

A: ACCREDITED PREVOCAATIONAL TRAINING PROVIDER NAME:		WESTMEAD HOSPITAL
Training Term Based at:	Westmead Hospital	
Offsite Term? <i>Includes affiliated private hospitals, general practices, community-based medical services</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <i>If yes, Collaborative Agreement to be attached</i>	
B: TERM NAME		
HAEMATOLOGY		
Overview of Unit or Service	<p>Please outline the role of the unit and range of clinical services provided: The Haematology and Bone Marrow transplant Unit at Westmead was completely rebuilt 7 years ago and is a unit where cross infection precautions are extremely strict and important for the well-being of the immunosuppressed patient population who pass through the unit. Mandatory handwashing by every person who enters the Unit is monitored and visitors have to confirm by intercom that they have washed their hands. Staff working in the Unit must wash their hands between patients. Gowns and gloves must be worn by all staff directly involved in examining or performing procedures on patients. Visitors and staff who have infections, especially respiratory tract infections, cannot enter the Unit and children under the age of 12 years are not permitted to visit the Unit.</p> <p>Please outline the patient case mix, acuity and turnover and how acutely ill the patients generally are:</p> <p>The inpatients are mainly suffering from malignant haematological conditions- leukaemia, lymphoma, myeloma or undergoing haemopoietic stem cell transplantation. There is a significant number of patients admitted with non-malignant disorders such as sickle cell crisis, bleeding disorders such as haemophilia and thromboembolic disease.</p>	
Term Duration (Weeks)	10 – 12 Weeks	
HETI Term Identifier Number <i>HETI Assigned after accreditation decision</i>	050015	
Date of Accreditation by HETI	19/11/2008	
C: TERM CATEGORY <i>Please identify if the term meets the criteria for a core term or if the term is an 'other' term (Please specify) For information on 'core' terms please see the last page of this document.</i>		
	Core Medicine	If other please specify:
Is the term a PGY1 or a PGY2 term?	PGY1 <input checked="" type="checkbox"/> PGY2 <input checked="" type="checkbox"/> <i>Please note that a PGY2 ONLY accredited term MUST not be staffed by a PGY1. Specific accreditation must be sought for a PGY1 term</i>	

D: TERM CAPACITY

Please indicate the term capacity – total number of PGY1s and PGY2 trainees

PGY1

1

PGY2

2

MAXIMUM NUMBER OF TRAINEES IN TERM

3

NOTE: number of PGY1s + number of PGYs=maximum Capacity

E: TERM SUPERVISION

Name Position and Contact Details of Term Supervisor

Responsible for trainee term orientation and assessment

Dr Jennifer Curnow

Department Head
Haematology

Dr Emily Blythe

Staff Specialist
Haematology

Dr Ian Bilmon

Staff Specialist
Haematology

Term Supervisor Contact with Trainee

Term Supervisor to provide a plan for contact with the pre-vocational trainee/s during the training term

General Contact

Via Switchboard Dept. 8890 5555.

Team 1 Dr Jennifer Curnow

Team 2: Dr Emily Blythe

BMT team: Dr Ian Bilmon

Orientation

At the start of the term with CNC Karen Maddock.

Mid Term

In week 5 or 6 of the term with the relevant team supervisor as listed above.

End of Term

On the last week of the term with the relevant team supervisor as listed above.

Primary Clinical Supervisor (if not Term Supervisor)

Consultant or senior medical practitioner with experience in managing patients in the relevant discipline (PGY3+)

Name, Position and Contact details

Team 1 Dr Jennifer Curnow, Director Clinical Haematology

Team 2: Dr Emily Blythe, Staff Specialist Haematologist

BMT team: Dr Ian Bilmon, Staff Specialist Haematologist

Contact via Westmead Switchboard Dept. 8890 5555.

Immediate Supervisor with direct responsibility for day to day supervision (PGY3+)

Position and Contact details

Basic or advanced haematology trainee attached to team.

Contact via Westmead Switchboard dept. 8890 5555

<p>Clinical Team Structure <i>Provide positions of all members of the clinical team who provide supervision and bedside teaching to prevocational trainees including AMO's and Registrars. Please also identify and describe how PGY1 & 2s will be distributed amongst the teams</i></p>	<p>Team 1: General Haematology Dr Jennifer Curnow Dr Warwick Benson Dr Amanda Johnston Dr Helen Crowther Dr Abir Bhattacharyya Dr Leonardo Pasalic Dr Sally Greenaway</p> <p>Team 2: General Haematology patients Dr Fiona Kwok Prof David Gottlieb Dr Ian Bilmon Dr John Kwan Dr Kenneth Micklethwaite Dr Emily Blyth Dr Shyam Panicker</p> <p>BMT team: Transplant patients Prof David Gottlieb Dr Ian Bilmon Dr John Kwan Dr Kenneth Micklethwaite Dr Emily Blyth Dr Shyam Panicker Dr Abir Bhattacharyya</p> <p>All the above clinicians are happy to be contacted on their mobiles which will be provided at orientation to the term or via Switchboard Dept. 8890 5555.</p> <p>Team 1: PGY1 or 2, BPT, Advanced Trainee Registrar Team 2: PGY2, BPT, Advanced Trainee Registrar Team 3 (BMT): Team 1: PGY2 and Advanced Trainee Registrar</p> <p>NUM C5A Tito Jimenez Ext 57350 CNC Haematology : Karen Maddock p27695 CNC BMT Stephanie Deren Ext57085 p27335 Clinic appointment bookings ph 8890 5200</p> <p>One Haematology Advanced Trainee Sat & Sunday</p> <p>Haematology Wards hold contacts and on call roster.</p>
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F: SPECIFIC REQUIREMENTS TO PRACTICE SAFELY DURING THE TERM:

