

## Meeting of the Board of the Western Sydney Local Health District

No. 2018/93

Date: Tuesday, 13 August 2019

Venue: Blacktown Hospital, B2Hub Conference Rooms

# Minutes

Present:	Richard Alcock (Chair) Jeremy Chapman (Deputy Chair) Diana O'Halloran Adam Stuart Don Nutbeam Andrew Bernard Kathy Baker Andrew Pesce Mick Reid Keith Hartman Elizabeth Crouch
Medical Staff Council:	Mark McLean (Chair, Blacktown and Mount Druitt) Chris Liddle (Chair, Westmead)
Chief Executive:	Graeme Loy
Ex Officio Invitees:	Robynne Cooke, Executive Director Operations WSLHD Barry Mitrevski, Director of Finance WSLHD Emma McCahon, Executive Director Medical Services Dani Levis, A/Executive Director Nursing & Midwifery, and Clinical Governance
Invited Guests:	Susan Pearce, Deputy Secretary, Patient Experience and System Performance, Ministry of Health Dan Hunter, Chief Financial Officer, Deputy Secretary Finance and Asset Management, Ministry of Health Tiffany Sly, Director Office of the Chief Executive Ned Katrib, General Manager, Blacktown and Mount Druitt Hospitals Chris Reece, ACHSM Intern Joana Andre Garrido, ACHSM Intern
Apologies:	Narelle Bell Michael Edye
Secretariat:	Julia Millen
Meeting commenced:	3:00pm
Quorum:	A quorum was met

### Item 1.1 Welcome

The Chair welcomed members, attendees and invited guests to the Western Sydney Local Health District (WSLHD) Board meeting of Tuesday, 13 August 2019.

### Item 1.2 Acknowledgement of Country

The Acknowledgement of Country was delivered.

### Item 1.3 Declarations of Changes in Material Circumstances

Members were asked to declare:

- i. Conflicts of interest in relation to the agenda and
- ii. Changes in material circumstance.

*Action and decision: Members noted the board secretariat will update the register of interests.*

### Item 1.4 Patient Story

The patient story was delivered by the acting Executive Director Nursing & Midwifery and Clinical Governance and noted by members.

*Action and decision: The patient story was noted by members.*

### Item 1.5 Minutes from meeting 16 July 2019

The Chair asked members for their comments in relation to the minutes of 16 July 2019.

*Action and decision: The minutes were accepted as a true record of the 16 July 2019 meeting.*

## Item 2 Strategy

### Item 2.1 LHD Board presentation

The Chief Financial Officer (CFO) and Deputy Secretary Finance and Asset Management, Ministry of Health presented an overview of the NSW Health's fiscal and budget positions for 2019/20.

The Chair asked Executive Director Operations (EDO), Director of Finance (DoF) and Executive Director Medical Services (EDMS) to make observations on WSLHD improvement initiatives and each provided an overview of programs planned and underway.

Members thanked the CFO and Deputy Secretary, Patient Experience and System Performance for attending the meeting and providing their insights.

*Action and decision: Members noted the information provided.*

### Item 2.2 Academic Units

The Chair, Blacktown and Mount Druitt Medical Staff Council (BMDHMSC) presented on developing academic units within Blacktown and Mt Druitt Hospitals (BMDH).

Members discussed the presentation and noted the district is developing a strategic plan for research that will cover academic units.

*Action and decision: Members noted the information provided.*

### **Tour of Blacktown Hospital Acute Services Building**

The General Manager Blacktown and Mount Druitt Hospitals (GM BMDH) and a/ED NM&CG escorted the WSLHD Board members through the new ASB ED, and ICU, and alternately, the Paediatrics and Women's Health units.

### **Item 3 Standing Report**

#### **Item 3.1 Chief Executive's Report**

The CE referred to his report provided at item 3.1 and commented on the Interim Report on Improvement to Security in Hospitals, noting WSLHD's responses to the numerous recommendations contained within the report. The CE confirmed the WSLHD Board will receive a quarterly update on this matter and, by exception, reporting on any additional issues that need to be raised. The WSLHD Audit and Risk Committee will have governance oversight of the security and safety report.

Members noted the Greater Western Sydney Health Partnership position paper and endorsed the partnership's memorandum of understand.

*Action and decision: Members endorsed the memorandum of understanding and noted the position paper for the Greater Western Sydney Health Partnership.*

*Action and decision: Members noted the information provided.*

### **Item 4 Items for Noting**

#### **Item 4.1 Corporate Governance Attestation Statement**

The Chair advised the Corporate Governance Attestation Statement is due to the Ministry by 31 August 2019 and asked members to delegate approval to the Board Chair, Deputy Chair and WSLHD Governance Committee for the finalisation of the Corporate Governance Attestation Statement.

*Action and decision: Members delegated approval to the Board Chair, Deputy Chair and WSLHD Governance Committee for the finalization of the Corporate Governance Attestation Statement.*

#### **Item 4.2 SafeWork NSW Improvement Notices**

The CE referred to the report provided at item 4.2 and provided members with an update on the status of each notice.

*Action: Members noted the information provided.*

The Chair requested the CASB configuration item 4.3 be held over to the next board meeting and to include information on services staying in their current location and those that will be moving and the impact of this.

#### **Item 5 In Camera Session**

The Chair introduced the in camera session for members and the CE to attend. Board ex-officio invitees were excused from the meeting.

#### **Next meeting**

The next meeting is scheduled on Tuesday, 10 September 2019.

#### **Close**

Meeting closed at 7:20pm

Signed: \_\_\_\_\_  
(Mr Richard Alcock AO, Board Chair)