

SUMMARY OF MINUTES

Meeting of the Board of the Western Sydney Local Health District

Date: Tuesday, 10 April 2012

Time: 5.00 p.m. to 7.30pm

Venue: Boardroom, WSLHD Office, Institute Road, Westmead Hospital Campus

Minutes

Present

Stephen Leeder (Chair), Peter Zelas (Deputy Chair) Rose Garzaniti (Secretariat),

Members

Kathleen Baker, Abby Bloom, Jeremy Chapman Paul Gibson, Hadia Haikal-Mukhtar (via phone), Diana O'Halloran, Andrew Pesce, Jane Spring

Ex officio

Kim Hill, Peter Klineberg, Danny O'Connor, Sue-Anne Redmond

The meeting opened at 5.00pm.

Item 1 Welcome and Apologies

Apologies: Nil.

Item 2 Declarations of Changes in Material Circumstances

There were no Declarations of Changes in Material Circumstances.

Presentation: Sound Marketing Activity by Robert Rust, Chief Executive, Health Infrastructure

R Rust presented an overview of the NSW Health Infrastructure Market Sounding project

The Market Sounding Activity is being undertaken within the context of the 2011-12 budget by the NSW Health Ministry. An infrastructure strategy to expand capacity and fast track infrastructure developments using innovative public private partnership and collaboration models is under development. A key focus is engagement with industry participants to identify opportunities for private sector and not-for-profit sector involvement to enhance the public health system's capacity to deliver public health services. Market sounding will consider several health infrastructure projects including Blacktown/Mt Druitt Hospital Project.

Members discussed the Board's and Local Health District management involvement, and the need to explore outsourcing, partnership and service delivery models, inter-hospital transfers, and funding models. Mr Rust was thanked for his presentation. The CE undertook to keep the Board informed of relevant developments.

Item 3 Correspondence

Correspondence was tabled and noted under 3.1.1.

Item 4 Minutes of previous meetings

Item 4.1 Acceptance of Minutes

Item 4.1.1 Minutes of Meeting

The Minutes from the Board Meeting held on 13 March 2012 and the Minutes of the Extraordinary Meeting held on 27 March 2012 were accepted as a correct record of the meetings

Item 4.2 Matters Arising from the Minutes

Discussed.

Item 4.2.1 Action Log

Not discussed due to time constraints. Held over to next meeting.

***RESOLVED:** Hold Action log discussion over to the next meeting*

Item 5 Standing Agenda Items – Reports

Item 5.1 Chair's Report

The Chair's Report was noted. Key discussion points:

Item 5.1.3 Presentations to the Board

The proposed future presentations were noted. No further action was proposed at this point.

Item 5.1.5 Ministerial Correspondence

It was noted that a copy of the District response to the Hon Minister Skinner was being finalised in consultation with the Chief Executive and a copy of the final response would be circulated to members.

***RESOLVED:** To distribute a copy of the final response to members*

***RESOLVED:** To accept the Chair's Report as tabled*

Item 5.1.6 Model By Laws

It was noted that the WSLHD is compliant with the By-Laws in terms of Committee Structure.

Item 5.2 WSLHD Operational Performance – Chief Executive

The Chief Executive's Report was noted. Members discussed:

Item 5.2.4 Financial Improvement Strategy

An extraordinary meeting comprising several Board Members had been convened by the chair of the Finance Committee to discuss financial improvement strategies in consultation with the Ministry.

Item 5.2.7 Cumberland Mental Health Services

Members were advised the Director of Mental Health Services position was formerly a Network role and now the service has been split between WSLHD and NBMLHD. The District is working with the Ministry and an external consultant to review mental health performance and to assist the District with development of a longer term Strategic Plan.

Item 5.2.12 Surgery at Blacktown Mt Druitt Hospital.

