



SUMMARY OF MINUTES

Meeting of the Board of the Western Sydney Local Health District

No. 2015/51

Date: Tuesday, 11 August 2015

Venue: Conference Room, Westmead Executive Office, E2,
Westmead Hospital Campus

DRAFT Minutes

Present: Stephen Leeder, Paul Gibson, Diana O'Halloran, Dea Thiele, Kathy Baker, Andrew Pesce, Bruce Turner, Jeremy Chapman, Hadia Haikal-Mukhtar, Jane Spring, Peter Zelas, Narelle Bell (first meeting).

Ex officio: Carrie Marr (for Danny O'Connor), Peter Klineberg (for Robert Denniss), Andrew Newton

Secretariat: Sara Currie

Item 1 Welcome and Leave of Absence

Acknowledgement to Country.

Leave of Absence: Danny O'Connor, Robert Denniss (ex officio) (rotating)

The Chair welcomed Ms Narelle Bell to the WSLHD Board.

Item 2 Declarations of Changes in Material Circumstances

Discussion: The Chair requested members to disclose any changes in material circumstances. D Thiele declared a potential conflict of interest as an employee of Aboriginal Medical Service (AMS).

Action and decision: Noted

Item Presentation: *Living Well-A Strategic Plan for Mental Health in NSW 2014-2024*

Dr Murray Wright and Ms Robyn Murray from the Mental Health and Drug and Alcohol (MHDAO), NSW Ministry of Health presented an update on the implementation of the *Strategic Plan for Mental Health in NSW 2014-2024* as the plan relates to Cumberland Mental Health Services. Members acknowledged the plans for integration of patients currently housed in mental health facilities back into the community and noted the wide-ranging implications for Cumberland Hospital and mental health services. Thanks were extended to the district for Mental Health leadership and assistance with preparation and implementation of the plan. The presenters offered to attend a future Board meeting to keep members apprised of progress with implementation.

Action and decision: Presentation NOTED.

Item 3.1 Planning for the Future – Major Capital Works Update

A Newton referred members to the report and advised early works have commenced at Westmead with the decommissioning of Marsden, noting the minimal impact on residents. Mr Newton also confirmed the four key areas categorised as “amber” were discussed at the Finance and Performance Committee of the Board and not trending towards “red”. Members also discussed the importance of consultation with local general practitioners (GPs) and agreed an out of session discussion be convened with Di O’Halloran to provide input into engaging with the GPs.

Action and decision: Out of Session meeting to be convened with D O’Halloran to seek advice on how to improve engagement with GPs in redevelopment discussions.

Action and decision: Report NOTED.

Item 4 Business Arising

4.1 Correspondence

Discussion: The Chair confirmed members had read correspondence received or distributed from to 8 July 2015 to 4 August 2015.

Action and decision: Correspondence NOTED

Item 5 Minutes of Previous Meeting

Item 5.1 Acceptance of Minutes

The minutes were accepted as a true record of the 14 July 2015 meeting.

Action and decision: Motion carried.

Item 5.1.1 Register of Actions from the Meeting

Discussion: The Chair referred members to the action log. C Marr highlighted that discussions are still occurring with the Ministry of Health regarding the Imaging tender and further advice would be provided when available.

Action and decision: Register NOTED.

Item 6 Standing Agenda Items – Reports

6.1 Chair’s report

Discussion: Members were referred to the report.

Action and decision: Report NOTED.

Item 6.2 Chief Executive Report

Discussion: Members were referred to the report. The following key points were discussed:

- *2015/16 Service Level Agreement (SLA)*
The fully executed copy of the SLA has been received from the Secretary NSW Ministry of Health.
- *Capacity Assessment Project (CAP):*
S Leeder advised the CAP had been raised at the meeting of Board Chairs and the usability of the Leading Practice Compendium discussed.

- *Aboriginal Medical Services (AMS):*

C Marr referred to the liquidation of the AMS which will come into effect from 14 August 2015 and confirmed the District is partnering with the Commonwealth, the NSW Ministry of Health, the Primary Health Network and Nepean Blue Mountains to ensure services to Aboriginal people are maintained in the Western Sydney area.

Ms Marr is attending a meeting at the invitation of Dr Kerry Chant, Deputy Secretary and Chief Health Officer on 12 August 2015 to discuss service provision and advised WSLHD Board members would remain apprised of progress and relevant outcomes of the meetings.

D Thiele provided three discussion points for consideration by the Board that referred to (1) the purchase by the District of the former AMS building at Mount Druitt; (2) the WSLHD board support that the Redfern AMS assist with the establishment of a new organisation to support delivery of aboriginal services in Western Sydney, and (3) D Thiele meet with the WSLHD Board Chair, the WSLHD Chief Executive and Dr Chant to discuss the future arrangements for the AMS.

Members discussed these points at length and agreed additional detailed information would be required to determine appropriate actions for the Board to advise District management to undertake in relation to the AMS matter. The concluding agreement from the discussion was to express the support of the WSLHD Board for the healthcare of the aboriginal community living within the boundaries of the Western Sydney Local Health District.

Members agreed this statement of support be communicated to Dr Chant by Ms Marr as the acting Chief Executive, as the Board's support for actions deemed relevant to the Board's role in the delivery of healthcare to the Aboriginal community in Western Sydney.

Action and decision: Ms Marr to advise Dr Kerry Chant of Board's support for actions relevant to the Board's role in the delivery of healthcare to the Aboriginal community in Western Sydney.

Action and decision: Report NOTED.

Item 6.2a 2014/15 Draft Corporate Governance Attestation Statement

TABLED: Members were referred to the amended copy of the 2014/15 Corporate Governance Attestation Statement tabled at the meeting. K Baker requested review and clarification of the last paragraph in Section B pertaining to the Aboriginal Health Services Board Committee.

Action and decision: Last paragraph in Section B to be reviewed.

Action and decision: Members ENDORSED the copy of the 2014/15 Corporate Governance Attestation Statement pending clarification of paragraph in Section B.

Item 6.2.1 Financial Performance Report

Members were referred to the report.

Action and decision: Report Noted

Item 6.2.2 WH&S/OHS – QUARTERLY REPORT

The quarterly report is due November 2015.

Item 6.2.3 Quality and Safety

Discussion: C Marr referred members to the report and indicated the District Strategic Improvement Program will be finalised in September 2015. Members also noted that twenty WSLHD Safety Officers had graduated which is a significant achievement for the District.

Action and decision: Report NOTED

Item 6.3 Board Committee Reports/ Other reports

Members were referred to the reports

Action and decision: Report NOTED.

Item 6.3.1 Board Committee Oral Report – MDAAC - DEFERRED

Members were advised the MDAAC oral report to the Board had been deferred.

Item 6.3.2 New WSLHD and SCHN Redevelopment Joint Committee of the Board

Members were referred to the draft Terms of Reference and minutes from the joint WSLHD and SCHN Board meeting convened on the 22 July 2015.

Action and decision: Members ENDORSED the Terms of Reference and creation of a joint WSLHD and SCHN Committee of the Board.

Item 7.0 Appendices

Members were referred to the Appendices.

Action and decision Appendices noted.

Item 8.0 Next Meeting

The next Board meeting is scheduled for Tuesday 8 September 2015 from 4.30pm-7pm at Blacktown Hospital.

The meeting will be preceded by a Board Staff Meet and Greet from 3.30pm at Blacktown.

Item 9.0 Close

There being no further business, the meeting closed at 6.30pm.

Signed:  _____

(Emeritus Professor Stephen Leeder, Board Chair)