



SUMMARY OF MINUTES

Meeting of the Board of the Western Sydney Local Health District

No. 2014/43

Date: Tuesday, 14 October 2014

Venue: Boardroom, Executive Office, Westmead

Minutes

Present: Jeremy Chapman (A/Chair), Kathy Baker, Abby Bloom, Hadia Mukhtar, Di O'Halloran, Andrew Pesce, Dea Thiele, Jane Spring

Ex officio: Robert Denniss, Shaun Drummond, Danny O'Connor, Carrie Marr
Secretariat: Sara Currie A/Governance Officer, WSLHD.

Item 1 Welcome and Leave of Absence

Acknowledgement to Country.

Leave of Absence: Stephen Leeder, Peter Zelas, Paul Gibson

Item 2 Declarations of Changes in Material Circumstances

Discussion: The Chair requested members to disclose any changes in material circumstances.

H Mukhtar advised of her nomination for appointment on Administrative Appeals Tribunal, for noting.

J Spring advised she has stepped down as Chair of the Medical and Dental Appointment Advisory Committee. Members thanked Jane for her work in this committee and acknowledged the quality of the performance of the committee since she has been Chair.

Action and decision: NOTED and to be managed as relevant.

Item 3.1 Presentation – WSLHD Planning and Development Progress Report

Members were provided with an overview of the progress of the Westmead Redevelopment Project and the Gateway Review. D O'Connor advised how complimentary the panel was of WSLHD at the Gateway Review.

Item 4 Business Arising

4.1 Correspondence

Discussion: The Chair confirmed members had read correspondence received or distributed from to 2 September to 7 October 2014.

Action and decision: Correspondence NOTED

Item 5 Minutes of Previous Meeting

Item 5.1 Acceptance of Minutes

Discussion: The minutes were accepted as a true record of the 9 September 2014 meeting.

Action and decision: Motion carried.

Item 5.1.1 Register of Actions from the Meeting

Discussion: The Chair requested updates from members on the progress of actions listed in the *Register Of Actions* from the 9 September 2014 meeting.

Actions and decision: Register of actions NOTED

Item 6 Standing Agenda Items – Reports

6.1 Chair's report

Discussion: Members were referred to the report. The following points were discussed:

11 November Board Meeting: Members were advised to note that the next Board meeting will be held at Aboriginal Medical Services (AMS) in Mt Druitt commencing at 4.30pm.

Sydney Health Partners Advanced Health Research and Translational Centre submission: The significant contribution by WSLHD to the AHRTC submission in partnership with the Children's Network, Northern and Sydney LHD and Sydney University was noted.

Action and decisions: Report NOTED.

Item 6.2 Chief Executive Report

Discussion: Members were referred to the report. The following key point discussed:

WSLHD Demonstrator Integrated Care Initiative - Progress. Dr Mary Foley has taken a keen interest in this project and has appointed herself as Chair. The program design elements are well matured and members were advised that the project has been going well.

- *Action and decision:* Provide members with a progress report on this matter in Chief Executive Report at next board meeting.
- *Action and decision:* Report NOTED

Item 6.2.1 Financial Performance

The Board noted the Finance Report.

Action and decision: Report NOTED

Item 6.2.2 WH&S/OHS

The Board noted the WHS and Due Diligence Report, the Enterprise Risk Management Extract and

Enterprise Risk Management Audit Report.

- *Action and decision: Report NOTED*

Item 6.2.3 Quality and Safety

Discussion: C Marr advised Ms Sabrina Walsh has commenced as the Chief Information Officer at WSLHD. The Annual Public Meeting is being held today, 14th October 2014 and the efforts of the Communications team in organising the event was acknowledged

Action and decision: Report NOTED.

Item 6.2.4 Asbestos Report

Matter discussed under 6.1 Chair Report.

Item 6.2.5 Imaging Review


Matter discussed under 6.1 Chair Report.

Other Business

Ebola Update: S Drummond notified members that Westmead Hospital is the preferred location for treatment of any patients with Ebola. Multiple practise drills have been undertaken by staff in the hospital to ensure we are well prepared for any cases should they arise.

Action and decision: Report NOTED

There being no further business, the meeting closed at 1.30pm

Signed:  (Stephen Leeder, Chair)