A successful Workshop attended by surgeons from Blacktown Mt Druitt Hospital and members of the WSLHD Executive team was held on 27 March 2012. Professor Donald MacLellan, Program Director of Surgery at the NSW Ministry of Health, facilitated the workshop and engaged surgeons in discussion on the design and delivery of an integrated surgical service across the two sites. Governance and management, including the role of department heads should be structure was also discussed. The workshop was well represented by surgeons, constructive, energising and positive. The CE commented on the positive commitment to problem solving at the workshop.

RESOLVED: *To accept the Chief Executive's Report as tabled.*

Item 5.3 Board Sub-Committee Reports

Item 5.3.1 Board Sub-Committee - Health Care Quality Committee (HCQC) Report

The Report from the Executive Director of Clinical Governance was noted.

S A Redmond advised that at the Health Care Quality Committee matters including incident management and adverse events and lessons learned from these incidents were discussed.

RESOLVED *to accept the Report as tabled.*

RESOLVED *Secretariat to distribute a copy of the NICU Review Report to Board Members*

Item 5.3.2 Board Sub-Committee – Finance & Performance

The Report from the Executive Director of Finance was noted.

RESOLVED *to accept the Report as tabled.*

Item 5.3.3 Board Sub-Committee - Medical and Dental appointments Advisory Committee (MDAAC)

The MDAAC Report and the approved minutes of the meeting held on 7 March 2012 were noted.

RESOLVED *to accept the Report as tabled.*

Item 5.3.4 Board Sub-Committee - Research and Education Committee

The report from Director, Research Network, Western Sydney LHD noted.

RESOLVED to accept the Report as tabled.

Item 5.3.5 Board Sub-Committee - Audit and Risk Management Committee

The report from the Director Internal Audit, WSLHD was noted.

RESOLVED to accept the Report as tabled.

Item 6 New Business

Item 6.1 Matters raised by Board Members

Nil.

Item 6.1.1 Clinician Lead Group (held over from last meeting)

An overview was provided to members of how this group might function and the proposed governance arrangements that comply with the By Laws and the availability of funding sources to support the establishment of a Clinician Lead Group in the District.

ACTION: *Potential nominations for membership including co-chairs to be submitted for consideration of the Board at the next meeting.*

Item 6.1.2 Research & Education Model - Progress

Not discussed.

Item 6.1.3 Westmead Clinical Services Plan

The draft was discussed. Members agreed that the Westmead Clinical Services Plan be based on the 1, 3, 23 model.

ACTION: *Small group (membership yet to be determined) to progress the 1, 3, 23 model.*

Item 6.1.4 Health Roundtable Model

The Health Roundtable Model was proposed for implementation across the District, as well as for individual Facilities. It was also noted that implementation of this model across the District would be beneficial when Activity Based Funding comes into effect.

RESOLVED: *Health Roundtable Model to be applied to Auburn Hospital and be considered for application across the entire LHD.*

Item 6.1.5 Partnership between Sydney Children Hospital Network and WSLHD

The board noted a report from the Hon Ron Phillips about ways in which this network might operate and develop in the future. Westmead Hospital, being as close as it is to the Westmead Children's Hospital, has a very active interest in these service arrangements. D O'Connor requested that a copy of the *Future Governance Arrangements for Children and People's Health Services in NSW Report* by the Hon Ron Phillips, Chair, Expert Group for Models for a NSW Children and Young

People's Health Authority, be placed on the agenda for the next meeting. Members were advised the Report includes a number of recommendations, including a governance structure to improve health outcomes for children and young people in NSW. A partnership between the SCHN & WSLHD is progressing well. Members requested an update be provided at the next meeting.

ACTION: *A 1 page report on the current status between the SCHN and WSLHD to be provided to members*

ACTION: *Secretariat to distribute the Phillips Report to members.*

Item 7 Appendix

Item 7.1 Other Reports and Subcommittees

Tabled.

Item 8 Next Meeting

The next meeting would be held on **Tuesday, 8 May 2012**, from 5.00pm. The venue is the Human Resources, Conference Room, Wirrabilla, Building 64, Cumberland Hospital.

Item 9 Close

There being no further business, the meeting closed at 7.30pm.

Signed:



(Stephen Leeder, Chair)