

<b>A: ACCREDITED PREVOCATIONAL TRAINING PROVIDER NAME:</b>	WESTMEAD HOSPITAL
<b>Training Term Based at:</b>	<i>If not at above location, please give off site facility name and location:</i>
<b>Offsite Term?</b> <i>Includes affiliated private hospitals, general practices, community-based medical services</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <i>If yes, Collaborative Agreement to be attached</i>
<b>B: TERM NAME</b>	<b>DERMATOLOGY</b>
<b>Overview of Unit or Service</b>	<p><b>Please outline the role of the unit and range of clinical services provided:</b></p> <p>The Department of Dermatology provides tertiary level dermatological services to Western Sydney Local Health District (WSLHD) and Nepean Blue Mountains LHD (NBMLHD) medical facilities, and outpatient services to public patients in WSLHD and NBMLHD. WSLHD and NBMLHD are responsible for the provision of health services to the local government areas comprised of Auburn, Baulkham Hills, Blacktown, Holroyd, Parramatta, Penrith and Blue Mountains and tertiary care to the entire western region for an estimated population of 1.2 million people.</p> <p><b>Please outline the patient case mix, acuity and turnover:</b></p> <p>The Department of Dermatology has 10,000 patient encounters every year. Junior medical officers will gain an overview of those aspects of dermatology frequently encountered in the context of general hospital medicine and in general practice, and, also, there will be exposure to some of the less common and more complex skin conditions, which are more specifically managed by dermatologists in referral centres. Biopsies and surgical procedures are frequently performed in the Unit and the ward.</p> <p>There are 2 to 4 inpatients a month, multiple consults from Westmead Hospital and other medical facilities, and urgent referrals from GPs and ED. Most clinical work is done in the Dermatology Comprehensive Clinical Centre (D5a, Westmead Hospital) where the outpatient clinics, procedure clinics, and phototherapy unit are located, and there are some MDT clinics in the Crown Princess Mary Cancer Centre (Westmead Hospital).</p> <p>The Department also provides highly specialised services such as Advanced Dermatology Surgery, Severe Psoriasis and Eczema, Phototherapy, Transplant clinics, Cutaneous Lymphoma Clinic and Graft versus Host Disease Clinic. The last 2 clinics are unique in NSW.</p> <p>The Department has a weekly Dermatopathology meeting and monthly Grand Rounds. Teaching sessions are run regularly.</p>
<b>Term Duration (Weeks)</b>	10 – 11 Weeks
<b>HETI Term Identifier Number</b> <i>HETI Assigned after accreditation decision</i>	050005
<b>Date of Accreditation by HETI</b>	10/10/2011

<b>C: TERM CATEGORY</b> <i>Please identify if the term meets the criteria for a core term or if the term is an 'other' term (Please specify)</i>	Other	<b>If other please specify:</b>
<b>Is the term a PGY1 or a PGY2 term?</b>	PGY1 <input checked="" type="checkbox"/>	PGY2 <input checked="" type="checkbox"/> <i>Please note that a PGY2 ONLY accredited term MUST not be staffed by a PGY1. Specific accreditation must be sought for a PGY1 term</i>
<b>D: TERM CAPACITY</b>		
<b>Please indicate the term capacity – total number of PGY1s and PGY2 trainees</b>	PGY1 <input type="text" value="1"/>	PGY2 <input type="text" value="0"/> <b>MAXIMUM NUMBER OF TRAINEES IN TERM</b> <input type="text" value="1"/>
NOTE: number of PGY1s + number of PGYs=maximum Capacity		

<b>E: TERM SUPERVISION</b>			
<b>Name and Position of Term Supervisor</b> <i>Responsible for trainee term orientation and assessment</i>	Prof Pablo Fernandez-Peñas Staff Specialist / Head of Dept.  Called via Switchboard Dept.		
<b>Term Supervisor Contact with Trainee</b> <i>Term Supervisor to provide a plan for contact with the pre-vocational trainee/s during the training term</i>	<b>General Contact:</b> In the Department on Monday, Tuesday, Wednesday and Thursday  <b>Orientation:</b> During first week in the Department  <b>Mid Term:</b> In the Department on Monday, Tuesday, Wednesday and Thursday  <b>End of Term:</b> In the Department on Monday, Tuesday, Wednesday and Thursday		
<b>Primary Clinical Supervisor (if not Term Supervisor)</b> <i>Consultant or senior medical practitioner with experience in managing patients in the relevant discipline</i>	<b>Name, Position and Contact details</b> As above.		
<b>Immediate Supervisor with direct responsibility for day to day supervision</b>	<b>Position and Contact details</b> The resident is responsible to Prof Pablo Fernandez-Peñas but much of the day to day supervision will come from the registrars.		
<b>Clinical Team Structure</b> <i>Provide positions of all members of the clinical team who provide supervision and bedside teaching to prevocational trainees including AMO's and Registrars. Please also identify how PGY1 &amp; 2s will be distributed amongst the teams</i>	<b>Name, Position and Contact details</b> A/Prof Pablo Fernandez-Peñas      Head      57887; page 9322 Dr Anil Kurien      SS      Via Switchboard Dr Annika Smith      SS      Via switchboard Dr Jillian Wells      SS      Via switchboard Dr Maria Jones      VMO      Via switchboard Dr Sam Kalouche      VMO      Via Switchboard Dr Adrian See      VMO      Via Switchboard Ms Jacinta O'Flynn      Derm CNC      56100; page 22986 Ms Gee Varghese      Derm Sec      59767		

