

Meeting of the Board of the Western Sydney Local Health District

No. 2020/98

Date: Thursday 20 February, 2020

Venue: Conference Room, Prototype Shed, Dragonfly Drive, Westmead

Minutes

Present:	Richard Alcock (Chair) Narelle Bell Andrew Bernard Michael Edye Mick Reid Keith Hartman Elizabeth Crouch Adam Stuart Jeremy Chapman (Deputy Chair) Don Nutbeam Loretta Di Mento
Medical Staff Council:	Mark Priestley (Chair, Westmead)
Chief Executive:	Graeme Loy
Ex Officio Invitees:	Emma McCahon, Executive Director Medical Services WSLHD Robynne Cooke, Executive Director Operations WSLHD Barry Mitrevski, Director of Finance WSLHD Carol Farmer, Executive Director Nursing & Midwifery & Clinical Governance WSLHD Tiffany Sly, Director, Office of the Chief Executive
Invited Guests:	Noel Posus, Associate Director, Organisational Development & Learning WSLHD Erynn Johnson, ACHSM Intern Allan Cook, Chair Audit & Risk Committee Michael Hollands, Chair Health Care Quality Committee
Apologies:	Debra Thoms Diana O'Halloran Mark McLean (Chair, Blacktown and Mount Druitt)
Secretariat:	Joyce Semaan, Governance Officer, Office of the Chief Executive
Meeting commenced:	3:00pm
Quorum:	A quorum was met

Item 1.1 Welcome

The Chair welcomed members, attendees and invited guests to the meeting. The Chair introduced new Board member, Loretta Di Mento who spoke about her background.

Item 1.2 Acknowledgement of Country

Loretta delivered the Acknowledgement of Country. Loretta described a recent event at which she met young and emerging Aboriginal leaders.

Item 1.3 Declarations of Changes in Material Circumstances

Members were asked to declare:

- i. Conflicts of interest in relation to the agenda and
- ii. Changes in material circumstance.

Action and decision: No declarations of conflict of interest regarding the agenda were advised by members at the WSLHD Board meeting. A number of Board members advised of changes to their material circumstances. The secretariat will update the Register of Members' Interests accordingly.

Item 1.4 Patient Story

The Board heard a patient story about the experiences of an elderly patient at Blacktown hospital.

Action and decision: The patient story was noted by members.

Item 1.5 Minutes from meeting December 2019 and January 2020 meetings

No comments on either set of minutes.

Action and decision: Both sets of minutes have been accepted by the Board.

Item 1.6 Actions arising from previous meetings

Reviewed and discussed the action log.

Action and decision: Register of Actions to be updated to reflect changes.

Item 2 Presentations

Item 2.1 JMO Strategy

The Executive Director Medical Services (EDMS) gave a presentation on the JMO strategy.

The presentation covered information from the literature about doctor wellbeing, feedback from JMOs, core needs of Doctors in Training, an overview of rostering and an outline of projects underway.

Action and decision: Members congratulated the EDMS on the work being done and requested a progress update in six months' time.

Item 2.2 Culture Strategy

The Associate Director, Organisational Development & Learning (ADODL) provided an update on work that has been happening to progress the District's culture strategy. The upcoming Safety Symposium is a key event.

Action and decision: The Board requested an update on performance review statistics at the next Board meeting.

Item 3 Reports to the Board

Item 3.1 Chief Executive's Report

The CE referred to his report which was distributed with the papers.

Action and decision: Members noted the updates provided by the CE.

Item 3.2 Finance Report

The Director of Finance (DoF) discussed the January results which were distributed with the papers.

Action and decision: Members noted the report provided.

Item 3.3 Safety & Quality Report

The Executive Director Nursing Midwifery & Clinical Governance (EDNMCG) briefed the Board on the new ims+ reporting database.

Action and decision: Members noted the information.

Item 3.4 Operations Report

The Executive Director Operations discussed support and strategies in place in Blacktown and Westmead emergency departments.

Action and decision: Members noted the information.

Item 3.5 Mental Health Service Report

The CE spoke to the mental health service report that was circulated with the papers.

Action and decision: Members noted the report provided.

Item 4 New business

Item 4.1 Mental Health Update

The mental health update was discussed by the Board.

Item 4.2 2020 funding requests and strategies to engage with MoH

The CE referred to information in the board papers which provided an overview of funding discussions with the Ministry.

Action and decision: Members noted the report provided. The Board requested an update on the outcome of discussions with the Ministry.

Item 4.3 Consumer Engagement Strategies

The Board discussed the District's range of consumers and spoke about some examples of consumer engagement across the District, including in research and on various committees. The Board also noted that each meeting commences with a patient story and discussion on outcomes.

Action and decision: the Board endorsed the brief that was circulated with the papers.

Item 5 Committees of the Board

Item 5.1 Audit and Risk Committee

Chair of the Audit & Risk Committee referred to the Committee update provided at the December Board meeting. The ARC Chair noted the Charter was recently endorsed by the Board and spoke about the structure of internal audit.

Performance reviews and annual report will be submitted to the Board in due course.

Item 5.2 Finance, Performance & Asset Management Committee

No additional information beyond Finance report.

Item 5.3 Health Care Quality Committee

The Board noted the minutes and agenda of the next HCQC meeting that was circulated with the papers.

Item 5.4 Nominations Committee

The Chair of the Nominations Committee noted that the discussion following from the Board evaluation will be continued at the next meeting.

Item 5.5 Research Development Committee

The Chair of the Committee spoke to the Committee report included in the papers.

Item 5.6 Professional Education Committee

The Chair of the Committee spoke to the Committee report included in the papers.

Item 5.7 Corporate Governance Committee

The CE spoke to engagement with external stakeholders including the Westmead Alliance and other key relationships.

Item 6 Items for Noting

No discussion

Item 7 Other Business

Item 7.1 WSLHD Board Charter

The Corporate Governance Committee has recommended the updated Board Charter to be endorsed by the Board.

Action: Submit final draft to the Board for endorsement at the March meeting.

Item 7.2 Quality & Safety Attestation Statement

The CE updated the Board on the Quality & Safety Attestation statement signed in December by himself and the Board Chair.

Action and Decision: The Board noted this information.

Next meeting

The next meeting is scheduled for 19 March 2020.

Close

Meeting closed at 6:15pm



Signed: _____
(Mr Richard Alcock AO, Board Chair)