

Meeting of the Board of the Western Sydney Local Health District

No. 2020/100

Date: Thursday 16 April, 2020

Venue: Skype for Business

Minutes

Present:	Richard Alcock (Chair) Narelle Bell Andrew Bernard Michael Edye Mick Reid Keith Hartman Adam Stuart Jeremy Chapman (Deputy Chair) Don Nutbeam Loretta Di Mento Debra Thoms Diana O'Halloran
Medical Staff Council:	Mark Priestley (Chair, Westmead) Mark McLean (Chair, Blacktown and Mount Druitt)
Ex Officio Invitees:	Emma McCahon, Executive Director Medical Services (EDMS) Barry Mitrevski, Director of Finance Tiffany Sly, Director, Office of the Chief Executive Robynne Cooke, A/General Manager Westmead & Auburn Caroline Farmer, Executive Director, Nursing, Midwifery & Clinical Governance (EDNMCG)
Invited Guests:	Erynn Johnson, ACHSM Intern
Apologies:	Graeme Loy, Chief Executive
Secretariat:	Joyce Semaan, Governance Officer, Office of the Chief Executive
Meeting commenced:	3:00pm
Quorum:	A quorum was met

Item 1.1 Welcome

The Chair welcomed members and ex-officio attendees to the meeting.

Item 1.2 Acknowledgement of Country

The Chair invited Debra Thoms to give an Acknowledgement of Country. Debra spoke of her experience of working in central Australia with the ngangkari, who are the traditional healers in the region.

Item 1.3 Declarations of Changes in Material Circumstances

Members were asked to declare:

- i. Conflicts of interest in relation to the agenda and
- ii. Changes in material circumstance.

Action and decision: No changes were advised.

Item 1.4 Patient Story

Consumer feedback tabled with the meeting papers was noted.

Item 1.5 Minutes from the March 2020 meeting

Members were invited to comment on the minutes.

Action and decision: No comments were made. Minutes taken as accepted.

Item 1.6 Actions arising from previous meetings

Members were invited to comment on the actions arising from previous meetings.

Item 2 Presentations

Item 2.1 Nil presentations

Item 3 Standing Items

Item 3.1 Chief Executive's Report

The CE's report was tabled with the meeting papers and taken as read. On behalf of the CE, the EDMS highlighted the District's management of the pandemic, describing the governance structure.

Item 3.3 Clinical Governance Report

The EDNMCG noted that Clinical Governance (CG) has begun doing a lot of work regarding COVID incidents with daily reports sent to EDNMCG, GMs and CE and to the district CDEC.

Action and decision: Members noted the report provided.

Item 3.2 Finance Report

The Director of Finance discussed the latest results which were distributed with the papers.

Action and decision: Members noted the report provided.

Item 4 New Business

Item 4.1 COVID-19 Update

The EDMS noted, in addition to what has already been discussed, that communication between Ministry and ACI and LHDs has improved. The EDMS also noted that all facilities have surge plans.

Item 5 Committees of the Board

Various committee papers were tabled for noting. The Board was invited to provide comment.

Item 6 Items for Noting Only

All items were noted. The Board was invited to provide comment.

Item 7 Other Business

The Board discussed the Governance Committee.

The Chair of Westmead Clinical Council wanted to formally congratulate the A/GM and Westmead Executive. The Chair acknowledged the fantastic work done by the A/GM to engage clinicians particularly under these challenging circumstances.

Item 8 In Camera Session

The Deputy Chair asked that all persons other than members of the Board and the EDMS leave the meeting for the in camera session.

Next meeting

The next meeting is scheduled for 21 May 2020.

Close

Meeting closed at 4:28pm

Signed: _____
Mr Richard Alcock AO, Board Chair