/s during the training term

General Contact:

Dr Jennifer Chapman via Westmead Hospital Switchboard Dept. 8890 5555

Orientation: At the start of the term.

Mid Term: On the 5th or 6th week of the term with the term supervisor.

End of Term: Before the end of the term with the term supervisor.

Primary Clinical Supervisor (if not Term Supervisor)

Consultant or senior medical practitioner with experience in managing patients in the relevant discipline

Name, Position and Contact details

Dr Jennifer Chapman MBBS FAFRM(RACP)
Staff Specialist Rehabilitation Medicine
Called via Westmead Switchboard Dept. 8890 5555

Immediate Supervisor with direct responsibility for day to day supervision

Position and Contact details

As above.

Clinical Team Structure

Provide positions of all members of the clinical team who provide supervision and bedside teaching to pre-vocational trainees including AMO's and Registrars. Please also identify how PGY1 & 2s will be distributed amongst the teams

Name, Position and Contact details

Dr Joe Gurka	Head, Brain Injury Unit	57941
Dr Rebecca Martens	Team Leader BIU Outreach	56906
Dr Nidhi Gupta	Rehabilitation Staff Specialist	57800
Dr Jennifer Chapman	Rehabilitation Staff Specialist	57800
Dr Rummana Afreen	Rehabilitation Staff Specialist	57800
Mrs Corinna Leung	Rehab CNC	57800
Ms Teresa Tsang	SMART co-ordinator	57800

Registrar Pagers:
Westmead Acute p22754
Brain Injury Rehab. P27066
Community Reg p22957
SMART p8603

Can also be called via Westmead Switchboard Dept. 8890 5555

F: SPECIFIC REQUIREMENTS TO PRACTICE SAFELY DURING THE TERM:

This section may include:

- Courses (e.g. life support, resuscitation)
- Procedural skills
- e-Learning requirements

If there are any specific requirements please provide details of how the trainee will receive this training/will be assessed

General knowledge and skills of a PGY2 Resident Medical Officer.

- Westmead Hospital Policies and Procedures Manual at Nurses Station on all wards of Westmead hospital.
- Brain Injury Unit Policies and Procedures Manual - Clerical Office Brain Injury Unit
- Brain Injury Unit Staff Orientation Manual - Clerical Office, Brain Injury Unit
- Brain Injury Unit Patient Information Package - Social Work Office, Brain Injury Unit
- Orientation Program – Clerical Office, Dept. Rehabilitation Medicine
- Internet

G: TERM LEARNING OPPORTUNITIES

<p>Please list top 5 learning opportunities/objectives</p>	<p>1</p>	<p>By the end of your time on the Service, we expect that you should be able to diagnose and manage the following common disorders.</p> <ul style="list-style-type: none"> - Traumatic Brain Injury - Amputees - Strokes - Other neurological conditions resulting in disability <p>And some of their manifestations, such as:</p> <ul style="list-style-type: none"> - Spasticity - Epilepsy - Dysphagia - Incontinence - Hemiplegia
	<p>2</p>	<p>A good understanding of the multi-disciplinary rehabilitation process and the knowledge and skills of the principal allied health disciplines contributing to it, as well the role of the Medical Practitioner.</p>
	<p>3</p>	<p>Ability to participate in the construction of a rehabilitation plan for each individual patient and discharge planning.</p>
	<p>4</p>	<p>You should be confident in interpreting the following tests:</p> <ul style="list-style-type: none"> - Cerebral CT scans - EMGs and Nerve Conduction Studies - Serum drug assays for anticonvulsants - Angiograms
	<p>5</p>	<p>Participating as a contributing member of the therapeutic Team.</p>

