



## SUMMARY OF MINUTES

### Meeting of the Board of the Western Sydney Local Health District

No. 30

Date: Tuesday, 13 August 2013

Venue: Multi Purpose Meeting Room, Level 1, UWS Clinical School, Blacktown Hospital Campus

# Minutes

Present: Stephen Leeder (Chair), Kathy Baker, Abby Bloom, Jeremy Chapman, Paul Gibson, Hadia Mukhtar, Diana O'Halloran, Andrew Pesce, Jane Spring, Peter Zelas (Deputy Chair)

Ex officio: Danny O'Connor, Tony Hickmott, Kim Hill, Michael Datyner.

Secretariat: Michelle Wensley.

The meeting opened at 5:10 pm, following the staff meet and greet at Cumberland.

## Item 1 Welcome and Leave of Absence

Leave of Absence: Dea Thiele

Ex Officio: Shaun Drummond

Welcome to presenters: Andrew Newton, General Manager, Blacktown Mt Druitt Hospital (BMDH) and the project team leading the capital works expansion at BMDH; and Walter Kmet and Tim Usherwood from the WentWest Medicare Local presenting with Di O'Halloran.

### **Presentation 1: BMDH Expansion Progress** (Andrew Newton, General Manager, Blacktown Mt Druitt Hospital (BMDH))

A Newton and the infrastructure teams provided an overview of progress of the capital expansion project. A number of matters were discussed including the district embedding of "wireless technology" into the new building, approval processes for plans, redesign and new models of care, outpatient services and working in partnership with the Medicare Local, and funding for Stage 2.

### **Presentation 2: Medicare Local /HealthOne Evaluation** Di O'Halloran, Walter Kmet and Tim Usherwood

S Leeder introduced W Kmet and T Usherwood and commented on the outstanding work being progressed under the leadership, commitment and investment from both parties. Leading the discussion, D O'Halloran spoke to achievements across a number of agreed priority areas and the strong synergies emerging from collaboration on the severe Chronic Disease Management Program and Health Pathways, HealthOne and eHealth initiatives. Members noted the HealthOne Mt Druitt evaluation conducted by the Menzies Centre for Health Policy that highlighted the improvements to patient care.

## Item 2      **Declarations of Changes in Material Circumstances**

Nil.

## Item 3              **Business Arising**

3.1.1 Correspondence tabled.

## Item 4              **Minutes of Previous Meeting**

### Item 4.1              **Acceptance of Minutes**

#### Item 4.1.1              **Minutes of Meeting**

The minutes of the meeting held 9 July 2013 were accepted.

## Item 4.2              **Matters Arising from the Minutes**

Nil.

### Item 4.2.1              **Action Log from the Meeting**

The Action Log from 9 July 2013 meeting was tabled with status updates provided.

## Item 5              **Standing Agenda Items – Reports**

### 5.1              **Chair's report**

The Chair's Report was noted. Key discussion points included:

- Michael Datyner was welcomed who returns to the Board on a rotating basis with Peter Klineberg.
- *Introducing patient cases to the Board.* P Zelas advised a paper on patient cases had been discussed at the HCQC in the context of how the cases would relate to the Board proceedings and governance role, as opposed to reviewing detailed clinical information about a patient case. A Bloom commented patient cases had also been raised at the Finance Performance and Asset Management Committee in the context of antimicrobial stewardship and how models of care are being reviewed within a financial perspective. Members agreed that the new Director of Clinical Governance, Ms Carrie Marr, should be consulted for her views to guide the Board in this matter.

**RESOLVED:** *Seek a view from the new WSLHD Director, Clinical Governance Ms Carrie Marr on the presentation of patient cases to the Board.*

**RESOLVED** to accept the Chair's Report.

## Item 5.2              **Chief Executive Report**

The Chief Executive Report was noted.

