

Meeting of the Board of the Western Sydney Local Health District

No. 2021/115

Date: Thursday 19 August, 2021

Venue: Microsoft Teams

## Minutes

Present: Richard Alcock (Chair)  
Loretta Di Mento (Deputy Chair)  
Michael Edye  
Keith Hartman  
Andrew Bernard  
Don Nutbeam  
Narelle Bell  
Debra Thoms  
Mick Reid

Ex Officio Invitees: Graeme Loy, Chief Executive  
Caroline Farmer, Director, Nursing, Midwifery & Clinical Governance (DNMCG)  
Emma McCahon, Executive Director Medical Services (EDMS)  
Alison Derrett, Executive Director Operations (EDO)  
Barry Mitrevski, Director of Finance (DoF)

Medical Staff Council: Mark Priestley (Chair, Westmead Medical Staff Council)

Invited Guests: Lea Constantine, Partner Ashurst Legal Services

Apologies: Nil

Secretariat: Kira Hofer, Health Management Intern, Office of the Chief Executive

Meeting commenced: 3:00pm

Quorum: A quorum was met

## Item 1 PROCEDURAL ITEMS

### Item 1.1 Welcome and apologies

The Chair opened the meeting and welcomed all present. The Chair noted the meeting would be a limited format this month, in the context of rapidly increasing Covid-19 activity in the District.

### Item 1.2 Acknowledgement of Country

We acknowledge the Traditional Owners of the various lands on which the meeting is taking place and paid respects to Elders past, present and emerging.

### Item 1.3 Declarations of Changes in Material Circumstances

No conflicts or changes in material circumstance were declared.

### Item 1.4 Minutes of previous meetings

No feedback received.

### Item 1.5 Actions from previous meetings

No outstanding actions.

### Item 1.6 Patient Story

The patient story was held over to the following meeting.

## Item 2 CHIEF EXECUTIVE'S REPORT

### Item 2.1 Chief Executive's Report

The Chief Executive (CE) provided an update to from the portfolios.

Westmead Health Precinct work is continuing and remains a key priority in addition to the COVID-19 response.

The District has established a Precinct Leadership Committee in partnership with the Sydney Children's Hospital Network to understand research in progress.

#### **Culture**

The people matters survey will be live and feedback from staff during COVID-19 is highly anticipated.

The Board Chair requested the work of Chris Little who is retiring after 42 years of service be recognised under COVID-19 restrictions. Recognition and celebration of service will be given when we are able to do so in a COVID-19 safe way.

The CE noted that Western Sydney has one of the lowest turnover of staff in the metropolitan Local Health Districts.

Action and decision: The Board noted the update.

### Item 3 PRESENTATIONS

#### Item 3.1 Legal Representative from Ashurst – update regarding SafeWork Action

Ashurst Legal Services briefed the Board on the SafeWork matters.

Action and decision: The Board noted the update.

#### Item 3.2 Clinical Network Director, Surgery

The Chief Executive introduced Clinical Network Director for Surgery, Head of Department of Cardiothoracic Surgery at Westmead, Dr Richard Chard.

The extensive history and achievements of Dr Richard Chard were shared.

The Clinical Network Director noted the need for continued support to the growth of Blacktown Hospital in becoming a facility that attracts highly skilled clinicians and becomes a place known for teaching. The Chief Executive confirmed the plans to grow the academic profile of Blacktown over the next five to ten years to support this strategy.

Action and decision: The Board noted the update.

### Item 4 STANDING ITEMS

#### Item 4.1 COVID-19 Update

The Chief Executive referenced the weekly Covid-19 Board Update.

Action and decision: The Board noted the update.

#### Item 4.2 RANZCR Westmead Accreditation

A report was tabled with the Board papers and taken as read.

Action and decision: The Board noted the update.

#### Item 4.3 Medical Service Report

A report was tabled with the Board papers and taken as read.

Action and decision: The Board noted the update.

#### Item 4.4 Mental Health Services Report

A report was tabled with the Board papers and taken as read.

Action and decision: The Board noted the update.

#### Item 4.5 Finance Report

A report was tabled with the Board papers and taken as read.

Action and decision: The Board noted the update.

#### **Item 4.6 Operations Report**

A report was tabled with the Board papers and taken as read.

Action and decision: The Board noted the update.

#### **Item 4.7 Clinical Governance Report**

A report was tabled with the Board papers and taken as read.

Action and decision: The Board noted the update.

### **Item 5 NEW BUSINESS**

#### **Item 5.1 WSLHD Asset Management Plan and Strategic Asset Management Plan**

The AMP focuses on day to day management of assets safety and compliance. The SAMP is developed to strategically use the assets in the future on a risk based approach.

Action and Decision: The Chair requests all feedback from the Board to go through the Finance Performance and Assets committee for approval.

### **Item 6 COMMITTEES OF THE BOARD**

#### **Item 6.1 Audit and Risk Committee**

July Minutes attached for noting.

#### **Item 6.2 Finance, Performance and Assets Committee**

July Minutes attached for noting.

#### **Item 6.3 Health Care Quality Committee**

August Minutes attached for noting.

#### **Item 6.4 Nominations Committee**

Action and Decision: The Board endorsed the process for considering the renewal of terms in office of Board members and providing feedback to the ministry.

#### **Item 6.5 Research Development Committee**

Nothing to report

#### **Item 6.6 Professional Education Committee**

The papers from this meeting will be circulated when received.

Action and Decision: Prof Peter Hockey will be invited to attend next month's Board meeting and provide an update.

#### Item 7 OTHER ITEMS FOR NOTING ONLY

##### Item 7.1 Records of meetings for Board Chair and Board Deputy Chair

Noted

##### Item 7.2 Correspondence received & sent

Noted

##### Item 7.3 SafeWork NSW Improvement Notices

Noted

#### Item 8 OTHER BUSINESS

##### Item 8.1 Other Business

The Chief Executive provided an update on the issues concerning Westmead Radiology Accreditation.

#### Item 9 IN CAMERA

Action and Decision: An in camera session was held.

##### Next meeting

The next Board meeting will be on Thursday 16 September, 2021.

##### Close

Meeting closed at 5:30 pm

Signed: \_\_\_\_\_



Mr Richard Alcock AO, Board Chair

