

Meeting of the Board of the Western Sydney Local Health District

No. 2016/56

Date: Tuesday, 9 February 2016

Venue: Conference Room, E2, Westmead Executive Office,
Westmead Hospital

Minutes

Present: Peter Zelas (Acting Chair), Narelle Bell, Andrew Pesce, Jane Spring, Kathy Baker, Jeremy Chapman, Dea Thiele, Diana O'Halloran, Bruce Turner

Ex officio: David Farlow, Sue-Anne Redmond (for Andrew Newton), Danny O'Connor

On teleconference: Stephen Leeder

Secretariat: Sara Currie

Meeting commenced: 4.30pm

Quorum: A quorum was met.

Item 1 Welcome and Leave of Absence

Acknowledgement to Country.

Leave of Absence: H Haikal-Mukhtar, P Gibson, A Newton

The A/Chair welcomed David Farlow to the board as the rotating ex-officio representing the Medical Staff Council.

Action and decision: NOTED

Item 2 Declarations of Changes in Material Circumstances

K Baker notified the Board of her election as President of the Australian College of Nursing, effective December 2015.

B Turner notified the Board he would abstain from voting for Agenda item 6.3.2 as he is a member of the WSLHD Audit and Risk Committee.

Action and decision: NOTED

Item 3.0 Presentation

No presentation scheduled for this meeting.

Item 4 Business Arising

4.1 Correspondence

Discussion: The A/Chair confirmed members had read correspondence received or distributed from 1 December 2015 to 1 February 2016.

D O'Connor confirmed WSLHD congratulations had been extended to the Secretary NSW Health, Dr Mary Foley on her Australia Day honour.

Action and decision: Correspondence *NOTED*

Item 5 Minutes of Previous Meeting

Item 5.1 Acceptance of Minutes

The minutes were accepted as a true record of the 8 December 2015 meeting.

Action and decision: *Motion carried.*

Item 5.1.1 Register of Actions from the Meeting

Discussion: Members were referred to the Register of Actions.

HCQ Committee: D O'Connor advised members a meeting had been convened today to discuss the future governance and operational management of intensive care services for WSLHD. A new Leadership Group would meet in March to discuss a blueprint for change. Members of the Board and HCQC would remain apprised of progress.

Action and decision: Register *NOTED.*

Item 6 Standing Agenda Items – Reports

6.1 Acting Chair's report

Discussion: Members were referred to the report.

Annual Public Meeting and Quality Awards: Members were requested to note the proposed dates for the Quality Awards and APM which are now being held as two separate events. Members requested further information on how community interest would be generated to attend the APM.

Action and decision: Strategies on how WSLHD plans to generate community interest in the APM to be brought back to the board at March meeting.

Item 6.2 Chief Executive Report

Discussion: Members were referred to the report.

WSLHD Strategic Priorities: D O'Connor advised the WSLHD Strategic Priorities were under development and it was anticipated a draft would be provided to the Board in March. B Turner requested further advice on the initiatives under the 'Productivity Board'.

Action and decision: Strategic Priorities and Productivity Board updates to be provided to the Board.

Emergency Treatment Performance: ETP has continued to improve with the District meeting key performance indicator targets. Focus is still required on Westmead to improve performance.

Action and decision: NOTED

Integrated Care: Report noted. Members discussed the development of the Community Health Strategy in the context of Integrated Care. D O'Connor advised members the Strategy would be submitted to a future Board meeting,

Action and decision: Community Health Strategy to be provided to the Board at a future meeting.

Mental Health: An intensive change management program is underway at Cumberland entitled "The Way Forward" which focuses on broad mental health service changes into the future. Members will remain apprised of progress of the change program.

Action and decision: Report NOTED

Flooding at Westmead: Members were informed that recent bad weather resulted in significant flooding at Westmead Hospital requiring the closure of eight beds due to water damage. Remediation work is underway.

Action and decision: Report NOTED

Item 6.2.6 Planning for the Future

Discussion: Members were referred to the report. D O'Connor advised members that the Stage 1 BMDH handover would occur in the next few weeks. Members were invited to contact the General Manager, Ms Sue-Anne Redmond if they would like to tour the new clinical service building at Blacktown. Early works on the Westmead precinct redevelopment are progressing well with significant work underway on the Oval car park and Marsden demolition.

