



Meeting of the Board of the Western Sydney Local Health District
No. 2018/81
Date: Tuesday, 10 July 2018
Venue: Westmead Institute for Medical Research

Minutes

Present: Richard Alcock (Chair)
Jeremy Chapman (Deputy Chair)
Narelle Bell
Andrew Bernard
Elizabeth Crouch
Don Nutbeam
Diana O'Halloran
Jane Spring
Kathy Baker
Michael Edye
Andrew Pesce

Medical Staff Council: Chris Liddle (Chair, Westmead)
Mark McLean (Chair, Blacktown and Mount Druitt)

Ex officio: Danny O'Connor, Robynne Cooke, Joanne Edwards, Barry Mitrevski

Secretariat: Julia Millen

Invited: Luke Sloane, A/Executive Director Nursing & Midwifery
Anita Calderan, A/Director Health Service & Planning WSLHD

Meeting commenced: 4.30pm

Quorum: A quorum was met

Item 1.1 Welcome

The Chair welcomed invited guests to the board meeting of 10 July 2018. The WSLHD Board bursary program video was aired for the first time for members to review. Members noted the WSLHD Board bursary program 2018 will open for applications within the next week.

Acknowledgement of Country

The Acknowledgement of Country was delivered by the Board Chair, who noted he will deliver the acknowledgement of country again when the WSLHD aboriginal employment strategy is tabled for review and endorsement.

Item 1.2 Declarations of Changes in Material Circumstances

Members were asked to declare:

- i. Conflicts of interest in relation to the agenda and
- ii. Changes in material circumstance.

Action and decision: No declarations of conflict of interest, nor changes in material circumstances were advised by Members at the WSLHD Board meeting held on 10 July 2018.

Item 2 Strategy

Item 2.1 WSLHD Health Services Plan

Item 2.2 WSLHD Health Services Plan service and facility summaries

Members noted the presentation of the WSLHD Health Services Plan - growing good health in western Sydney: detailed plan to 2026 (HSP) by the Acting Director, Health Services Planning WSLHD. The HSP sets out our plans and priorities for health care delivery in our hospitals, community health facilities and home services until 2026.

The presentation noted the HSP was developed with significant input and consultation from internal and external stakeholders. The plan incorporates and builds on existing documents including *Better West Strategic Priorities*, the clinical services plans for Auburn, Blacktown Mt Druitt and Westmead facilities, and notes the mental health service clinical services plan is a companion document.

The HSP summary informs the following five district-wide focus areas that will guide future development and delivery of health care services in WSLHD to 2026:

1. Strive for an integrated health system
2. Promote the health and wellbeing of people and communities
3. Optimise how health services are developed, delivered and networked
4. Create innovative and adaptable health care environments
5. Harness new health technologies and research to advance health care.

Members' comments were positive and complimentary of the HSP noting it is a great expression of future planning for the district.

Action and decision: Presentation NOTED.

Action and decision: The WSLHD Board ENDORSED the *WSLHD Health Services Plan - growing good health in western Sydney: detailed plan to 2026* and *24 page overview* for publishing on the WSLHD internet and intranet, and distribution to the NSW Ministry of Health and stakeholder partners, and the *WSLHD Health Services Plan – fifteen service and facility summaries* for publication and distribution.

Action and decision: The Director, Health Services Planning WSLHD will provide a progress update for the October Board meeting on HSP implementation and outline the communication campaign for stakeholder engagement.

Item 2.3 Finance, Performance and Asset Committee (FP&AC) Annual Report including discussion on the Service Agreement for WSLHD (Item 7.4)

Members noted the annual report from the Chair FP&AC providing commentary on committee activities throughout the year.

The Board Chair asked members for their support to delegate the review and final approval of the Service Agreement for Western Sydney Local Health District to the FP&AC. The service agreement must be signed by the Board Chair and Chief Executive WSLHD and returned to the NSW Ministry of Health by 31 July 2018.

Action and decision: Presentation NOTED.

Action and decision: The WSLHD Board ENDORSED the delegation of the review and final approval of the Service Agreement for WSLHD to the FP&A Committee at their meeting in July 2018.

Item 2.4 Medical Dental Appointment Advisory Committee (MDAAC) Annual Report

Members noted the annual report from the Chair Medical and Dental Appointments Advisory Committee providing commentary on committee activities throughout the year.

The presentation included an update on the completed quinquennium review of VMO contracts for WSLHD. The committee chair noted the SMADR unit provided significant support throughout this activity.

Action and decision: Presentation NOTED.

Item 2.5 Health Care Quality Committee (HCQC) Report

Members noted the yearly report on the HCQC from the Acting Executive Director, Nursing and Midwifery and Clinical Governance (AEDNM&CG).

The AEDNM&CG provided members with a presentation on progress by the HCQC during the last twelve months. The presentation included discussion of the HCQC responsibilities (per terms of reference) and the activities undertaken in relation to these responsibilities.

Action and decision: Presentation NOTED.

Item 3 Business Arising

Item 3.1 Minutes

The minutes were accepted as a true record of the 8 May 2018 Board meeting.

Action and decision: Minutes ACCEPTED.

Item 3.2 Actions from meeting – 8 May 2018

Discussion: Members were referred to the Register of Actions and the supporting papers provided.

Action and decision: The Register was NOTED.

Item 4 Standing Items

Item 4.1 Chief Executive Report

The report was delivered by the Chief Executive noting the key events for June 2018 including the particle therapy symposium in Parramatta which was a well-attended and successful event.

Action and decision: Presentation NOTED.

Item 4.2 Chair and Deputy Chair Report

Discussion: Members were referred to the report.

Action and decision: The report was NOTED by Board Members.

Item 4.3 Correspondence received 28 April to 29 June 2018

Discussion: Members were referred to the correspondence report.

Action and decision: Correspondence NOTED.

Item 4.4 Work Health and Safety, and Enterprise Risk Management quarterly reports

Action and decision: Reports NOTED.

Item 5 Committees of the Board

Discussion: Members were referred to the Committee reports.

Action and decision: Reports NOTED.

Item 6 Appendices

Members were referred to the Appendices.

Action and decision: Appendices NOTED.



Item 7 New Business

The Chair noted the WSLHD Corporate Attestation Statement would be reviewed out of session via Convene. The Director Corporate Governance is seeking approvals from Committee Chairs in relation to statement content.

The Internal Audit and Risk Management Attestation Statement will be tabled at the August 2018 board meeting for endorsement.

Next meeting

The next meeting of the WSLHD Board is scheduled on 14 August 2018 at Blacktown Hospital.

Close

Meeting closed at 8:30pm.

Signed: 

(Mr Richard Alcock AO, Board Chair)