Key discussion points:

- *2013/2014 Service Level Agreement (SLA)*: Discussed under **Agenda item 6.1.1**.
- *Financial position*: Discussed under **Agenda item 6.1.2**.
- *WSLHD Strategic Plan*. The draft Strategic Plan was tabled and members advised the key performance indicators from the final SLA scheduled for submission to the Ministry by 31 August 2013 had now been incorporated into the draft plan. D O'Connor invited members to review the document and to provide direct feedback. The next version would be tabled for discussion at the Board meeting on 10 September 2013 and proposed for launch at the WSLHD Annual Public Meeting on the 8 October 2013. A communication strategy on the further distribution and access to versions of the plan to suit the different audiences was under development.
- *Report: Independent mini-review of the Special Ministerial Directions under the Health Services Act 1997 to the Western Sydney LHN in relation to the Blacktown and Mt Druitt Health Sector by Dr Tim Smyth (Smyth Report)*. D O'Connor advised the report recommended the completion of a clinical service plan that would protect and promote BMDH. The report would be circulated in discussion with the BMDH executive team and the Clinical Council.

**RESOLVED** to distribute the report in consultation with BMDH executive and the Clinical Council.

- *District orthopaedic services review*: Members were advised there were a number of dimensions to the review and an action plan was under development in consultation with the Board Chair to support the most efficient and effective way to address the matters identified during the review process. Members supported the Chief Executive with this approach and were advised a further update would be provided at the next Board meeting.

**RESOLVED** to provide an update at the next Board meeting as part of the Chief Executive report (Agenda item 5.2).

- *ICT Review*: D O'Connor confirmed local ICT governance committee had been established to oversight the strategic direction for ICT services in the district to align with the work plan under discussion with the Board Chairs and the Chief Executives of WSLHD and NBM, and the Chief Executive from HealthShare with the diagnostic review of the Western Region ICT services expected to be completed by the end of September 2013. The next meeting is scheduled for 5 September 2013.

**RESOLVED** to accept the acting Chief Executive's Report

### **Item 5.3 Board Sub-Committee Minutes / Reports tabled at Appendices 7.1**

#### **Item 5.3.1 Health Care Quality Committee (HCQC) (App. 7.1.2.2)**

**RESOLVED** to accept the Report.

#### **Item 5.3.2 Finance, Performance and Asset Management (App. 7.1.2.3)**

**RESOLVED** to accept the report.

#### **Item 5.3.3 Medical and Dental Appointments Advisory Committee (MDAAC) (App. 7.1.2.1)**

**RESOLVED**: to accept the report.

#### **Item 5.3.4 Research and Education (App. 7.1.2.5)**

**RESOLVED**: to accept the report.

#### **Item 5.3.4.5 Audit and Risk Management (App. 7.1.2.4)**

**RESOLVED**: to accept the report.

#### **Item 5.3.4.6 Aboriginal Health Services Sub Committee (App. 7.1.2.8)**

**RESOLVED**: to accept the report.

### **Item 6 New Business**

## Item 6.1 Matters raised by Board Members

### 6.1.1 2013-14 Service Level Agreement

Discussed under the Chief Executive Report (Agenda Item 5.2). D O'Connor advised the final version received from the Ministry is largely unchanged from the 2012/13 SLA, with the exception of volumes which was a key point of discussion. The Chief Executive recommended the Board endorse the 2013/14 Service Level Agreement.

**RESOLVED** to endorse signing and transmission of the 13/14 SLA to the Director General with a covering letter outlining the concerns of the Board.

### 6.1.2 End of financial Year results

D O'Connor referred members to the financial report noting the end of year result as discussed at the Financial Performance and Asset Committee that preceded the Board meeting.

**6.1.3 DRAFT WSLHD Community Engagement Framework and Implementation Plan:** K Hill confirmed there had been extensive consultation process to finalise the documents (included with papers) overseen by a steering committee. Members agreed to review the document for discussion at the next board meeting,

**RESOLVED** Members to review document for discussion at the next meeting.

**RESOLVED:** Members to endorse four priority areas for implementation identified by the Executive at the next meeting

### 6.1.4 Private Patients in Public Hospitals

Report provided for the information of members, noting the district is focusing on further revenue-raising opportunities in this area.

### 6.1.5 Update on the NOUS Education Program

P Zelas provided members with an overview of the session conducted on 19-20 June 2013.

### 6.1.6 Issues raised from Board site visits to Mental Health and Westmead – 9 July 2013.

Reports from Board members who participated in site visits in July were distributed to for information.

## Close

There being no further business, the meeting closed at 8.15pm. Members were reminded there is a staff/Board meet and greet prior to the next Board meeting at Mt Druitt on 10 September 2013 from 4-5pm.

Signed:



(Stephen Leeder, Chair)