

A: ACCREDITED PREVOCAATIONAL TRAINING PROVIDER NAME:		WESTMEAD HOSPITAL
Training Term Based at:	Westmead Hospital	
Offsite Term? <i>Includes affiliated private hospitals, general practices, community-based medical services</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <i>If yes, Collaborative Agreement to be attached</i>	
B: TERM NAME	GENERAL SURGERY Team B: Surgical Oncology – Breast/Endocrine	
Overview of Unit or Service	<p>Please outline the role of the unit and range of clinical services provided:</p> <p>This unit provides comprehensive multidisciplinary care of patients with breast cancer, extending from initial assessment of women with a breast cancer diagnosis through to follow up. There is ample opportunity to be involved with all aspects of breast cancer management. Many educational opportunities exist for the motivated intern.</p> <p>This unit also provides good exposure to the management of patients with a variety of benign & malignant thyroid conditions as well as parathyroid surgery. In particular there is good operative & postoperative experience to be gained.</p> <p>In addition there is some exposure to a variety of general surgical conditions, with the unit participating in the general & trauma on call rosters.</p> <p>Please outline the patient case mix, acuity and turnover and how acutely ill the patients generally are:</p> <p>Most patients are seen in outpatient clinics. There are several clinics per week.</p> <p>Postoperative care of patients undergoing breast and thyroid surgery. Typically, patients stay between one and three nights in hospital depending on type of procedure and comorbidities.</p>	
Term Duration (Weeks)	10 – 12 Weeks	
HETI Term Identifier Number <i>HETI Assigned after accreditation decision</i>	050009	
Date of Accreditation by HETI	19/11/2008	

C: TERM CATEGORY <i>Please identify if the term meets the criteria for a core term or if the term is an 'other' term (Please specify) For information on 'core' terms please see the last page of this document.</i>	Core Surgery	If other please specify:
Is the term a PGY1 or a PGY2 term?	PGY1 <input checked="" type="checkbox"/>	PGY2 <input checked="" type="checkbox"/> <i>Please note that a PGY2 ONLY accredited term MUST not be staffed by a PGY1. Specific accreditation must be sought for a PGY1 term</i>

D: TERM CAPACITY

Please indicate the term capacity – total number of PGY1s and PGY2 trainees

PGY1

1

PGY2

MAXIMUM NUMBER OF TRAINEES IN TERM

1

NOTE: number of PGY1s + number of PGYs=maximum Capacity

E: TERM SUPERVISION

Name, Position and Contact Details of Term Supervisor

Responsible for trainee term orientation and assessment

Dr Jeremy Hsu
Head of Trauma Surgery

Term Supervisor Contact with Trainee

Term Supervisor to provide a plan for contact with the pre-vocational trainee/s during the training term

General Contact:

Dr Jeremy Hsu Called by mobile via Switch Dept. 8890 5555

Orientation:

Term Supervisor to meet with in first 2 days of term

Mid Term:

JMO to book meeting with Term Supervisor in Week 5 for mid-term assessment

End of Term:

JMO to book meeting with Term Supervisor in Week 9 for end of term assessment

Primary Clinical Supervisor (if not Term Supervisor)

Consultant or senior medical practitioner with experience in managing patients in the relevant discipline (PGY3+)

Name, Position and Contact details

As above

Immediate Supervisor with direct responsibility for day to day supervision (PGY3+)

Position and Contact details

As above

Clinical Team Structure

Provide positions of all members of the clinical team who provide supervision and bedside teaching to prevocational trainees including AMO's and Registrars. Please also identify and describe how PGY1 & 2s will be distributed amongst the teams

Name, Position and Contact details

Dr James French, Head of Breast Surgery, Staff Specialist Ext: 58464
 Dr Elisabeth E. Elder Staff Specialist Ext: 58464
 Dr Jeremy Hsu, Head of Trauma Surgery, Staff Specialist - Term Mentor Ext: 58464
 Dr Lynne Mann Staff Specialist Ext: 58464
 Dr Dominic Moon Staff Specialist Ext: 58464
 Fellow: Dr Farid Meybodi Ext: 58464

F: SPECIFIC REQUIREMENTS TO PRACTICE SAFELY DURING THE TERM:

This section may include:

- Courses (e.g. life support, resuscitation)
- Procedural skills
- e-Learning requirements

