

Meeting of the Board of the Western Sydney Local Health District

No. 2017/72
Date: Tuesday, 8 August 2017
Venue: Conference Room, Level 1
Mount DrUITT Hospital

Minutes

Present: Richard Alcock (Chair), Jeremy Chapman, Andrew Bernard, Elizabeth Crouch, Di O'Halloran, Don Nutbeam, Kathy Baker, Michael Edye, Chris Liddle, Andrew Pesce (arrived 5.15pm).

Via Teleconference: Jane Spring and Narelle Bell

Ex officio: Danny O'Connor, Andrew Newton, Joanne Edwards, Leena Singh.

Secretariat: Christine Holman

Invited: Peter Rophail, Acting General Manager, Blacktown and Mount DrUITT hospitals
Sabrina Walsh, Chief Information Officer, WSLHD
Naren Gunja, Chief Medical Information Officer, WSLHD
Les Forrest, Chief Technology Officer, WSLHD

Meeting commenced: 4.30pm

Quorum: A quorum was met.

Item 1 Welcome and Leave of Absence

Introductory remarks from the Chair.

The meeting was opened and members welcomed to the sixth board meeting of 2017.

The Chair welcomed the invited speakers, Peter Rophail, Sabrina Walsh, Naren Gunja, and Les Forest.

Leave of Absence: Bruce Turner.

Item 2 Declarations of Changes in Material Circumstances

Members were asked to declare:

- (i) conflicts of interest in relation to the agenda or
- (ii) changes in material circumstance.

Members reviewed a declaration by an individual. Members considered the information provided and agreed the declaration did not substantiate a conflict of interest.

Members were advised the matter would be escalated should the circumstances materialise.

Action and decision: Members NOTED the potential conflict of interest as listed in the Register

Action and decision: Members NOTED there was no conflict of interest.

Item 3 Strategy (Invited speakers)

Item 3.1 Update on the Digital Hospital Investment and Implementation Plan Sabrina Walsh, Chief Information Officer, WSLHD Naren Gunja, Chief Medical Information Officer, WSLHD Les Forrest, Chief Technology Officer, WSLHD

Discussion: Members were referred to the PowerPoint presentation and accompanying documents. An overview was provided on the Digital Hospital Roadmap (DHIIP).

The second stage of planning for the DHIIP has been completed including a high-level logical architecture, updated cost estimates, benefits modelling and program roadmap.

The planning work is continuing including negotiations with the Ministry of Health on funding for the priority items.

Members considered if the inclusion of a clinician would be beneficial in the negotiations.

Action and decision: Presentation NOTED.

Item 4 Business Arising

Nil

Item 5 Correspondence

Discussion: Members were referred to the correspondence report.

Action and decision: Correspondence NOTED.

Item 6 Acceptance of Minutes

The minutes were accepted as a true record of the 11 July 2017 Board meeting.

Action and decision: Minutes accepted – Motion carried and seconded.

Item 7 Actions from Meeting 11 July 2017

Item 7.1 Register of Actions from the Meeting

Discussion: Members were referred to the Register of Actions.

Action and decision: Register NOTED.

Item 7.2 Stakeholder Engagement

The Board requested at the December 2016 meeting, the development of a WSLHD Stakeholder Engagement Strategy and an update on progress.

The stakeholder engagement (SE) policy (WSYD-POLY202554) has been finalised and issued and consultation with the WSLHD executive occurred in February 2017 as part of the executive development day. The Board noted that the Stakeholder Engagement Framework was finalised in May 2017 and is externally accessible via the WSLHD webpage.

Action and decision: Report NOTED

Item 8 Chair and Deputy Chair Report

Discussion: Members were referred to the report.

Members noted that the August report was focused on one of the District's strategic priorities; *Exceptional People*.

WSLHD is progressing an enterprise wide programme of recognition for long service which will be included as part of the 40th anniversary celebrations of Westmead throughout 2018.

Members with longstanding service at WSLHD were presented with framed certificates commemorating their service to Westmead Hospital.

Action and decision: Report NOTED

Item 8.1 – 8.2 Appendixes Chair and Deputy Chair Report

Discussion: Members were referred to the appendices.

Action and decision: Report NOTED.

Item 9 Chief Executive Report

Discussion: Members were referred to the Chief Executive Report.

Members were given an update in relation to the search for an Indigenous Board representative.

On operational matters, winter presentations to the emergency departments have commenced five weeks earlier this year. It was noted that Auburn and Mount Druitt have seen a 15% and 18% increase in presentations respectively. Auburn has seen a 33% increase in ambulance presentations whilst Mount

Druitt has seen a 20% increase for the month of July. These increases reflect the appropriate navigation of patients to hospitals reflective of the acuity of the presentations and has assisted Westmead and Blacktown to manage the significant increased winter activity.

WSLHD's transfer of care has been noted as the best in the metropolitan area so far throughout the winter period. It was noted that NSW Ambulance has had to proceed to Status 3 on more occasions this winter than the past several years.

