

Meeting of the Board of the Western Sydney Local Health District
No. 2017/76
Date: Tuesday, 12 December 2017
Venue: Board Room, Level 3, Westmead Institute for Medical
Research, 176 Hawkesbury Road, Westmead

Minutes

Present: Richard Alcock (Chair), Bruce Turner, Elizabeth Crouch, Jeremy Chapman, Di O'Halloran, Narelle Bell, Andrew Bernard, Kathy Baker, Jane Spring, and Andrew Pesce

Medical Staff Council: Chris Liddle

Ex officio: Joanne Edwards, Danny O'Connor, Leena Singh

Secretariat: Ashley Ubrihien
Executive Support: Julia Millen

Invited: Barry Shepherd, Chair WSLHD Audit and Risk Committee
Sue-Anne Redmond, A/General Manager Westmead and Auburn
Beth Kotze, Executive Director Mental Health Service

Meeting commenced: 4.30pm

Quorum: A quorum was met.

Item 1 Welcome and Leave of Absence

The Chair welcomed the invited speaker Barry Shepherd, Chair Audit and Risk Committee.

The Chair welcomed invited guests Professor Beth Kotze and Sue-Anne Redmond.

Leave of Absence: Don Nutbeam and Michael Edye.

Item 2 Acknowledgement of Country

The WSLHD Board and guests acknowledged the traditional custodians of the lands, of elders past and present, on which the meeting had taken place.

The Board noted the work WSLHD is undertaking to connect with Aboriginal people in Western Sydney, including the reconciliation action plan and conversations with a range of consumers around quality connections.

Item 3 Audit and Risk Committee (ARC) – half year report from Committee Chair

The Board noted the report provided by the Chair of the ARC. The ARC Chair noted Bruce Turner is standing down from the ARC as of 1 December 2017 and thanked Mr Turner for his guidance and exceptional work with the ARC.

The ARC Chair recommended the WSLHD Board endorse the appointment of Mr Arthur Butler as an independent member to the Audit and Risk Committee. The ARC Chair further recommended to re-appointment of Ms Carolyn Walsh for a further 3 year term.

Action and decision: The appointments were ENDORSED.

The ARC Charter which outlines the objectives, roles and responsibilities of the ARC was tabled for endorsement.

Action and decision: WSLHD Board ENDORSED the Audit and Risk Committee Charter. The Charter will be signed by the WSLHD Board Chair.

The Committee Chair presented the ARC annual self-assessment checklist document.

Action and decision: The checklist was NOTED and will be signed by the Chief Executive WSLHD and WSLHD Board Chair.

Item 4 Declarations of Changes in Material Circumstances

Members were asked to declare:

- i. Conflicts of interest in relation to the agenda and
- ii. Changes in material circumstance.

Ms Elizabeth Crouch noted her appointment to the NSW Institute of Sport (NSWIS) Board.

Action and decision: Members NOTE the above appointment.

Item 5 Chief Executive Report

Discussion: Members were referred to the Chief Executive Report.

Action and decision: Report NOTED.

Item 6 Acceptance of Minutes

The minutes were accepted as a true record of the 14 November 2017 Board meeting with one amendment.

Action and decision: Minutes ACCEPTED.

Item 7 Business Arising

Nil business arising.

Item 8 Correspondence received 4 November – 1 December 2017

Discussion: Members were referred to the correspondence report.

Action and decision: Correspondence NOTED.

Item 9 Actions from meeting – 14 November 2017

Discussion: Members were referred to the Register of Actions.

Action and decision: Register NOTED.

Item 10 Chair and Deputy Chair Report

Discussion: Members were referred to the report and table.

Action and decision: Report NOTED.

Item 11 Appendices

Members were referred to the Appendices.

Action and decision: Appendices NOTED.

Item 12 Committees of the Board

Discussion: Members were referred to the reports.

Action and decision: Reports NOTED.

Item 13 New Business

Discussion: Members completed the WSLHD Board Effectiveness Review Survey in November 2017 and the survey results were tabled for discussion. Members were thanked for their participation and specific comments to improve the Board's performance.

Action and decision: The Board Secretariat will prepare an action plan from feedback received in the WSLHD Board Effectiveness Review survey.

Item 14 Business Without Notice

The Board Chair noted WSLHD is receiving a steady stream of unsolicited proposals to engage with the Westmead precinct and interviews are progressing with future leaders who have adjacency to health and are interested in being involved with WSLHD in the future.

Next meeting

The next meeting of the WSLHD Board is scheduled Tuesday 13 February 2018, 04:30 PM 07:00 PM, WIMR Conference Room.

Close

Meeting closed at 7:00pm.

Signed: _____



(Mr Richard Alcock AO, Board Chair)