

Meeting of the Board of the Western Sydney Local Health District (WSLHD)

No. 2019/95

Date: Tuesday, 8 October 2019

Venue: Blacktown Hospital, B2 Hub meeting rooms 1 & 2

Minutes

Present:	Richard Alcock (Chair) Narelle Bell Andrew Bernard Kathy Baker Michael Edye Mick Reid Keith Hartman Andrew Pesce Elizabeth Crouch Diana O'Halloran
Medical Staff Council:	Mark McLean (Chair, Blacktown and Mount Druitt)
Chief Executive:	Graeme Loy (CE)
Ex Officio Invitees:	Emma McCahon, Executive Director Medical Services (EDMS) Robynne Cooke, Executive Director Operations (EDO) Barry Mitrevski, Director of Finance (DoF) Carol Farmer, Director Nursing & Midwifery & Clinical Governance (DNMCG) Tiffany Sly, Director, Office of the Chief Executive
Invited Guests:	Luci Caswell, Director, People & Culture (DPC) Noel Posus, Manager, Workforce Development Programs (MWDP)
Apologies:	Adam Stuart Jeremy Chapman (Deputy Chair) Don Nutbeam Chris Liddle (Chair Medical Staff Council, Westmead)
Secretariat:	Joyce Semaan
Meeting commenced:	3:00pm
Quorum:	A quorum was met

Item 1.1 Welcome

The Chair welcomed members, attendees and invited guests to the meeting. As there were a number of new people present, the Chair asked each person to introduce themselves.

Item 1.2 Acknowledgement of Country

DNMCG delivered the Acknowledgement of Country. She described experiencing powerful messages from Aboriginal elders in their Welcome to or Acknowledgement of Country about moving forward with unity and working together but not forgetting the past. DNMCG commented that we need to consider how we provide services in WSLHD to make Aboriginal patients comfortable with the health service.

Item 1.3 Declarations of Changes in Material Circumstances

Members were asked to declare:

- i. Conflicts of interest in relation to the agenda and
- ii. Changes in material circumstance.

Action and decision: No declarations of conflict of interest were updated by members at the WSLHD Board meeting.

Item 1.4 Patient Story

DNMCG shared a patient story about a patient who suffered a hospital acquired pressure injury, turning what should have been a four day stay into a five week admission. The story was called "The Knock on Effect".

Action and decision: The patient story was noted by members. DNMCG to provide an update to the Board in early 2020 on how the District is managing pressure injuries.

Item 1.5 Minutes from meeting 10 September 2019

This was not discussed, will be addressed out of session.

Item 2 Strategy

Item 2.1 WSLHD Culture Steering Committee and Cultural Change Strategic Framework

Item 2.2 People Matters Employee Survey – WSLHD Results

The results indicate some meaningful progress in a number of the survey results. Some of the lowest scoring questions are not surprising given recent changes across the District. Oral Health stands out in the survey results this year.

There was discussion about one of the key cultural areas, recruitment confidence, and whether the process is appropriate and what is considered best practice. Need to give area managers more control and the sense that they can manage simple recruitment.

MWDP talked about immunity to change and looking at ways to overcome this.

All GMs drafting plans around their services which will be reviewed by People & Culture and incorporated into the strategic culture change plan. The CE noted the importance of communication around this work.

The Culture Change Framework is the principle response to the survey. MWDP talked through the key components of the strategy and noted at least 100 projects already sitting behind it.

The CE mentioned looking at ways to invite consumer participation in the strategy.

JMOs' biggest concern about being able to participate in the strategy is having the time to do it, so it will be important to support their participation.

The Board is looking for openness and respect of JMOs and wants to ensure managers are accurately recording hours worked.

There has been some conversation at clinical council meetings about ways to make sure staff go home when there are concerns for their wellbeing.

Action and decision: Members thanked the DPC and Manager, Workforce Development Programs for the presentation.

Item 2.3 WSLHD Quality Awards

The DNMCG noted the Quality Awards are about celebrating initiative and described some of the projects and their transferability across district. The event is growing in recognition, innovation and breadth of areas of improvement. The glamour and strong involvement of the youth of the district of the evening was apparent.

This year there were 17,000 votes for People's Choice and strong local media coverage, for next year increased media coverage would be valuable to further promote the work that's being done in the district.

Nearly all projects were nominated for NSW Health Awards and the district is taking advantage of other opportunities to promote the projects and winners.

Action and decision: The event summary was noted by members.

Item 3 Standing Items

Item 3.1 Chief Executive's Report

The CE advised he is looking at the structure for clinical governance. The EDO is overseeing the staff safety symposium.

Greater Western Sydney Health partnership launched last Friday 4 October 2019. There are eight priority areas, with working parties taking the lead. Some of the key areas include green spaces, workforce and planning; workforce is the first priority. The partnership will meet four times a year to track progress.

It was noted the performance report for boards developed by the Ministry has been provided. There was comment on the need to improve the process for performance reporting for senior clinicians.

Auburn hospital is excited about the proposed structure change. There is a notable positive culture amongst the staff at Auburn.

The CE said we have advised the College that we are prepared for reaccreditation. There was some discussion of the role of the College in education and other ways it tries to support staff.

Action and decision: Members noted the updates provided by the CE.

Item 4 Items for Noting

Item 4.1 Co-Commissioning between WSLHD and Primary Health Network (PHN)

One element of the district's response is a proposed central intake, looking at ways to make it easier for patients to come into the system.

If successful the Ministry will sign the district for a 3 year period.

There was discussion on the joint WSLHD and WentWest board meeting in November. It was discussed this could incorporate broader stakeholder involvement.

Action and decision: Members noted the report provided.

Item 4.2 Board Calendar 2019

The Chair will formally recognise the contributions of the outgoing Board members at the Annual Public Meeting on 31 October.

Action and decision: Members noted the information.

Item 4.3 Correspondence received 24 August to 27 September 2019

Nil discussion

Action and decision: Members noted the correspondence tabled.

Item 4.4 SafeWork NSW Improvement Notices

The District will continue to be reviewed by SafeWork NSW.

Action and decision: Members noted the report provided.

Item 4.5 Board attendance and training

Nil discussion

Action and decision: Members noted the report on members' attendance and training.

Item 5 In Camera Session

The Chair introduced the in camera session for members and the CE to attend. All other attendees were excused from the meeting.

Next meeting

The next meeting is scheduled for 12 November 2019 at WentWest premises in Blacktown.

Close

Meeting closed at 6:15pm

Signed: _____
(Mr Richard Alcock AO, Board Chair)