

SUMMARY OF MINUTES

Meeting of the Board of the Western Sydney Local Health District

No. 2014/42

Date: Tuesday, 9 September 2014

Venue: Boardroom, Executive Office, Westmead

Minutes

Present: Stephen Leeder (Chair), Kathy Baker, Abby Bloom, Paul Gibson, Hadia Mukhtar, Di O'Halloran, Andrew Pesce, Dea Thiele, Peter Zelas.

Ex officio: Robert Denniss, Shaun Drummond, Danny O'Connor.

Secretariat: Michelle Wensley.

Observer: Sara Currie, acting Governance Officer, WSLHD

Item 1 Welcome and Leave of Absence

Acknowledgement to Country.

Leave of Absence: Jeremy Chapman, Carrie Marr, Jane Spring.

Item 2 Declarations of Changes in Material Circumstances

Discussion: The Chair requested members to disclose any changes in material circumstances.

P Gibson advised his appointment as an advisor to a member of the Opposition, for noting.

Action and decision: NOTED and to be managed as relevant.

Item 3.1 Presentation – WSLHD Planning – ASP - Mental Health / Cumberland

Ms Fitzpatrick and Ms Edwards provided members with an overview of progress of the Parramatta North Urban Renewal which is one of five urban renewal projects from UrbanGrowth NSW (formerly Landcom) that includes Cumberland East. The project is of interest to 13 Ministerial portfolios and Parramatta Council, with consultation processes, ministerial visits and surveys of the site currently being undertaken. Members agreed to adopt a preferred position for UrbanGrowth NSW that any changes support appropriate clinical and support services for mental health patients and staff now and into the future.

Action and decisions:

- *The Board endorsed the preferred position with UrbanGrowth NSW that any relocation of services and staff from Cumberland East is a) satisfactory and b) does not compromise the reasonable preferred outcome for mental health services*
- *The Board noted the development builds on the governance and communication processes with Sydney Children's Hospitals Network as agreed at the 25 August 2014 Joint Board WSLHD/SCHN Board meeting*

Item 3.2 Bariatric Surgery in WSLHD – Discussion Paper – Professor Hadia Mukhtar

Members were provided with a proposal to offer bariatric surgery in facilities in Western Sydney. The Chair agreed to write to the NSW Ministry of Health to seek a policy position for further advice back to the Board.

Action and decision: Board Chair to write to the NSW Ministry of Health.

Item 4 Business Arising

4.1 Correspondence

Discussion: The Chair confirmed members had read correspondence received or distributed from 5 August to 2 September 2014.

Action and decision: Correspondence **NOTED**

Item 5 Minutes of Previous Meeting

Item 5.1 Acceptance of Minutes

Discussion: The minutes were accepted as a true record of the 12 August 2014 meeting.

Action and decision: Motion carried.

Item 5.1.1 Register of Actions from the Meeting

Discussion: The Chair requested updates from members on the progress of actions listed in the *Register Of Actions* from the 12 August 2014 meeting.

Actions and decision: Register of actions **NOTED**

Item 6 Standing Agenda Items – Reports

6.1 Chair's report

Discussion: Members were referred to the report. The following key points were discussed:

Board Performance – length of meetings: Feedback from members indicated a longer meeting would be beneficial to ensure there was sufficient time for discussion. It was agreed an additional 30 mins would be added to the timing for the meeting. Chairs of the Board sub committees were invited to submit issues of governance arising from their meetings for discussion at Board level as required. Members noted the report.

Action and decisions:

- Report **NOTED**.
- Members endorsed revised times of Board meetings to add 30mins to Agenda.
- Chairs of the Board sub committees submit issues of governance arising from their meetings for discussion at Board level as required.

Item 6.2 Chief Executive Report

Discussion: Members were referred to the report. The following key points were discussed:

KPI - Aboriginal Children Fully Immunised: Members agreed this matter be listed for discussion at the 11

November 2014 Agenda for the Board meeting to be convened at Aboriginal Medical Services at Mount Druitt

WSLHD Demonstrator Integrated Care Initiative. Members were advised The Western Sydney Integrated Care Program (WSICP) future planning and consultation processes and the development of communications, evaluation and risk management was submitted to the Ministry on 20 August 2014.

Action and decision: Report NOTED.

Item 6.2.1 Financial Performance

The Board noted the Finance Report.

Members noted the Audited financial Statements to be presented at the Annual Public Meeting on 14 October 2014.

- *Action and decision: The Board noted the Audited financial Statements*

Item 6.2.2 WH&S/OHS

The Board noted the WHS and Due Diligence Report, the Enterprise Risk Management Extract and Enterprise Risk Management Audit Report.

- *Action and decision: Report NOTED*

Item 6.2.3 Quality and Safety

The Board noted the Quality and Safety Report.

Action and decision: Report NOTED.


Other Business

PaperLite implementation at Blacktown on 2 September 2014: Members noted the successful implementation of Paperlite (paperless electronic medical record) on the 2 September 2014 – the first implementation for any facility in NSW, acknowledging the participation and enthusiasm of local management teams and staff.

TABLED: *WSLHD Community and Consumer Engagement Framework* scheduled for release on 22 September 2014 – for the information of members.

Action and decision: NOTED

There being no further business, the meeting closed at 7.30pm

Signed:  (Stephen Leeder, Chair)