

Meeting of the Board of the Western Sydney Local Health District

No. 2021/109

Date: Thursday 18 February, 2021

Venue: Board Room, Administration Building, Cumberland campus

Minutes

Present: Richard Alcock (Chair)
Narelle Bell
Andrew Bernard
Michael Edye
Mick Reid
Keith Hartman
Loretta Di Mento (Deputy Chair)
Debra Thoms
Diana O'Halloran
Don Nutbeam

Ex Officio Invitees: Graeme Loy, Chief Executive
Emma McCahon, A/Executive Director Operations (A/EDO)
Barry Mitrevski, Director of Finance (DoF)
Tiffany Sly, Director, Office of the Chief Executive
Caroline Farmer, Director, Nursing, Midwifery & Clinical Governance (DNMCG)
Peter Hockey, A/Executive Director Medical Services (A/EDMS)

Medical Staff Council: Mark Priestley (Chair, Westmead Medical Staff Council)

Invited Guests: Prof Vlasios Brakoulias, Executive Director, Mental Health (EDMH)
Jasmin Ellis, General Manager, Integrated & Community Health (GMICH)

Apologies: Nil

Secretariat: Joyce Semaan, Governance Officer, Office of the Chief Executive

Meeting commenced: 3:00pm

Quorum: A quorum was met

Item 1 PROCEDURAL ITEMS

Item 1.1 Welcome and apologies

The Chair opened the meeting, welcoming and thanking everyone present for attending the meeting in person.

Item 1.2 Acknowledgement of Country

The Chair acknowledged the Darug people, traditional owners of the land on which we meet and paid respects to Elders past, present and emerging.

Item 1.3 Declarations of Changes in Material Circumstances

Members were asked to declare:

- i. Conflicts of interest in relation to the agenda and
- ii. Changes in material circumstance.

Action and decision: There were no declarations of interest or changes in material circumstances.

Item 1.4 Minutes of November meeting

The Chair invited comments on the minutes of the November meeting. No additional comments were received from members.

Action and decision: The amended minutes were accepted and taken as a true record of the meeting.

Item 1.5 Actions from previous meetings

No outstanding actions.

Item 1.6 Patient Story

The DNMCG shared a story about an Aboriginal patient who had travelled from Darwin and received care at Westmead hospital.

The Aboriginal liaison officer who is mentioned in the patient story was acknowledged as a wonderful part of the team.

Action and decision: Members noted the information.

Item 2 CHIEF EXECUTIVE'S REPORT

Item 2.1 Chief Executive's Report

The Chief Executive discussed some of the critical work happening currently in the District, including the Culture Strategy and JMO wellbeing.

The clinical networks structure is progressing.

The CE provided an update on the Westmead lighthouse precinct and noted that the Precinct partners are working well together. The prospectus for the Precinct has been finalised.

The CE advised that the co-commissioning joint development phase has been completed.

The CE discussed Westmead's preparations for accreditation.

The Chair noted that one of the discussions in the meeting of the Chairs of Board Committees was about aligning education and training with safety and quality across the District.

Action and decision: The Board noted the update.

Item 3 PRESENTATIONS

Item 3.1 Mental Health Services

The Executive Director Mental Health Service (EDMHS) gave a presentation to the Board.

The EDMHS discussed the campus plans and the role of the Mental Health Services Governance Committee.

Action and decision: Members noted the report provided.

Item 3.2 North Parramatta

The CE gave a presentation on the Parramatta North Program.

Action and decision: The Board noted the report provided. The CE will circulate the presentation to the Board.

Item 4 STANDING ITEMS

Item 4.1 COVID-19 Update

No further update.

Item 4.2 Mental Health Service Report

No further update.

Item 4.3 Finance Report

The DoF and CE are preparing to meet with deputy secretaries to discuss the District's budget.

Action and decision: Members noted the report provided.

Item 4.4 Operations Report

The A/Executive Director Operations provided an update on operations.

With the ED relocation to the CASB, the vacated space will be converted into a COVID-19 vaccination clinic.

Action and decision: Members noted the report provided.

Item 4.5 Clinical Governance Report

The Director Nursing, Midwifery and Clinical Governance noted an audit has found that there are good governance processes when seeking additional nursing support.

The DNMCG noted the District is focused on preparing for accreditation.

A pilot leadership program is starting on 25 February for NUMs and MUMs.

Action and decision: Members noted the report provided.

Item 4.6 Integrated Care & Community Health Report

The CE introduced the General Manager Integrated & Community Health (GMICH) who gave an overview of her background prior to commencing in her current role.

The GMICH noted that Integrated & Community health is the future of healthcare around the world, not just in Western Sydney.

The key projects include collaborative commissioning which has now moved out of the joint development stage and is moving into feasibility implementation. The branding of the project is under review to make it distinct to Western Sydney.

The GMICH also spoke about the various activity in response to COVID-19.

Action and decision: The Board noted the report provided.

Item 5 NEW BUSINESS

No new business

Item 6 DOCUMENTS FOR ENDORSEMENT

Item 6.1 WSLHD Board Charter

The draft WSLHD Board Charter was tabled with the meeting papers.

Action and decision: The Board voted to endorse the WSLHD Board Charter.

Item 7 COMMITTEES OF THE BOARD

Item 7.1 Audit and Risk Committee

The Board received an update from the Audit & Risk Committee.

Action and decision: The Board noted the information.

Item 7.2 Finance, Performance & Assets Committee

The Board received an update from the Finance, Performance and Assets Committee.

Action and decision: The Board noted the information.

Item 7.3 Health Care Quality Committee

The Board received an update from the Health Care Quality Committee.

Action and decision: The Board noted the information.

Item 7.4 Nominations Committee

The Committee is pursuing diversity and broadening the definition of diversity.

The Committee is also looking at ways we can support our partnerships with other organisations and put a proposal to the Board.

Action and decision: The Board agreed to support the position proposed by the Nominations Committee.

Item 7.5 Research Development Committee

No update.

Item 7.6 Professional Education Committee

The Chair Professional Education Committee expressed appreciation for the work done by the team in the Research & Education Network (REN) to ensure continuity of essential education for staff despite limitations imposed by COVID-19 in the early part of 2020.

Item 8 ITEMS FOR NOTING ONLY

All items were noted.

HCQC will look at the report from the Board Safety & Quality Workshop.

Item 9 OTHER BUSINESS

The CE spoke noted some additional items of business.

Next meeting

The next Board meeting is scheduled for 18 March 2021, at Westmead Hospital.

Close

Meeting closed at 6:15 pm

Signed: _____

Mr Richard Alcock AO, Board Chair