If there are any specific requirements please provide details of how the trainee will receive this training/will be assessed

- General enthusiasm
- CPR skills

G: TERM LEARNING OPPORTUNITIES

Please list top 5 learning opportunities/objectives	1	Understanding how a surgical unit runs.
	2	Development of practical procedure skills such as: cannulation, urethral catheterisation, & suturing.
	3	Develop an understanding of the physiological changes that occur in the post-operative patient, & understand how these changes influence management decisions in fluid management, electrolyte replacement, & the role of nutritional support.
	4	Understand the role of antibiotic use in the surgical patient; especially indications for starting antibiotics.
	5	Develop an understanding of the basic pharmacology of commonly used drugs in surgical patients; e.g. anti emetics, laxatives, & analgesic agents.

H: EXPECTATIONS OF THE PREVOCATIONAL TRAINEE

Please list expectations	<p>Daily ward rounds Organising theatre lists (start with Admissions Department) Ordering & retrieving tests</p> <p>Carrying of specimens from Theatres to Radiology Department in the Breast Cancer Institute (BCI), waiting for result +/- discussing results with Radiologist as to whether the lesion has been excised, return specimen to OT immediately.</p> <p>Keeping other members of the team informed of test results and condition of patients on the wards.</p>	
Patient Load <i>(average per shift)</i>	Patient Load per trainee	Patient load total for team
	15	15
After hours Roster <i>Does this term include participation in a hospital-wide afterhours roster and if so please advise frequency and the onsite supervision available after hours</i>	<p>The JMO participates in the Westmead Hospital evening and weekend ward overtime. Supervision is provided by the following on-site staff:</p> <ul style="list-style-type: none"> • Surgical registrar on call • Medical registrar • Anaesthetic registrar • ICU registrar <p>See separate document issued by Clinical Superintendent of Surgery.</p>	

I: SIGN OFF

Terms will not be considered unless this section is completed.

Revision date and by who <i>(Name and Position)</i>	Dr Jeremy Hsu Staff Specialist / Term Supervisor	20/7/2017
Endorsement by Term Supervisor <i>(Name, Date and Signature)</i>	Dr Jeremy Hsu	20/7/2017
Endorsement by GCTC Chair (or representative) <i>(Name, Date and Signature)</i>	Dr Vana Tam, Staff Specialist Geriatrician and Co-Chair PCTC	

HETI OFFICE USE ONLY – Approved by PAC or PAC Member

Date	
Signature/TRIM DOC number of PAC minutes	

J: TERM / UNIT TIMETABLE AND INDICATIVE DUTY ROSTER

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
0700 -17:00 Ward Round 0730-0830 Tumour Board Mtg	0700 -17:00 0730 Ward Round	0700 -17:00 0730 Trauma Mtg	0700 -17:00 0730 Unit Mtg Week 1	0700 -17:00	FULL UNIT TIMETABLE AVAILABLE IN BCI	
0830-1700 Wk1&3 Dr Elder OT 0830-1230 Hsu/Moon/Mann MDC BCI	0830-1700 Wk 2,3,4 French OT	0800 start Elder MDC	0830-1230 French OT	0800-1200 French MDC BCI		
OT lists available in BCI	OT lists available in BCI	OT lists available in BCI	1300-1400 JMO Lectures OT lists available in BCI	OT lists available in BCI		
1300-1400 Moon Post Op clinic	1300-1400 JMO Surg Seminar	1300-1700 French Post Op clinic	1300-1700 French OT Wk4 only	1300-1400 JMO Lectures		
1700 Surg Dept Mtg: M&M/ Surg Grand Rounds				All Day Week2&4 Registrar on call for emergencies (08452)		

Important notes about completing this timetable:

- Please include the start and finish times of the shifts the trainees will be rostered to
- Please show the activities that the trainee are expected /rostered to attend – these include all educational opportunities (both train facility-wide and term specific), ward rounds, theatre sessions, inpatient time, outpatient clinics, shift handover, morning handover from hospital night team, afternoon handover to hospitals after hours team. Please include approximate time of activities where possible
- If there are extended shifts or evening shifts as part of the term, please attach four weeks of roster for the whole team. If the term includes evening shifts, please ensure it meets the requirement for evening shifts (refer to accreditation procedure)