



SUMMARY OF MINUTES

Meeting of the Board of the Western Sydney Local Health District

Date: Tuesday, 14 May 2013

Venue: Boardroom, Western Sydney Local Health District Office,
Institute Rd, Westmead Hospital Campus

Minutes

Present: Stephen Leeder (Chair), Kathy Baker, Abby Bloom, Jeremy Chapman, Paul Gibson, Peter Klineberg, Diana O'Halloran, Andrew Pesce, Jane Spring, Dea Thiele.

Ex officio: Shaun Drummond, Tony Hickmott, Kim Hill, Danny O'Connor.

Secretariat: Michelle Wensley.

The meeting opened at 5:00 pm.

Item 1 Welcome and Leave of Absence

Leave of Absence: Hadia Mukhtar.

Item 2 Declarations of Changes in Material Circumstances

Jeremy Chapman declared a change in circumstance (TBC).

Item 3 Business Arising

3.1.1 Correspondence tabled.

Item 4 Minutes of Previous Meeting

Item 4.1 Acceptance of Minutes

Item 4.1.1 Minutes of Meeting

The minutes of the meeting held 9 April 2013 were accepted with amendment to the word "planning" in reference to the HCQC "planning" session (requested by K Baker).

Item 4.2 Matters Arising from the Minutes

Nil.

Item 4.2.1 Action Log from the Meeting

The Action Log from 9 April 2013 meeting was tabled with status updates provided.

- *Board Training (NOUS):* Feedback on the NOUS session held in March 2013 will be provided as part of the response to Minister Skinner who has written to the Board Chair requesting advice on Board performance and includes a request for feedback on the effectiveness of the NOUS training sessions. Feedback from the Board will be incorporated in the response to the Minister.
- *WSLHD Strategic Plan:* The Executive team are working toward finalisation of a high level strategic outlook informed by discussion from the Board Review.
- *WSLHD Community Engagement Framework:* Members advised the development of the Framework was progressing well and an update would be provided for the June Board meeting. Access to social media as a mechanism for the community to provide feedback and include in the Community Engagement Framework would be incorporated into the *Framework*.

Item 5 Standing Agenda Items – Reports

5.1 Chair's report

The Chair's Report was noted. Key discussion points included:

- *May 2013 District Performance*
- *New Board Sub Committee - Aboriginal Health Services*
- *2013 Board Seminar - 10-11 April 2013*
- *2013 Board Site Visits / Meet and Greet*
- *2013 Ongoing Board Education Schedule*
- *2013 Annual LHD Board Members Conference - 21 June 2013*
- *2013 Annual Public Meeting / District Awards* attended by the Minister for Health.

RESOLVED to accept the Chair's Report.

RESOLVED Board to be advised of progress of the 13/14 Contract negotiations at the June Board meeting.

Item 5.2 Chief Executive Report

The Chief Executive's Report was tabled and noted. Key points of discussion:

- *WSLHD overall performance*
- *A Whole of Hospital Program* initiative sponsored by the Ministry of Health is underway at Westmead and Blacktown Mt Druitt (BMDH) to improve patient access to emergency departments (ED).
- *Activity Based Funding (ABF) - Monitoring of Activity against Targets*
- *Financial Management Improvement Strategy (FMIS)*
- *Capital Expansion update - Blacktown Mt Druitt*
- *New WSLHD ICT Governance Committee:*
- *Westmead Hospital - Health Infrastructure:*
- *Key appointments - WSLHD Executive Director of Nursing and Midwifery - Mr Richard Chrystal*
- *WSLHD Executive Director, Clinical Governance – recruitment pending*
- *Westmead Hospital – the restructure is continuing and includes implementing a new Executive team, including: New Clinical Directors: Dr Peter Landau, Clinical Director, Critical Care and Medicine Division; Professor Jeremy Chapman, Clinical Director, Medicine and Cancer Services Division, and Dr Therese McGee, Clinical Director, Women's and Newborn Health Division.*

RESOLVED To distribute Westmead Clinical Board Terms of Reference to members for information.

RESOLVED to accept the Chief Executive's Report

Item 5.3 Board Sub-Committee Reports

Item 5.3.1 Health Care Quality Committee (HCQC)

RESOLVED to accept the Report.

Item 5.3.2 Finance, Performance and Asset Management

RESOLVED to accept the report.

Item 5.3.3 Medical and Dental Appointments Advisory Committee (MDAAC)

RESOLVED: to accept the report.

Item 5.3.4 Research and Education

RESOLVED: to accept the report.

Item 5.4 WSLHD Internet / Intranet Progress

Work continues to redevelop the internet and intranet sites with further consultation underway.

Item 6 New Business

Item 6.1 Matters raised by Board Members

6.1.1 Letter from the Minister to the Board Chair – implementation of new governance arrangements.

On 3 May 2013, members were forwarded a copy of the letter from the Hon Jillian Skinner, Minister for Health and Medical Research to the Board Chair, Professor Stephen Leeder. The Minister is seeking advice on the continued implementation of new governance arrangements into WSLHD following the health reforms two years ago.

RESOLVED: To respond to the Minister by 31 May 2013.

CLOSE

There being no further business, the meeting closed at 7pm.

Signed: 

(Stephen Leeder, Chair)