

Meeting of the Board of the Western Sydney Local Health District  
No. 2018/77  
Date: Tuesday, 13 February 2018  
Venue: Board Room, Level 3, Westmead Institute for Medical  
Research, 176 Hawkesbury Road, Westmead

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## Minutes

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Present: Richard Alcock (Chair), Bruce Turner, Elizabeth Crouch, Jeremy Chapman, Di O'Halloran, Narelle Bell, Andrew Bernard, Kathy Baker, Jane Spring, Andrew Pesce, Michael Edye, Don Nutbeam

Ex officio: Danny O'Connor, Joanne Edwards, Robynne Cooke, Tina Stoian

Secretariat: Ashley Ubrihien

Invited: Mark McLean, A/Chair Blacktown Mt Druitt Medical Staff Council  
Sue-Anne Redmond, A/General Manager Westmead and Auburn

Apology: Chris Liddle, Chair Westmead Medical Staff Council.

Meeting commenced: 4.30pm

Quorum: A quorum was met.

### Item 1.1 Welcome and Leave of Absence

### Item 1.2 Leave of Absence

Introductory remarks from the Chair to open the first WSLHD Board meeting for 2018.

The Chair welcomed invited guest, Mark McLean, A/Chair Blacktown Mt Druitt Medical Staff Council. New ex-officio members Robynne Cooke, Executive Director Operations WSLHD and Tina Stoian, Executive Director Finance WSLHD were also welcomed.

The Chair noted progress on the appointment of an Aboriginal member to the WSLHD Board.

### Acknowledgement of Country

The Acknowledgement of Country was delivered and noted by the Board Members.

## Item 2 Strategy - WSLHD Financial Performance Review

Members received an update on the WSLHD financial performance for December 2017 and January 2018, and noted the WSLHD 'summer plan' provided financial benefit.

Members noted the NSW Health directive on safe hours of work for junior medical officers (JMOs) and the Chief Executive commented the NSW Health JMO Wellbeing and Support Plan was released recently (November 2017); the WSLHD Executive is doing a reconciliation of the Plan recommendations across the LHD to apply a common sense approach to implementation.

Members noted and discussed strategic challenges for the District. The Chair thanked members for their comments and noted the difficulties experienced through the District's actions to improve its financial position while coping with increased activity and a pause in hiring new staff. Members commented on the good efforts of staff during this challenging period.

## Item 3 Declarations of Changes in Material Circumstances

Members were asked to declare:

- i. Conflicts of interest in relation to the agenda and
- ii. Changes in material circumstance.

*Action and decision:* Members **NOTED** no declarations of changes in material circumstances.

## Item 4 Chief Executive Report

The Chief Executive provided a verbal update on the District's recovery plan progress highlighting the Emergency Treatment Performance result at the end of January 2018 was 72% which ranked WSLHD at 3<sup>rd</sup> position in relation to peer performance; the WSLHD triage category performance improved substantially over the last several months, however the number of patients in ED longer than 24 hours continued to be unsatisfactory

The Chair noted the Chief Psychiatrist's Report recommendations were accepted by the Minister for Health, and queried the Report's implications for WSLHD Mental Health Services. The Executive Director WSLHD Mental Health Service will be invited to speak on this matter at the next Board meeting.

An update on WSLHD capital planning was noted and discussed.

*Action and decision:* Report **NOTED**.

**Item 5 Minutes**

The minutes were accepted as a true record of the 12 December 2017 Board meeting.

Action and decision: Minutes ACCEPTED.

**Item 6 Business Arising**

**Item 7 Correspondence received 2 December 2017 to 2 February 2018**

*Discussion:* Members were referred to the correspondence report.

Action and decision: Correspondence NOTED.

**Item 8 Actions from meeting – 12 December 2017**

*Discussion:* Members were referred to the Register of Actions.

Action and decision: Register NOTED.

**Item 9 Chair and Deputy Chair Report**

*Discussion:* Members were referred to the report and table.

Action and decision: Report NOTED.

**Item 10 Appendices**

Members were referred to the Appendices.

Action and decision: Appendices NOTED.

**Item 11 Committees of the Board**

*Discussion:* Members were referred to the reports. Members received an update on the WSLHD and SCHN Joint Redevelopment Committee, which included the Westmead Redevelopment Aboriginal and Torres Strait Islander Legacy Strategy and Action Plan presentation.

Action and decision: Reports NOTED.

### Item 12 New Business

*For Discussion and Endorsement:* Members discussed the request to implement the WSLHD Smoking By-Law which will empower the District to issue fines to people who infringe the smoke free workplace policy of the District.

*Action and decision:* Members ENDORSED the WSLHD Smoking By-Law.

### Item 13 Business Without Notice

Members congratulated Professor Di O'Halloran on being awarded the Order of Australia medal.

### Next meeting

The next meeting of the WSLHD Board is scheduled Tuesday 13 March 2018, 04:30 PM — 07:00 PM, at the Education Centre, Cumberland Hospital.

### Close

Meeting closed at 7:30pm.

Signed: \_\_\_\_\_



(Mr Richard Alcock AO, Board Chair)