

Meeting of the Board of the Western Sydney Local Health District (WSLHD)

No. 2018/80
Date: Tuesday, 8 May 2018
Venue: Auburn Hospital

Minutes

Present: Richard Alcock (Chair)
Jeremy Chapman (Deputy Chair)
Narelle Bell
Andrew Bernard
Elizabeth Crouch
Don Nutbeam
Diana O'Halloran
Jane Spring

Medical Staff Council: Chris Liddle (Chair, Westmead)
Mark McLean (Chair, Blacktown and Mount Druitt)

Ex officio: Danny O'Connor, Robynne Cooke, Tina Stoian, Joanne Edwards

Secretariat: Julia Millen
Ashley Ubrihien

Invited: Sue-Anne Redmond, A/General Manager Westmead and Auburn
Coralie Wales, Manager, Community and Consumer Partnerships
Doug Catchpole, Director Corporate Governance

Apologies: Kathy Baker, Michael Edge, Andrew Pesce, Bruce Turner

Meeting commenced: 4.30pm

Quorum: A quorum was met

Item 1.1 Welcome and Leave of Absence

Item 1.2 Leave of Absence

The Chair welcomed invited guests. Leave of absence was noted.

Acknowledgement of Country

The Acknowledgement of Country was delivered by the Executive Director Operations WSLHD.

Item 2 Declarations of Changes in Material Circumstances

Members were asked to declare:

- i. Conflicts of interest in relation to the agenda and
- ii. Changes in material circumstance.

The updating of declarations of interest(s) for board members was discussed.

Action and decision: No declarations of changes in material circumstances were advised by Members at the WSLHD Board meeting held on 8 May 2018.

Item 3 Strategy

Item 3.1: Community and Consumer Partnerships

Members noted a presentation by the Manager, Community and Consumer Partnerships WSLHD that provided an overview of the Community and Consumer Engagement framework enabling WSLHD to understand our community and enlist members of the public interested in public health and the improvement of local health services. This framework has a simple credo – communicating, listening and responding.

The presentation highlighted the work of the Community and Consumer Partnerships group and the WSLHD Consumer Council including the co-design of an orientation plan for new consumer representatives, and development of a paper called the 7 habits of highly engaged committees.

Members noted the Community and Consumer Partnership group continues to work with consumer representatives sitting on WSLHD Committees, as well as a community speaking program that will provide health literacy support around our local health district.

Item 3.2: Internal Stakeholder Engagement Strategy

The Director Corporate Governance and Executive Director Operations presented on the WSLHD strategy for internal stakeholder engagement and the WSLHD stakeholder engagement framework discussing the WSLHD strategy, areas for improvement, and the opportunities within WSLHD to progress engagement.

Item 3.3: Auburn Hospital update

The Acting General Manager Westmead and Auburn provided an update on the Auburn facility to familiarise Members with the hospital's operation, and opportunities and challenges.

Item 4 Business Arising

Item 5 Minutes

The minutes were accepted as a true record of the 10 April 2018 Board meeting.

Action and decision: Minutes ACCEPTED.

Item 6 Actions from meeting – 10 April 2018

Discussion: Members were referred to the Register of Actions.

Action and decision: The Register was NOTED.

Item 7 Correspondence received 3 – 30 March 2018

Discussion: Members were referred to the correspondence report.

Action and decision: Correspondence NOTED.

Item 8 Chief Executive Report

The report was delivered by the Executive Director Operations noting the key events for April 2018 and progress against priorities. Members discussed the eHealth NSW presentation on Integrated Care and their work to improve the patient experience between primary care and local health districts. The Executive Director Operations also noted the successful event held at Blacktown Hospital to celebrate the “topping out” of the Acute Services Building, which was attended by the NSW Premier and Minister for Health.

The Executive Director Finance provided commentary on the district's financial performance and discussed the reporting provided in the Chief Executive's Report.

Action and decision: Members DISCUSSED and NOTED the report.

Item 9 Chair and Deputy Chair Report

Discussion: Members were referred to the report.

The Chair noted the WSLHD Board annual strategic retreat will be held at the University of Sydney on 13 June 2018 and members were provided with an overview of the retreat agenda by the Executive Director Operations.

Action and decision: The Report was NOTED by Board Members.

Item 10 Appendices

Members were referred to the Appendices.

Action and decision: Appendices NOTED.

Item 11 Committees of the Board

Discussion: Members were referred to the Committee reports.

Action and decision: Reports NOTED.

Item 12 Business Without Notice

No items recorded.

Item 13 In Camera Session

The Chair introduced a brief in camera session for the ministerially appointed WSLHD Board Members.

Item 14 Next meeting

The WSLHD Board annual strategic retreat is scheduled on 13 June 2018, 9:00am – 6:15pm, at the Charles Perkins Centre, University of Sydney Camperdown Campus.

Close

Meeting closed at 8:00pm.

Signed: 
(Mr Richard Alcock AO, Board Chair)