

<b>A: ACCREDITED PREVOCATIONAL TRAINING PROVIDER NAME:</b>	WESTMEAD HOSPITAL
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<b>Training Term Based at:</b>	<i>If not at above location, please give off site facility name and location:</i>
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<b>Offsite Term?</b> <i>Includes affiliated private hospitals, general practices, community-based medical services</i>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <i>If yes, Collaborative Agreement to be attached</i>
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<b>B: TERM NAME</b>	<b>General Surgical Team C: Colorectal</b>
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<b>Overview of Unit or Service</b>	<p><b>Please outline the role of the unit and range of clinical services provided:</b></p> <p>The colorectal team is part of the Department of General Surgery and provides excellent exposure to elective and emergency surgery. The workload varies according to the acute admissions. This is generally a demanding term, and for this reason is usually reserved for surgically inclined PGY2s. JMOs are encouraged to take part in small research projects</p> <p><b>Please outline the patient case mix, acuity and turnover and how acutely ill the patients generally are.</b></p> <p>The case load is a mix of acute general surgical admissions, elective general surgery and major colorectal procedures. Generally rapid turnover, but often with complex and unwell patients</p>
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<b>Term Duration (Weeks)</b>	10 - 11 Weeks
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<b>HETI Term Identifier Number</b> <i>HETI Assigned after accreditation decision</i>	50010
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<b>Date of Accreditation by HETI</b>	Nov 2015
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<b>C: TERM CATEGORY</b> <i>Please identify if the term meets the criteria for a core term or if the term is an 'other' term (Please specify)</i>	Surgery	<b>If other please specify:</b>
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<b>Is the term a PGY1 or a PGY2 term?</b>	PGY1 <input checked="" type="checkbox"/> PGY2 <input checked="" type="checkbox"/> <i>Please note that a PGY2 ONLY accredited term MUST not be staffed by a PGY1. Specific accreditation must be sought for a PGY1 term</i>
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<b>D: TERM CAPACITY</b>
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Please indicate the term capacity – total number of PGY1s and PGY2 trainees	PGY1	<input type="text" value="1"/>	PGY2	<input type="text" value="0"/>	MAXIMUM NUMBER OF TRAINEES IN TERM	<input type="text" value="1"/>
	NOTE: number of PGY1s + number of PGYs=maximum Capacity					

### E: TERM SUPERVISION

<b>Name, Position and Contact Details of Term Supervisor</b> <i>Responsible for trainee term orientation and assessment</i>	Dr Grahame Ctercteko Staff Specialist Called via Westmead Hospital Switchboard Dept.
<b>Term Supervisor Contact with Trainee</b> <i>Term Supervisor to provide a plan for contact with the pre-vocational trainee/s during the training term</i>	<b>General Contact:</b> Term Supervisor – See Above  <b>Orientation:</b>  <b>Mid Term:</b> Completed at an agreed time between JMO and supervisor.  <b>End of Term:</b> Completed at an agreed time between JMO and supervisor.
<b>Primary Clinical Supervisor (if not Term Supervisor)</b> <i>Consultant or senior medical practitioner with experience in managing patients in the relevant discipline (PGY3+)</i>	<b>Name, Position and Contact details</b> Term Supervisor / Staff Specialist - see above
<b>Immediate Supervisor with direct responsibility for day to day supervision (PGY3+)</b>	<b>Position and Contact details</b>
<b>Clinical Team Structure</b> <i>Provide positions of all members of the clinical team who provide supervision and bedside teaching to prevocational trainees including AMO's and Registrars. Please also identify and describe how PGY1 &amp; 2s will be distributed amongst the teams</i>	<b>Name, Position and Contact details</b>  Dr G Ctercteko            VMO, Term Mentor    Rms 8711 0170  Dr P Loder                    VMO, Rms 9489 9211 (Hornsby) Page Registrar 52775  Dr N Pathma-Nathan    Staff Specialist        Page Registrar: 08452 Dr T. EL Khoury        Staff Specialist Registrar x 2 (Fellow PFT; Registrar)  Intern or Resident

### F: SPECIFIC REQUIREMENTS TO PRACTICE SAFELY DURING THE TERM:

<p><b>This section may include:</b></p> <ul style="list-style-type: none"> <li>• Courses (e.g. life support, resuscitation)</li> <li>• Procedural skills</li> <li>• e-Learning requirements</li> </ul> <p>If there are any specific requirements please provide details of how the trainee will receive this training/will be assessed</p>	<p>All JMOs should read and fully comprehend Westmead Hospital Department of Surgery's Orientation for Interns, Residents and Registrars BEFORE commencing term.</p> <p>Unit protocols (available on General Surgical Ward B3a, B3c) RMO Handbook CIAP site via Intranet Internet</p>
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## G: TERM LEARNING OPPORTUNITIES

