

Meeting of the Board of the Western Sydney Local Health District

No. 2021/116

Date: Thursday 16 September, 2021

Venue: Microsoft Teams

Minutes

Present: Richard Alcock (Chair)
Loretta Di Mento (Deputy Chair)
Michael Edye
Keith Hartman
Andrew Bernard
Don Nutbeam
Narelle Bell
Debra Thoms
Mick Reid

Ex Officio Invitees: Graeme Loy, Chief Executive
Tiffany Sly, Director, Office of the Chief Executive
Caroline Farmer, Director, Nursing, Midwifery & Clinical Governance (DNMCG)
Emma McCahon, Executive Director Medical Services (EDMS)
Alison Derrett, Executive Director Operations (EDO)
Barry Mitrevski, Director of Finance (DoF)

Medical Staff Council: Mark Priestly (Chair, Westmead Medical Staff Council)

Invited Guests: Susan Pearce, Deputy Secretary Patient Experience and System Performance
Prof Peter Hockey, Director of Education and Training
Dr David Farlow, Clinical Network Director

Apologies: Nil

Secretariat: Kira Hofer, Health Management Intern, Office of the Chief Executive

Meeting commenced: 3:00pm

Quorum: A quorum was met

Item 1 PROCEDURAL ITEMS

Item 1.1 Welcome and apologies

The Chief Executive opened the meeting and welcomed all present.

Item 1.2 Acknowledgement of Country

The Chief Executive acknowledged the Traditional Owners of the various lands on which the meeting is taking place and paid respects to Elders past, present and emerging.

Item 1.3 Declarations of Changes in Material Circumstances

No conflicts or changes in material circumstance were declared.

Item 1.4 Minutes of previous meetings

Minutes were accepted as a true and accurate record of the meeting.

Item 1.5 Actions from previous meetings

Nominations Committee

The action was in relation to the reappointment process submitted to the Ministry. The Director of Office of the Chief Executive will progress this with the Nominations Committee.
This action is closed.

Item 1.6 Patient Story

The Director of the Office of the Chief Executive shared a story about a family who experienced a neonatal death at Blacktown Hospital in 2020. The story was requested to be presented to the Board following a meeting with the family and the HCCC. The tragic circumstances of this story has resulted in a number of changes already made by Blacktown Hospital.

Action and Decision: The story was acknowledged as presented to the Board and that changes have been implemented as a result.

Item 2 CHIEF EXECUTIVE'S REPORT

Item 2.1 Chief Executive's Report

The CE noted the Westmead Health Precinct and progression of the Health Enterprise Zone developments remains the key priority outside of COVID-19.

Action and Decision: Members noted the information.

Item 3 PRESENTATIONS

Item 3.1 State-wide Pandemic Response – Susan Pearce

The Chief Executive introduced, Deputy Secretary Patient Experience & Systems Performance and SHEOC Controller, Susan Pearce to present on the State-wide Pandemic Response.

Action and Decision: The Board members thanked Susan Pearce for the time given to present today and extended this to the District and CE on the positive outcomes seen in the relationship with the Ministry. A formal letter of thanks will be sent to the Deputy Secretary from the Board.

Item 3.2 Clinical Network Director, Diagnostics and Procedures

The Chief Executive introduced the Clinical Network Director (CND) of Diagnostics and Procedures, Dr David Farlow. There was discussion on Radiology Accreditation at Westmead and Blacktown and the implications for service delivery. There is no timeline for resolution at this stage however plans and continued service delivery are underway.

Action and Decision: The CND is invited to return for further discussions around the way forward for the service in the long term.

Item 3.3 Research Education Network Update

The Chief Executive introduced Director of Education, Prof Peter Hockey to provide an update in the Research and Education Network (REN). Two big changes to REN were highlighted being the addition of the Executive Director of Research, and the importance of REN through the COVID-19 pandemic.

Action and Decision: The Board noted the information

Item 3.4 COVID-19 Update – Emergency Operations Centre (EOC)

The Executive Director of Operations, Alison Derrett provided a COVID-19 update.

Action and Decision: The Board noted the information

Item 3.5 RANZCR Westmead accreditation

An update on the Westmead accreditation was provided by the Chief Executive.

Action and Decision: The Board noted the information

Item 3.6 Cumberland Hospital Culture Review

The Chief Executive took the report as read.

A working group will be put in place at Mental Health to action the report.

Action and Decision: The Board noted the information

Item 4 DOCUMENTS FOR ENDORSEMENT

Item 4.1 Safety and Quality Account

The final Safety and Quality Account went to the HCQC, the report highlighted some of the key successes and challenges.

Action and Decision: The Board endorsed the Safety and Quality Account

Item 4.2 Enterprise Risk Management Framework – Risk Appetite Statement

The Risk Appetite Statement from the newly drafted Enterprise Risk Framework and Policy was tabled.

Action and Decision: Document to be circulated out of session and with the revision of some comments to be endorsed.

Item 5 COMMITTEES OF THE BOARD

Item 5.1 Audit and Risk Committee

The vaccination policy was emphasised as an area of focus coming into the months end with vaccination requirements for health care workers. Some internal audit activity has focused on VMO's.

Action and Decision: The Board noted the information

Item 5.2 Finance, Performance and Assets Committee

Business as usual is masked by COVID-19. It was noted there may be challenges with projected budgets.

Action and Decision: The Board noted the information

Item 5.3 Health Care Quality Committee

Progress for the group was highlighted, this month there was time spent on the Quality and Safety account and the Terms of References are being reviewed. A new dashboard will come to the Board and provide greater insight.

Action and Decision: The Board noted the information

Item 5.4 Nominations Committee

The Nominations Committee will be receiving correspondence to progress the reappointments soon.

Action and Decision: The Board noted the information

Item 5.5 Research Development Committee

No further discussion

Item 5.6 Professional Education Committee

No further discussion

Item 6 OTHER ITEMS FOR NOTING ONLY

Item 6.1 Medical Services Report

No further discussion

Item 6.2 Finance Report

The CE referenced the budget and revenue should COVID-19 activity remain.

Action and Decision: The Board noted the information

Item 6.3 Operations Report

Taken as read- No further discussion

Item 6.4 Clinical Governance Report

Taken as read- No further discussion

Item 6.5 Recordings of meetings for Board Chair and Board Deputy Chair

Taken as read- No further discussion

Item 6.6 Correspondence received & sent

No further discussion

Item 6.7 SafeWork NSW Improvement Notices

Item 7 OTHER BUSINESS

Item 7.1 Other Business

Medical Staff Council, Ex-officio

It was announced that a replacement chair for the Executive Medical Staff Council Ex-officio member of the board is Sally Greenaway.

The Board highlighted the contributions and commitment of Mark Priestly in the representation of the clinicians. Thanks was given for his contribution to processes of the Board.

Financial Statement

It was raised that the Financial Statement will be signed by the Board Chair and Chief Executive next week.

Item 8 IN CAMERA

Item 8.1 In Camera session

Action and Decision: An in camera session was held.

Next meeting

The next Board meeting will be on Thursday 21 October, 2021.

Close

Meeting closed at 5:30 pm

Signed: _____



Mr Richard Alcock AO, Board Chair