Action and decision: Members to contact Sue-Anne Redmond, GM BMDH tour the new Clinical Services Building.

Item 6.2a Junior Medical Staff Harassment and Bullying

Discussion: J Chapman, N Bell and B Turner informed members of the outcomes of a meeting with Elizabeth Broderick. Elizabeth noted the similarities between the Military and Surgical workplace cultures. Members discussed at length the penalty and disciplinary processes and how the appointment of a Commissioner would align with current HR processes. D O'Connor supported the recommendations and noted review of more contemporary HR models would assist with management of bullying and harassment. N Bell agreed to provide the Board with examples of how other organisations manage these types of claims. D O'Connor agreed to review leadership positions in HR to ensure there are the capabilities to implement more contemporary models HR in the District. D O'Connor would meet with N Bell, B Turner and J Chapman to discuss way forward.

Action and decision: D O'Connor to meet with N Bell, B Turner and J Chapman to discuss.

Action and decision: N Bell to provide examples of previous harassment and bullying cases in other similar entities.

Item 6.2.1 Financial Performance Report

Members were referred to the report.

Action and decision: D O'Connor to provide update on excessive leave to the next Audit and Risk Committee meeting.

Item 6.2.2 WH&S/OHS – QUARTERLY REPORT

Members were referred to the report.

Action and decision: Report NOTED

Item 6.2.2.3 Risk Appetite Statement

Discussion: Members endorsed the WSLHD risk appetite statement and the Authorisation Form was signed by the acting Chair. J Chapman advised the statement would be discussed at the next Research Development Committee to consider the statement in the context of the research program.

Action and decision: Report ENDORSED.

Item 6.2.3 Quality and Safety

Members were referred to the report.

Members endorsed the *WSLHD Safety and Quality Improvement Strategy 2015-2020*. Members were invited to provide any further comment by contacting the acting Director of Clinical Governance, Alison Starr alison.starr@health.nsw.gov.au out of session.

Action and decision: Report NOTED. Strategy ENDORSED.

Item 6.3 Board Committees

Members were referred to the report.

Action and decision: Report NOTED

Item 6.3.1 Board Committee Oral Report – Aboriginal Health Services Committee

Members noted to the written report from the Chief Executive.

Discussion: D Thiele commented on the significant unrest in the local Aboriginal community following the liquidation of the Aboriginal Medical Services Western Sydney (AMSWS) and the subsequent tender process for a new service. D O'Connor agreed to provide an update to the Board on the progress of the tender and consultations with the Aboriginal community and Aboriginal service performance for the district.

Action and decision Quarterly progress report to be submitted to the board by the Chief Executive on the key KPIs related to Aboriginal Health Services in WSLHD.

Action and decision D O'Connor to progress conversation with key aboriginal community members in regards to future function of the Aboriginal Health Services Committee.

Item 6.3.2 Board Committee – Audit and Risk Committee

B Turner abstained from voting.

Members endorsed the appointment of Mr Barry Shepherd as the Chair of the Committee from 1 January 2016 for a term of up to four years.

Members endorsed the continuation of Mr Bruce Turner as an independent member of the Committee from 1 January 2016 for a term of up to four years.

Action and decision ENDORSED

Item 7.0 Appendices

Action and decision Appendices noted.

D Farlow enquired about the cascading of the performance reports to senior managers for information D O'Connor confirmed the Executive team were required to discuss performance reports with their senior management teams and to take appropriate action in any areas of underperformance.

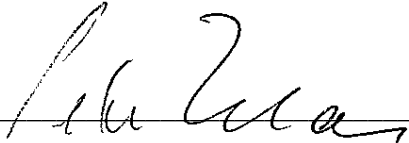
Item 8.0 Next Meeting

The next board meeting is scheduled for Tuesday 8 March 2016 4.30pm – 7pm in Meeting Room 1, Education Centre, Building 29, **Cumberland Hospital**.

This is to be preceded by a site tour of Cumberland for interested members and the Board/ Staff Meet and Greet from 3.30pm – 4.30pm in the PARC, Building 30, **Cumberland Hospital**.

Item 9.0 Close

The meeting closed at 7.05pm.

Signed:  _____

(Peter Zelas, Acting Board Chair)