



SUMMARY OF MINUTES

Meeting of the Board of the Western Sydney Local Health District

No. 2014/44

Date: Tuesday, 9 December 2014

Venue: Boardroom, Executive Office, Westmead

Minutes

Present: Stephen Leeder, P Zelas, Jeremy Chapman, Kathy Baker, Abby Bloom, Di O'Halloran, Andrew Pesce, Jane Spring,

Ex officio: Robert Denniss, Carrie Marr, Danny O'Connor

Secretariat: Sara Currie

Item 1 Welcome and Leave of Absence

Acknowledgement to Country.

Leave of Absence: Paul Gibson, H Mukhtar, Dea Thiele

Item 2 Declarations of Changes in Material Circumstances

Discussion: The Chair requested members to disclose any changes in material circumstances.

S Leeder, K Baker, D O'Halloran, J Spring confirmed receipt of notification from the Minister of reappointment to the Board.

A Bloom confirmed Ministerial appointment to the SCHN Board effective 2015, and will formally advise of the commencement date when received.

The Chair congratulated Board members on their re-appointment and acknowledged the significant contribution of A Bloom to the Board during her tenure.

Action and decision: NOTED

Presentation – Health Care Quality Committee (HCQC) (K Baker, C Marr)

K Baker and C Marr provided an overview of the future vision for the HCQC and the role of the Board and commitment to measurable quality improvement. Members discussed workforce recruitment processes, retention rates as indicators of staff satisfaction; the availability of data to staff to support quality and safety initiatives, and noted the patient and carer stories were being included in the HCQC Agenda. Members were invited to send any further feedback to C Marr or K Baker to inform the work program for the HCQC.

Action and decision: Members comments to be reviewed and actioned through the HCQC board sub-committee.

Item 3.1 Presentation – WSLHD Planning and Development Progress Report (A Calderan, C Edwards)

A Calderan and C Edwards provided an update on the 2014 State Infrastructure Strategy.

Action and decision: Presentation NOTED

Item 4 Business Arising

4.1 Correspondence

Discussion: The Chair confirmed members had read correspondence received or distributed from to 5 November 2014 to 5 December 2014.

Action and decision: Correspondence NOTED

Item 5 Minutes of Previous Meeting

Item 5.1 Acceptance of Minutes

Discussion: Amendment to minutes endorsed.

Action and decision: Motion carried.

Item 5.1.1 Register of Actions from the Meeting

Discussion: The Chair invited comment from members on the progress of actions under the *Register Of Actions* from the 11 November 2014 meeting. Actions discussed:

University relationships: D O'Connor advised members there is ongoing dialogue with universities as key partners with the district on matters including academic development and capital works development. Members acknowledged the need for open communication and collaboration between all universities and the district.

Actions and decision: Register of actions NOTED

Item 6 Standing Agenda Items – Reports

6.1 Chair's report

Discussion: Members were referred to the report. The following key points were discussed.

2nd Mid Term Board Member Appointments: S Leeder read out a note of appreciation to A Bloom and noted her enthusiastic commitment to improving health in Western Sydney and extended congratulations on behalf of the WSLHD Board on her new appointment to the SCHN board.

On behalf of the Board, S Leeder acknowledged the contribution of Mr Shaun Drummond who resigned as the Executive Director, Operations effective 5 December 2014. D O'Connor confirmed interim arrangements will be in place from 15 December 2014 for Ms Sue-Anne Redmond to join the District as acting General Manager, Blacktown Mt Druitt and Mr Andrew Newton will act as the General Manager, Westmead. Consultation with key administration and clinical groups in the district is on-going in relation to the new management arrangements for the district.

Bariatric Surgery: Members noted the response from the Minister.

Action and decision: Report NOTED

Item 6.2 Chief Executive Report

Discussion: Members were referred to the report. Key points of discussion

Financial Performance Report: Members were advised the WSLHD investment policy has been approved for implementation under the stewardship of L Singh. D O'Connor acknowledged A Bloom for achievements with the governance of financial administration matters during her tenure as Chair of the FPA committee.

WSLHD Demonstrator Integrated Care Initiative: D O'Connor confirmed implementation of the program is progressing well in consultation with the Ministry and key partners in the District. A meeting with the Commonwealth was held on 3 December to outline district progress as a demonstrator site with a view to further discussions being held in 2015.

Action and decision: Report NOTED

Item 6.2.1 Financial Performance

Discussion: D O'Connor reported advising the district continues to exceed activity targets. The Efficiency Improvement Program (EIP) continues to monitor strategy, financial milestones and financial impacts for reporting on a monthly basis in an effort to meet EOY targets.

Members were advised clearing the clinical coding backlog is near completion and a maintenance plan is under development.

The District is continuing to work with Ministry of Health on a business case for the tendering of Imaging Services.

Action and decision: Report NOTED

Item 6.2.2 WH&S/OHS

Members were referred to the report.

Action and decision: Report NOTED

Item 6.2.3 Quality and Safety

Members were referred to the report. .

Action and decision: Progress of management plan to be reported back to the board.

Item 6.2.4 Asbestos Report

Members were referred to the report

Action and decision: Report NOTED

Item 6.2.5 Imaging Review

Members were referred to the report.

Action and decision: Report NOTED

Item 6.4 Board Subcommittee Reports

Members were referred to the report.


Action and Decision: Report NOTED

Item 8.0 Next Meeting

The next meeting is scheduled for Tuesday 10 February 2015 at the new time of 4.30pm – 7.00pm. The venue will be confirmed prior to the next meeting.

Item 0.0 Close

There being no further business, the meeting closed at 7.30pm. Members were extended a Merry Christmas and happy New Year and thanked for their contributions to the Board in 2014.

Signed:  (Stephen Leeder, Chair)