	<p>Two Registrars (Westmead Hospital) page 27349 Registrar (Skin &amp; Cancer Foundation 8833 3000) Registrar (Children's Hospital)</p> <p>There are currently six Dermatology registrars who spend 24 months rotating between Westmead Hospital, The Skin Hospital (Westmead), the Children's Hospital at Westmead, and rural locations. Each of these registrars spends at least 6 months of their time in Westmead and all of them are involved in resident supervision and teaching.</p>
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## F: SPECIFIC REQUIREMENTS TO PRACTICE SAFELY DURING THE TERM:

<p><b>This section may include:</b></p> <ul style="list-style-type: none"> <li>• Courses (e.g. life support, resuscitation)</li> <li>• Procedural skills</li> <li>• e-Learning requirements</li> </ul> <p>If there are any specific requirements please provide details of how the trainee will receive this training/will be assessed</p>	<p>The Department of Dermatology issues a Handbook to new Medical staff on commencement; this should be read and understood. This can be obtained from Prof Fernandez-Peñas.</p> <p>There is a Dermatology library available in the Registrars' room. There is internet access for research as required.</p> <p>The resident should read the WSLHD Infection Control policy and the cutaneous surgery chapter of one of the Dermatology textbooks (available in the Department)</p>
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## G: TERM LEARNING OPPORTUNITIES

<p><b>Please list top 5 learning opportunities/objectives</b></p>	<b>1</b>	<p>1. At the end of the term the JMO should be able to diagnose and manage the following common disorders:</p> <ul style="list-style-type: none"> <li>* atopic eczema</li> <li>* contact eczema (allergic and irritant)</li> <li>* seborrheic eczema</li> <li>* psoriasis</li> <li>* skin ulcers</li> <li>* venous eczema</li> <li>* drug eruptions</li> <li>* benign skin tumours</li> <li>* melanoma and nevi</li> <li>* actinic keratosis</li> <li>* malignant non-melanoma skin cancers (basal cell carcinoma, squamous cell carcinoma)</li> <li>* acne and rosacea</li> <li>* cutaneous bacterial and fungal infections</li> <li>* cutaneous infestations (scabies)</li> <li>* alopecia</li> <li>* cutaneous manifestations of systemic disorders</li> </ul>
	<b>2</b>	<p>2. The JMO should feel confident in the management of the following acute presentations:</p> <ul style="list-style-type: none"> <li>* urticaria and angioedema</li> <li>* erythroderma</li> <li>* widespread blistering disorders</li> <li>* drug eruptions</li> </ul>
	<b>3</b>	<p>3. The JMO should be able to independently perform the following procedures:</p> <ul style="list-style-type: none"> <li>* skin biopsy</li> <li>* small excisions with side-by-side closure</li> <li>* skin and nail scraping for fungal infection</li> <li>* skin scraping for scabies (identification under microscopy)</li> <li>* swabs for investigation of bacterial and viral infections including PCR</li> </ul>
	<b>4</b>	<p>4. The JMO should be confident in interpreting the following tests:</p> <ul style="list-style-type: none"> <li>* skin biopsy reports including significance of tumour margins</li> <li>* skin immunofluorescence</li> </ul>

	<ul style="list-style-type: none"> <li>* immunohistochemistry markers</li> <li>* ANA / ENA / dsDNA</li> <li>* KOH studies for scabies or fungal infections</li> <li>* significance of skin swab results</li> </ul>
<b>5</b>	5. Weekly teaching sessions at the end of General Dermatology Clinics, Dermatopathology, weekly on Thursdays and Monthly clinical meeting on the 2nd Wednesday of the month

