

Meeting of the Board of the Western Sydney Local Health District

No. 2021/111

Date: Thursday 15 April, 2021

Venue: Conference Room, Mount Druitt Hospital

## Minutes

Present: Richard Alcock (Chair)  
Andrew Bernard  
Michael Edey  
Mick Reid  
Keith Hartman  
Loretta Di Mento (Deputy Chair)  
Debra Thoms  
Diana O'Halloran  
Don Nutbeam

Ex Officio Invitees: Graeme Loy, Chief Executive  
Tiffany Sly, Director Office of the Chief Executive  
Maria Lingam, A/Director Nursing, Midwifery & Clinical Governance (DNMCG)  
Peter Hockey, A/Executive Director Medical Services (A/EDMS)  
Barry Mitrevski, Director of Finance (DoF)  
Emma McCahon, A/Executive Director Operations (A/EDO)

Medical Staff Council: Mark Priestley (Chair, Westmead Medical Staff Council)

Invited Guests: Daniel Carbone, Chief Risk Officer  
Allan Cook, Chair Audit & Risk Committee

Apologies: Narelle Bell  
Caroline Farmer, Director Nursing, Midwifery & Clinical Governance

Secretariat: Joyce Semaan, Governance Officer, Office of the Chief Executive

Meeting commenced: 3:00pm

Quorum: A quorum was met

## Item 1 PROCEDURAL ITEMS

### Item 1.1 Welcome and apologies

The Chair opened the meeting and welcomed all present and gave the Acknowledgement of Country.

### Item 1.2 Acknowledgement of Country

The Chair noted the significance of the Mount Druitt campus. 15% or more of the population in Mount Druitt identify as Aboriginal and/or Torres Strait Islander.

### Item 1.3 Declarations of Changes in Material Circumstances

Members were asked to declare:

- i. Conflicts of interest in relation to the agenda and
- ii. Changes in material circumstance.

Action and decision: The register of interests will be updated accordingly.

### Item 1.4 Minutes of previous meetings

The Chair invited comments on the minutes of the March meeting.

Action and decision: The March minutes were accepted and taken as a true record of the meeting.

### Item 1.5 Actions from previous meetings

No outstanding actions.

### Item 1.6 Patient Story

The A/DNMCG shared a story about a patient who was seen through the RAID-ED (Rapid Assessment Intervention and Discharge – Emergency Department) program.

Action and decision: Members noted the information.

## Item 2 CHIEF EXECUTIVE'S REPORT

### Item 2.1 Chief Executive's Report

The Chief Executive took the report as read with some highlights for further discussion.

Action and decision: The Board noted the update.

### Item 3 PRESENTATIONS

#### Item 3.1 Enterprise Risk

The Chief Risk Officer (CRO) and Chair, Audit & Risk Committee (ARC) gave a presentation to the Board on risk management.

Action and decision: The Board noted the update.

### Item 4 STANDING ITEMS

#### Item 4.1 COVID-19 Update

The CE gave an update on the WSLHD response to COVID-19.

Action and decision: The Board noted the update.

#### Item 4.2 Mental Health Service Report

The CE gave an update on the activity within the Mental Health Service.

Action and decision: The Board noted the report provided.

#### Item 4.3 Finance Report

The Director of Finance gave an overview of the finance report.

Action and decision: The Board noted the report provided.

#### Item 4.4 Operations Report

The A/EDO spoke about the surgery and ED performance across the District and an update on recruitment of the Oral Health General Manager.

Action and decision: The Board noted the report provided.

#### Item 4.5 Clinical Governance Report

The A/DNMCG gave an update on the work in maternity services and the focus on the patient experience.

Action and decision: The Board noted the report provided.

#### Item 4.6 Integrated Care & Community Health Report

The CE spoke to the report that was tabled with the Board papers.

Co-Commissioning is progressing well. ICH has led much of the COVID-19 testing clinics. Hospital In The Home (HITH) is being developed for the future.

Action and decision: The Board noted the report provided.

## Item 5 NEW BUSINESS

No new business

## Item 6 DOCUMENTS FOR ENDORSEMENT

### Item 6.1 Brief for the Board – Enterprise Risk Management

A brief on the matter was tabled with the meeting papers.

Action and decision: Once the Audit & Risk Committee has endorsed the draft Enterprise Risk Management framework, it will be tabled for Board endorsement.

## Item 7 COMMITTEES OF THE BOARD

### Item 7.1 Audit and Risk Committee

Committee report tabled with meeting papers. No further updates.

### Item 7.2 Finance, Performance & Asset Management Committee

The Committee is focusing on recruitment in the facilities.

### Item 7.3 Health Care Quality Committee

The Committee will be regularly reviewing the health care standards and overseeing reviews.

### Item 7.4 Nominations Committee

The Nominations Committee has begun looking at Board succession and cross appointments.

Action and decision: The Board noted the information.

### Item 7.5 Research Development Committee

The Research Development Committee had its first meeting chaired by the new chair. It was noted the Director Research is performing well in the role.

### Item 7.6 Professional Education Committee

The Chair PEC commented that the A/EDMS and the staff at REN have invested significant effort into realigning the nature of education in the COVID-19 era.

## Item 8 ITEMS FOR NOTING ONLY

### Item 8.1 Record of meetings for Board Chair and Deputy Chair

Noted



**Item 8.2 Correspondence received & sent**

Noted

**Item 8.3 SafeWork NSW Improvement Notices**

Noted

**Item 8.4 Corporate Communications Report to the Board – March 2021**

Noted

**Item 9 OTHER BUSINESS**

**Mount Druitt Hospital tours, activity and future plans**

The CE gave an overview of the activity at Mount Druitt hospital, including the Aboriginal Health Hub, and potential future plans.

Mount Druitt Hospital will celebrate its 40<sup>th</sup> anniversary in 2022.

**Next meeting**

The next Board meeting is scheduled for 20 May 2021 in the Westmead Innovation Centre.

**Close**

Meeting closed at 6:30 pm

Signed:  \_\_\_\_\_

Mr Richard Alcock AO, Board Chair