H: EXPECTATIONS OF THE PREVOCATIONAL TRAINEE

<p>Please list expectations</p>	<ul style="list-style-type: none"> - Day to day medical care and review of all inpatients under the primary care of the Rehabilitation Medicine Service Staff Specialists. This includes the 12 bed Brain Injury Unit and between 4 to 10 rehabilitation beds in the Rehabilitation Unit A4a shared with geriatric rehabilitation. - Perform admissions and discharge summaries on all patients admitted to and discharged from the rehabilitation service. - Attend all wards rounds of the rehabilitation specialists and carry out duties, investigations as requested on those rounds. - Attend case conferences and treatment planning meetings of all inpatients and document these meetings in the patients' medical record files. - Maintain the patients' medical record file by regularly documenting patient progress in the files.
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	<ul style="list-style-type: none"> - Assist registrars as required in managing other patients who are being consulted by the rehabilitation service but not under their direct primary care. - Attend any relevant meetings, teaching sessions and grand rounds as organised by the hospital for all its junior RMO staff. <p>JMOs are encouraged to participate in</p> <ul style="list-style-type: none"> • Out-patient clinics supervised by AMOs and • Pain In-patient Rounds, conducted twice per week • Ad hoc family conferences with the AMOs and Team. <p>Educational meetings in rehabilitation and pain.</p> <p>Consultants wish to be notified regarding changes in their patient's condition. In particular please contact at any time of day regarding the following:</p> <ul style="list-style-type: none"> - Change in medical condition of patients - Patients absconding from the ward - Weekend leave requests - Aggressive and violent behaviour patients 				
Patient Load <i>(average per shift)</i>	<table border="0"> <tr> <td>Patient Load per trainee</td> <td style="border: 1px solid black; text-align: center; width: 50px;">20</td> <td>Patient load total for team</td> <td style="border: 1px solid black; text-align: center; width: 50px;">20</td> </tr> </table>	Patient Load per trainee	20	Patient load total for team	20
Patient Load per trainee	20	Patient load total for team	20		
After hours Roster <i>Does this term include participation in a hospital-wide afterhours roster and if so please advise frequency and the onsite supervision available after hours</i>	<p>Not required for Unit, however the JMO participates in the Westmead Hospital evening and weekend ward overtime. Supervision is provided by the following on site staff:</p> <ul style="list-style-type: none"> - Medical Registrar - Surgical Registrar - Anaesthetic Registrar - ICU Registrar <p>JMOs should read "A Guide to Medical Ward After-Hours Shifts at Westmead Hospital" as edited by the Medical Clinical Superintendent.</p>				

I: SIGN OFF

Terms will not be considered unless this section is completed.

Revision date and by who <i>(Name and Position)</i>	
Endorsement by Term Supervisor <i>(Name, Date and Signature)</i>	
Endorsement by GCTC Chair (or representative) <i>(Name, Date and Signature)</i>	

HETI OFFICE USE ONLY – Approved by PAC or PAC Member

Date	
Signature/TRIM DOC number of PAC minutes	

**DEPARTMENT OF REHABILITATION MEDICINE
WEEKLY PROGRAM**

MONDAY
1000 BIRU ROUND - BIRU
1130 BIRU WARD Report - BIRU CONFERENCE ROOM
1330 GENERAL REHABILITATION CASE CONFERENCE AND WARD ROUND A4a

TUESDAY
0830 1030 AMPUTEE TEAM MTG & Ward ROUNDS A4a
0930 BIRU TREATMENT PLANNING MEETING
1230 1330 1st & 3rd QUALITY of CARE/JOURNAL CLUB MEETINGS -BIU
2nd & 4th EDUCATION SESSION-BIU
1330 1st & 3rd BRAIN INJURY - CLINIC C
2nd & 4th AMPUTEE CLINIC

WEDNESDAY
0830 BIRU TREATMENT PLANNING MEETING
0845 GENERAL REHAB TEAM CASE CONFERENCE & ROUNDS- D2c
0900 3rd SPINA BIFIDA CLINIC - CLINIC G
0830 BIRU TEAM PLANNING
1000 NEUROSURGERY CASE CONFERENCE- D5b
1130 PAIN ROUNDS DEPT. REHAB B6c
1300 MEDICAL GRAND ROUNDS - AUDITORIUM
1400 NEURO MEETING - LECTURE THEATRE 4
1400 4th COMBINED REGISTRAR TRAINING - RACP
1500 3rd SPASTICITY CLINIC ST. JOSEPH"s
1600 except 4th -IN-HOUSE REG TRAINING- as arranged