## H: EXPECTATIONS OF THE PREVOCATIONAL TRAINEE

<b>Please list expectations</b>	<ul style="list-style-type: none"> <li>- Admissions</li> <li>- Write in-patient notes daily</li> <li>- Order and chase results – entry into notes daily</li> <li>- Discharge summaries</li> <li>- Attendance at outpatient clinics, consults and ED</li> <li>- Biopsies of inpatients and consults</li> <li>- Chase tissue pathology results</li> <li>- Maintain and update inpatient and consult list</li> <li>- Follow up Acute Dermatology Unit patients</li> </ul> <p>Informing your Consultant Consultants wish to be notified regarding changes in their patient's condition. Registrars should usually be contacted first. They can manage as appropriate and inform the consultant. Contact any of the Westmead Hospital registrars, or Skin &amp; Cancer Foundation Registrar if Westmead registrar unavailable. If the registrars are unavailable, the consultant or the Head of the Department should be contacted regarding:</p> <ul style="list-style-type: none"> <li>• Admissions</li> <li>• Any deterioration in patient's condition</li> <li>* Any critical information (pathology, laboratory results)</li> <li>* Any request from other department (consults)</li> </ul>	
<b>Patient Load</b> <i>(average per shift)</i>	<b>Patient Load per trainee</b>	<b>Patient load total for team</b>
	1-2 inpt. 3 consults 6-10 outpt.	1-2 inpt. 3 consults 6-10 outpt.
<b>After hours Roster</b>  <i>Does this term include participation in a hospital-wide afterhours roster and if so please advise frequency and the onsite supervision available after hours</i>	<p>No After Hour Roster in Dermatology, however, the JMO participates in the Westmead Hospital evening and weekend ward overtime. Supervision is provided by the following on site staff:</p> <ul style="list-style-type: none"> <li>- Medical Registrar</li> <li>- Surgical Registrar</li> <li>- Anaesthetic Registrar</li> <li>- ICU Registrar</li> </ul> <p>JMOs should read "A Guide to Medical Ward After-Hours Shifts at Westmead Hospital" as edited by the Medical Clinical Superintendent.</p>	

## I: SIGN OFF

*Terms will not be considered unless this section is completed.*

<b>Revision date and by who</b> <i>(Name and Position)</i>	Prof Pablo Fernandez-Peñas
<b>Endorsement by Term Supervisor</b> <i>(Name, Date and Signature)</i>	Prof Pablo Fernandez-Peñas
<b>Endorsement by GCTC Chair (or representative)</b> <i>(Name, Date and Signature)</i>	Dr Andrew Baker, 8/10/18

### HETI OFFICE USE ONLY – Approved by PAC or PAC Member

<b>Date</b>	
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<b>Signature/TRIM DOC number of PAC minutes</b>	
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**J: TERM / UNIT TIMETABLE AND INDICATIVE DUTY ROSTER**

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
8:30 – 17:00 Inpatients	8:30 – 17:00 Consults	8:30 – 17:00 Consults	8:30 – 17:00 Consults	8:30 – 17:00 Inpatient and Consults		
8:30 – 17:00 Consults	9:00 – 10:00 Dermato-pathology 10:00 – 12:00 Emergency Clinic	09:00 – 12:00 General Dermatology Clinics	9:00 – 12:00 Surgical Clinic	9:00 – 12:00 Biopsies		
9:00-12:00 Emergency Clinic	13:00 – 16:30 Severe Eczema, Urticaria and Hidradenitis / Biopsies	13:00 – 14:00 Weekly Westmead Grand Rounds	13:00-14:00 JMO Education Program			
13:30 – 16:30 Severe Psoriasis	14:00 – 16:30 Advance Surgery (monthly)	14:00 – 16:30 General Dermatology Clinics	14:00 – 16:30 General Dermatology Clinics 16:00 – 18:00 Monthly Dermatology Grand Rounds			

**Important notes about completing this timetable:**

- Please include the start and finish times of the shifts the trainees will be rostered to
- Please show the activities that the trainee are expected /rostered to attend – these include all educational opportunities (both train facility-wide and term specific), ward rounds, theatre sessions, inpatient time, outpatient clinics, shift handover, morning handover from hospital night team, afternoon handover to hospitals after hours team. Please include approximate time of activities where possible
- If there are extended shifts or evening shifts as part of the term, please attach four weeks of roster for the whole team. If the term includes evening shifts, please ensure it meets the requirement for evening shifts (refer to accreditation procedure)