<b>Please list top 5 learning opportunities/objectives</b>	<b>1</b>	Become competent and efficient at running a surgical unit.
	<b>2</b>	Develop practical skills (e.g. cannulation, catheterisation and wound closure).
	<b>3</b>	Understand the pathophysiology of major surgery and be able to manage these patients competently (e.g. fluid management, nutritional support, sepsis, invasive monitoring).
	<b>4</b>	Understand the use of antibiotics (mechanism of action, indications, complications), and other medications used in surgery (gastric anti-secretory agents, laxatives, octreotide, anti-emetics, cisapride)
	<b>5</b>	<p>Present a small research project at a unit meeting. Understand the aetiological theories, pathophysiology, complications, management and prognosis of colorectal carcinoma and inflammatory bowel disease.</p> <p>By the completion of this term the JMO may expect to gain competency in the following skills:</p> <ul style="list-style-type: none"> <li>- simple suturing</li> <li>- stomal management/care</li> <li>- drain care</li> </ul>

## H: EXPECTATIONS OF THE PREVOCATIONAL TRAINEE

<b>Please list expectations</b>	<ul style="list-style-type: none"> <li>- Daily ward rounds</li> <li>- Ordering and follow up of test results</li> <li>- Keeping team members informed of results of tests and patients condition on the wards</li> <li>- Assisting at operation when needed</li> </ul> <p>Specific Duties of JMO:</p> <ol style="list-style-type: none"> <li>1. Ensure that admissions, discharges and general ward care of patients are carried out according to the "Department of Surgery Guidelines for Interns, Residents and Registrars".</li> <li>2. Make sure operating lists are submitted on time (having been checked by or discussed with the CMO or registrar).</li> <li>3. Attend preadmission clinic. Sometimes you will be required in several places at once, in this situation you must call on one of your colleagues to help out. The patients in clinic cannot be cancelled or delayed for an unreasonable time. You should work with and assist the JMO attached to the General/Trauma Team. Similarly, the intern should help you out, both with preadmissions and simple (nevertheless time consuming) ward work (e.g. cannulae, fluids, charts).</li> </ol>			
<b>Patient Load</b> <i>(average per shift)</i>	<b>Patient Load per trainee</b>	15	<b>Patient load total for team</b>	15

<p><b>After hours Roster</b></p> <p><i>Does this term include participation in a hospital-wide afterhours roster and if so please advise frequency and the onsite supervision available after hours</i></p>	<p>The JMO participates in the Westmead Hospital evening and weekend ward overtime. Supervision is provided by the following on site staff:</p> <ul style="list-style-type: none"> <li>- Medical Registrar</li> <li>- Surgical Registrar</li> <li>- Anaesthetic Registrar</li> <li>- ICU Registrar</li> </ul>
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**I: SIGN OFF**  
*Terms will not be considered unless this section is completed.*

<p><b>Revision date and by who</b>  <i>(Name and Position)</i></p>	
<p><b>Endorsement by Term Supervisor</b>  <i>(Name, Date and Signature)</i></p>	
<p><b>Endorsement by GCTC Chair (or representative)</b>  <i>(Name, Date and Signature)</i></p>	

**HETI OFFICE USE ONLY – Approved by PAC or PAC Member**

<p><b>Date</b></p>	
<p><b>Signature/TRIM DOC number of PAC minutes</b></p>	

**J: TERM / UNIT TIMETABLE AND INDICATIVE DUTY ROSTER**

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
		Medical Grand Rounds 13:00-14:00	Protected JMO Education Session 13:00-14:00			
Start & Finish Time 8:30 – 17:00	Start & Finish Time 8:30 – 17:00	Start & Finish Time 8:30 – 17:00	Start & Finish Time 8:30 – 17:00	Start & Finish Time 8:30 – 17:00		

**Important notes about completing this timetable:**

- Please include the start and finish times of the shifts the trainees will be rostered to
- Please show the activities that the trainee are expected /rostered to attend – these include all educational opportunities (both train facility-wide and term specific), ward rounds, theatre sessions, inpatient time, outpatient clinics, shift handover, morning handover from hospital night team, afternoon handover to hospitals after hours team. Please include approximate time of activities where possible
- If there are extended shifts or evening shifts as part of the term, please attach four weeks of roster for the whole team. If the term includes evening shifts, please ensure it meets the requirement for evening shifts (refer to accreditation procedure)