An overview of the Health Care Quality Committee (HCQC) was provided. The Paediatric Review is on track for the report to be received in September, noting that it will be reviewed by HCQC prior to forwarding to the Board.

Members were advised that the Chief Psychiatrist will be undertaking NSW Health facility site visits and staff consultation throughout August and September. WSLHD has proactively completed an internal review in anticipation of the site visits.

Members commented that the preliminary Return on Investment Analysis of patients attending the Rapid Access Stabilisation Services (RASS) clinics looked very positive. A request was made for a presentation on Activity Based Funding (ABF) trial of community based care to be listed for a future meeting.

An update on the WSLHD Recovery Program was provided.

Action and decision: Report NOTED.

Action and decision: Presentation on Activity Based Funding (ABF) trial of community based care be listed for a future meeting.

Action and decision: Secretariat to list Monthly Report – Recovery Plan as a standing agenda item.

Item 9.1

WSLHD Board Forum Planning Day 14-15 June 2017

Discussion: Members were referred to the Register of Actions.

Action and decision: Register NOTED

Item 9.2

Overview of Mount Druitt Hospital

Discussion: Members were referred to the report providing an overview of Mount Druitt Hospital. Mount Druitt Hospital, opened in 1982, is a 150-bed hospital with an Emergency Department, classified by NSW Health as a Peer Group C1 (District Group 1) hospital. The hospital is closely linked with Blacktown Hospital and operates under one management team in providing complementary services that mainly cater for people living in the Blacktown Local Government Area, particularly Mount Druitt and surrounding suburbs. The Mount Druitt area has a diverse community including a significant population of Aboriginal people and refugees.

Mount Druitt Hospital sees about 30,000 presentations to the Emergency Department on an annual basis, of which 35% are Paediatric presentations. The Hospital is a District centre for planned surgery for low anaesthetic risk patients including joint replacement surgery and is performing better than its peer group and the State on various elective surgery performance indicators.

The hospital campus comprises the main hospital building and a number of stand-alone units for specialty services and is currently undergoing expansion as part of the Blacktown and Mount Druitt hospitals expansion project. To date there has been a \$40 million investment in Mount Druitt Hospital to transition it to a specialist hospital.

Mount Druitt Hospital is a partner of Western Sydney University (WSU) and the clinical school on the Blacktown Hospital campus, which is driving and supporting research activities.

Mount Druitt Hospital has a strong community connection with a high degree of patient satisfaction and strong general practitioner leadership in the community.

Action and decision: Report NOTED.

Item 10 Committees of the Board

Members were referred to the reports.

Members noted the extraordinary time commitment of a member as Chair of two subcommittees.

Action and decision: Reports NOTED.

Item 11 New Business

Item 11.1 DRAFT 2016/17 Corporate Governance Attestation Statement

Local Health Districts are required to complete an Annual Corporate Governance Attestation Statement by 31 August each year as part of good corporate governance practice and requirement under the Service Agreement (Schedule F) with the Ministry of Health.

Attestation is required across the following 7 standards:

Members noted that Internal Audit has undertaken a review and provided independent assurance that the District has implemented and met all necessary requirements of the attestation statement supported by relevant documentation.

It is Internal Audit's opinion that the WSLHD Board and Chief Executive meet requirements of the Corporate Governance Statement with all exceptions noted as qualifications to the Statement. Members noted that the Audit and Risk Committee has reviewed and endorsed the 2016/17 WSLHD Corporate Governance Attestation Statement for the Board's consideration

Action and decision: The WSLHD Board ENDORSES the attached 2016/17 WSLHD Corporate Governance Attestation Statement for signature by the Chief Executive and the Chair of the Board.

Item 11.2 WSLHD Board meetings and meet and greet visits for 2018

Members noted the meeting dates for 2018.

Action and decision: Dates NOTED

Item 11.3 2017/18 WSLHD Service Level Agreement

The Secretary, NSW Health has provided the 2017/18 Service Level Agreement between the Ministry of Health and Western Sydney Local Health District. It was noted that the Finance, Performance and

Assets Committee endorsed the agreement at their July meeting. Members were requested to endorse the Agreement retrospectively.

Action and decision: Agreement NOTED.

Action and decision: The Board APPROVES the signing of the 2017/18 Service Level Agreement between the Ministry of Health and Western Sydney Local Health District.

Item 11.4 Feedback on Kildare Road Medical Centre Visit

To be held over.

Action and decision: List as a future agenda item

Item 12 Appendices

Members were referred to the Appendices.

Action and decision Appendices noted.

Business Without Notice

Nil

Next Meeting

The next meeting of the 2017 WSLHD Board is scheduled Tuesday, 12 September 2017, 4.30pm-6.00pm at the University of Sydney, followed by a dinner hosted by the University of Sydney.

Close

The meeting closed at 7.28pm.