<p>This section may include:</p> <ul style="list-style-type: none"> • Courses (e.g. life support, resuscitation) • Procedural skills • e-Learning requirements <p>If there are any specific requirements please provide details of how the trainee will receive this training/will be assessed</p>	<p>Suggested Reading:</p> <ul style="list-style-type: none"> • Sections in Standard Texts such as "Harrisons Principles of Internal Medicine" 16th Edition • "Essential Haematology": Hoffbrand, Moss and Pettit 5th Edition • Protocols for Haematology are available on the Intranet, in Ward C5A and Day Suite, Westmead Cancer Care Centre, these will be discussed at your orientation. • RMO Handbook for the Haematology Term (provided at orientation) • CIAP site via Intranet • Internet <p>Informing your Consultant Consultants wish to be notified regarding changes in their patient's condition. In particular please contact at any time of day regarding the following:</p>
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	<ul style="list-style-type: none"> • Febrile neutropenia • Septic shock • Haemorrhage • Respiratory failure. <p>Management of patients admitted to Medical High Dependency Unit-see Guidelines for Medical Care of B5b patients.</p> <p>PACE Policy- How to manage the deteriorating patient</p>
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G: TERM LEARNING OPPORTUNITIES

Please list top 5 learning opportunities/objectives	1	Various anaemias, Immune Haematological disorders, Lymphoma, Acute and Chronic Leukaemias, Multiple Myeloma, Thrombo-embolic disease. Bleeding disorders
	2	Understand the pathophysiology (morphology, molecular biology, biochemistry) underlying the diagnostic and therapeutic principles for these disorders.
	3	Develop confidence in the management of critically ill patients with multi-systemic problems arising from these haematological disorders or their treatment.
	4	Develop an understanding of transfusion and anti-coagulation practice and the use of cytotoxic medications.
	5	<p>You should feel confident in resuscitation or management of the following acute presentations:</p> <ul style="list-style-type: none"> - Febrile neutropenia - Septic shock - Respiratory failure - Haemorrhage/bleeding <p>You should be able to independently perform the following procedures:</p> <ul style="list-style-type: none"> - Lumbar Puncture - Femoral line <p>You should be confident interpreting the following tests:</p> <ul style="list-style-type: none"> - Blood count and film results, coagulation studies - Chest X-ray - Bone marrow biopsy report - CT scan chest and abdomen - V/Q Scan and doppler ultrasound

H: EXPECTATIONS OF THE PREVOCATIONAL TRAINEE

Please list expectations	<p>On arrival you will be given "Handout for RMOs in Clinical Haematology" Administration of intrathecal chemotherapy requires teaching, assessment and subsequent accreditation.</p> <p>Informing your Consultant Consultants wish to be notified regarding changes in their patient's condition. In particular please contact at any time of day regarding the following:</p> <ul style="list-style-type: none"> - Febrile neutropenia - Septic shock - Haemorrhage - Respiratory failure.
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	<p>Management of patients admitted to Medical High Dependency Unit-see Guidelines for Medical Care of B5b patients.</p> <p>PACE Policy- How to manage the deteriorating patient</p>	
<p>Patient Load (average per shift)</p>	<p>Patient Load per trainee <input type="text" value="10"/></p>	<p>Patient load total for team <input type="text" value="18"/></p>
<p>After hours Roster</p> <p><i>Does this term include participation in a hospital-wide afterhours roster and if so please advise frequency and the onsite supervision available after hours</i></p>	<p>Overtime. Supervision is provided by the following on site staff:</p> <ul style="list-style-type: none"> § Medical Registrar § Surgical Registrar § Anaesthetic Registrar § ICU Registrar 	

I: SIGN OFF

Terms will not be considered unless this section is completed.

<p>Revision date and by who (Name and Position)</p>	
<p>Endorsement by Term Supervisor (Name, Date and Signature)</p>	
<p>Endorsement by GCTC Chair (or representative) (Name, Date and Signature)</p>	

HETI OFFICE USE ONLY – Approved by PAC or PAC Member

<p>Date</p>	
<p>Signature/TRIM DOC number of PAC minutes</p>	

J: TERM / UNIT TIMETABLE AND INDICATIVE DUTY ROSTER

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	0800-0900 Journal Review Education Block (invited)					
	0900-0945 MD Lymphoma Mtg ICPMR (invited)	0900-0930 XRay Mtg Radiology (required attendance)				
	0945-1030 Bone Marrow slides (invited)	0930-1030 Clinical Unit Meeting CPMCCC Conference room 2 (required attendance)	1030 C5a inpatient journey board meeting Ward C5a (required attendance)			
	1030 C5a inpatient journey board meeting Ward C5a (required attendance)	1300-1400 Medical Grand Rounds	1300 -1400 JMO Education Session			
Start and Finish Time 8:30 – 17:00	Start and Finish Time 8:30 – 17:00	Start and Finish Time 8:30 – 17:00	Start and Finish Time 8:30 – 17:00	Start and Finish Time 8:30 – 17:00		

Important notes about completing this timetable:

- Consultant ward rounds occur 2-3 times per week according to clinical need
- Please show the activities that the trainee are expected /rostered to attend – these include all educational opportunities (both train facility-wide and term specific), ward rounds, theatre sessions, inpatient time, outpatient clinics, shift handover, morning handover from hospital night team, afternoon handover to hospitals after hours team. Please include approximate time of activities where possible
- If there are extended shifts or evening shifts as part of the term, please attach four weeks of roster for the whole team. If the term includes evening shifts, please ensure it meets the requirement for evening shifts (refer to accreditation procedure)