THURSDAY
0830 GENERAL REHAB CLINIC - ST. JOSEPH"s
BIRU WARD REPORT - BIRU CONFERENCE ROOM
0900 DR GURKA'S A4a CASE CONFERENCE AND WARD ROUND
as scheduled AMPUTEE FAMILY CONFERENCES
as scheduled EXTERNAL VISITS

FRIDAY
1130 PAIN ROUNDS
1300-1400 JMO LUNCHTIME LECTURE – LECTURE THEATRE 4
1400 TENS & Pain Follow up CLINIC - CLINIC B (except ADOs)
1400 1st ORTHOTIC CLINIC - CLINIC B (or 2nd if 1st)

**REHABILITATION MEDICINE DEPARTMENT
SCHEDULE of WARD ROUNDS AND CLINICS**

MONDAY

Brain Injury Rounds		1000	(Dr. Gurka/BIRU Reg)
Pain Clinic (weekly)	Clinic C	0830-1200	New patient triage & Assessment
	Clinic C	1300	Team review of new Patients
	Clinic C	1430 onwards	Outpatient visits
General Rehab Case Conference and rounds A4a 1330 (Dr Chapman/ Rehab Reg)			

TUESDAY

Amputee Case Conf. & Ward Round		0830	(Dr Nidhi Gupta)
Brain Injury Clinic-	Clinic C	1330 1st & 3rd	(Dr. R. Martens)
Amputee Clinic-	Clinic C	1330 2nd & 4th	(Dr Nidhi Gupta)

WEDNESDAY

General/Neuro Rehab Rounds		0830	(Dr. Chapman)
Neurosurg C/Conference-D5b Sem		10.00	(Dr Gurka/BIRU Reg)
Spina Bifida Clinic-	Clinic G	0900-1200	(Comm Reg)
Pain ward rounds		1130	

THURSDAY

St Joseph's Hospital	Out/Pat	0830 –1200	(Dr. S. Morrison/Com Reg)
Brain Injury Ward Rounds		0830	(Dr. Gurka/BIRU Reg)

FRIDAY

Orthotic Clinic	Clinic B	1430 1st non ado	(Dr Nidhi Gupta)
Pain ward rounds		1130	

J: TERM / UNIT TIMETABLE AND INDICATIVE DUTY ROSTER

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
08:30-17:00 08.30-10.30 rounds 10.00 BIRU ward round	08:30-17:00 08.30 Amputee case conference and ward round A4a	08:30-17:00 08.30 A4a board round 08.45 General rehab consults case conference and rounds	08:30-17:00 09.00 BIU case conference	08:30-17:00		
11.30 BIRU team meeting		10.00 BIRU rounds	10.00 BIU rounds			
13.30 General Rehab case conference and ward round A4a	12.30-13.30 Education BIU meeting room	13.00-14.00 Medical Grand Rounds				
	14.00-16.30 Alternating BIU and amputee clinics	14.00-15.00 Neurology grand rounds		14.00-16.30 Orthotic clinic (first Friday of month)		

Important notes about completing this timetable:

- Please include the start and finish times of the shifts the trainees will be rostered to
- Please show the activities that the trainee are expected /rostered to attend – these include all educational opportunities (both train facility-wide and term specific), ward rounds, theatre sessions, inpatient time, outpatient clinics, shift handover, morning handover from hospital night team, afternoon handover to hospitals after hours team. Please include approximate time of activities where possible
- If there are extended shifts or evening shifts as part of the term, please attach four weeks of roster for the whole team. If the term includes evening shifts, please ensure it meets the requirement for evening shifts (refer to accreditation procedure)