



## SUMMARY OF MINUTES

### Meeting of the Board of the Western Sydney Local Health District

No. 2012/16  
Date: Tuesday, 12 June 2012  
Time: 5pm to 7pm  
Venue: Auburn Hospital

## Minutes

Office Bearers Stephen Leeder (Chair), Peter Zelas (Deputy Chair) Abby Bloom, Jeremy Chapman, Hadia Haikal-Mukhtar, Diana O'Halloran, Andrew Pesce, Jane Spring.

Ex officio: Kim Hill, Peter Klineberg, Danny O'Connor, Sue-Anne Redmond.

Secretariat: Michelle Wensley

The meeting opened at 5pm.

### Item 1 Welcome and Apologies

Teleconference: Jane Spring

Apologies: Kathy Baker, Andrew Pesce, Paul Gibson, Dea Thiele.

Resignation: Sue-Anne Redmond

### Item 2 Declarations of Changes in Material Circumstances

Nil.

#### **Presentation 1: WSLHD Financial Improvement Strategy** – Maree Hynes and Darren Gibson (Ernst & Young)

The background to the Ernst & Young (E&Y) consultancy was provided by D O'Connor. E&Y have commenced a 12 week program of work to assist the District to develop savings targets to address a forecast budget deficit.

The outcomes of the consultancy will be to (1) develop a financial management improvement strategy (2) to achieve enhanced financial management capability and (3) to ensure major expenditure initiatives have the required governance structure to deliver against targets. Key findings from the diagnostic stage of the consultancy were tabled following assessment of the current financial position and review of financial management systems and turnaround opportunities. Members discussed the importance of engaging with clinicians and managers in productive discussion on financial management issues to effect cultural

change. E&Y confirmed an increased number of clinicians would be included in the consultation process in the next phase of the consultancy.

*RESOLVED: Ernst & Young to provide an update at the next Board meeting on 10 July 2012.*

**Presentation 2: Joint Planning- Western Sydney Local Health District and the Medicare Local**  
*- D O'Halloran*

The presentation was deferred to a future meeting.

### **Item 3 Business Arising**

3.1.1 Correspondence tabled

### **Item 4 Minutes of Previous Meeting**

#### **Item 4.1 Acceptance of Minutes**

##### **Item 4.1.1 Minutes of Meeting**

The Minutes of the Meeting held 8 May 2012 were accepted with no changes.

#### **Item 4.2 Matters Arising from the Minutes**

Nil.

##### **Item 4.2.1 Action Log from the Meeting**

#### **Westmead Clinical Services Overview.**

The Overview was endorsed for forwarding to the Director-General (DG) with an invitation to the DG to meet with the Board Chair and representatives from the Medical Staff Council to discuss the Overview.

A letter will be forwarded to Lou-Anne Blunden from the Board Chair to thank Ms Blunden for her contribution to the development of the Overview. The development of a more detailed Plan is in progress.

*RESOLVED: To send a letter with the Overview to the Director-General.*

*RESOLVED: To send a letter of appreciation to Lou-Anne Blunden.*

### **Item 5 Standing Agenda Items – Reports**

## **Item 5.1 Chair's Report**

The Chair's Report was noted. The Chair advised members of his meeting with the Director-General following the last Board meeting to discuss the NSW Pathology Review and consultation process. Further advice would be forwarded by the Ministry in June to seek further input from the District on this matter.

## **Item 5.2 WSLHD Operational Performance Report – Chief Executive**

The Chief Executive's Report was noted.

A patient story demonstrating the effectiveness of good team work across a range of specialities required to treat a patient requiring a complex surgical procedure at Westmead Hospital.

The District Executive team is continuing to meet with the Ministry to review performance on infection control, emergency department and surgery, mental health and workforce. The District formally advised progress to the Ministry on each of these issues on **8 June 2012**. The next meeting with the Ministry is scheduled for 17 July 2012.

Members were advised that Ms Sue-Anne Redmond, Executive Director of Clinical Governance, has resigned. Ms Redmond was thanked for her leadership to the District over the past 15 months. Recruitment to the position is underway with applications closing on 13 June 2012. D O'Connor also advised the position to fill the General Manager, Blacktown Mt Druitt closes on 18 June 2012.

Draft letter from the Medical Staff Council (MSC) regarding pathology services was tabled. The Chair advised the Director-General had extended the consultation period for review of the draft business model and proposed the draft letter be circulated for information and endorsement of the Board as a collaborative statement to send to the Director-General. This proposal would also be discussed with the MSC.

## **Item 5.3 Board Sub-Committee Reports**

### **Item 5.3.1 Board Sub-Committee - Health Care Quality Committee (HCQC) Report**

The Report from the Executive Director of Clinical Governance was noted.

**RESOLVED** to accept the Report as tabled.

### **Item 5.3.2 Board Sub-Committee – Finance & Performance**

The Report from the Executive Director of Finance was noted.

**RESOLVED** to accept the Report as tabled.

### **Item 5.3.3 Board Sub-Committee - Medical and Dental Appointments Advisory Committee (MDAAC)**

The MDAAC Report and the approved minutes of the 2 May 2012 were noted.

**RESOLVED** to accept the Report as tabled.

### **Item 5.3.4 Board Sub-Committee - Research and Education Committee**

The report from Director, Research and Education Network, Western Sydney LHD, was noted. This item is

included for further discussion under Agenda Item 6.1.1.

**RESOLVED** to accept the Report as tabled.

**Item 5.3.5 Board Sub-Committee - Audit and Risk Management Committee**

The minutes for the meeting held 4 June 2012 are pending.

**Item 6 New Business**

**Item 6.1 Matters raised by Board Members**

**6.1.1 Research and Education**

Three meetings have been scheduled for the newly established Research and Education sub committee with the first meeting held on 5 April 2012 with a view to developing a collaborative relationship with the Westmead Millennium Institute (WMI), identifying a venue for research based on the type of research and a statement of common agreement through the Research Hub and liaising with the Health Education Training Institute (HETI) on research matters. Response to the recently published Wills review of health and medical research is considered a priority.

Members also suggested Tony Cunningham (WMI), Stephen Corbett (Population Health), John Eismann (Notre Dame, Auburn) be invited to join the research committee to further strengthen research development in the District which was taken on notice.

**Item 7 Appendix**

**Item 7.1 Other Reports and Subcommittees**

A List of Other Reports and Subcommittee Reports was tabled for the information of members.

**Item 8 Next Meeting**

The next meeting will be held on **Tuesday, 10 July 2012**, in the Conference Room, Level 3 Admin & Education Building, Blacktown Hospital.

**Item 9 Close**

There being no further business, the meeting closed at 7.15pm.

Signed: \_\_\_\_\_ (Stephen Leeder, Chair)