

SUMMARY OF MINUTES

Meeting of the Board of the Western Sydney Local Health District

No. 2016/57

Date: Tuesday, 8 March 2016

Venue: Meeting Room 1, Education Centre, Building 29, Cumberland Hospital

Minutes

Present: Stephen Leeder (Chair) Peter Zelas, Narelle Bell, Jeremy Chapman, Diana O'Halloran.

Ex officio: David Farlow, Andrew Newton, Danny O'Connor.

Teleconference: Kathy Baker, Bruce Turner.

Secretariat: Sara Currie.

Observer: Neeli Sharma, incoming Secretariat.

Meeting commenced: 4.30pm

Quorum: A quorum was met.

Item 1 Welcome and Leave of Absence

Acknowledgement to Country.

Leave of Absence: Hadia Haikal-Mukhtar, Paul Gibson, Jane Spring, Andrew Pesce, Dea Thiele.

Welcome: The Chair welcomed observers - Westmead ACHS surveyors Peter Clout and Gary Lane and the incoming Board Secretariat Ms Neeli Sharma, and the presenter Sabrina Walsh, WSLHD Chief Information Officer (CIO).

Action and decision: NOTED

The Chair extended thanks to the staff of Mental Health on behalf of the board for hosting the Board Staff Meet and Greet.

Action and decision: NOTED. Letter of appreciation to be forwarded to mental health from the Board.

Item 2 Declarations of Changes in Material Circumstances

Members were asked to declare:

- (i) conflicts of interest in relation to the agenda or
- (ii) changes in material circumstance.

Action and decision: No declarations NOTED.

Item 3.0 Presentation

S Walsh provided members with an overview of progress of ICT priority initiatives across the district noting WSLHD has significantly improved ICT capability over the last 12 months, particularly in the context of the hospital capital works program providing unprecedented opportunity to leverage technology to support infrastructure redevelopment.

Ms Walsh advised members that the WSLHD is building the information management and technology capabilities to support strategic directions under a transformational framework with three key work streams: (1) Information and Technology Service (ITS) supporting a digital health environment (2) development of a clear strategy and investment roadmap, and (3) ensuring there is effective governance of ICT investments. In regard to expenditure members were advised WSLHD compares with other LHDs in terms of ICT expenditure noting our current overall spend is within comparable rates of other health facilities. An identified risk is that the digital vision for the Westmead Precinct is not realised due to inadequate or delayed funding.

Ms Walsh advised the key programs of work for 15/16 are completing ITS Transformation Program, implementing a comprehensive governance framework to ensure the right initiatives are selected and deliver benefits, and delivering priority initiatives on the Investment Roadmap (tabled). The board expressed appreciation for the excellent leadership and direction from Ms Walsh during her tenure as Chief Information Officer.

Action and decision: NOTED. Letter of appreciation to be forwarded to Ms Walsh for her presentation.

Item 4 Business Arising

4.1 Correspondence

Discussion: Members were referred to the correspondence report.

Action and decision: Correspondence NOTED

Item 5 Minutes of Previous Meeting

Item 5.1 Acceptance of Minutes

The minutes were accepted as a true record of the 9 February 2016 meeting.

Action and decision: Motion carried.

Item 5.1.1 Register of Actions from the Meeting

Discussion: Members were referred to the Register of Actions.

Action and decision: Register NOTED.

Item 6 Standing Agenda Items – Reports

6.1 Chair's report

Discussion: Members were referred to the report.

Key points:

- The updated WSLHD Delegations Manual will be submitted to the board for final approval in May 2016 following endorsement by the Finance Performance and Assets Committee.
- The draft WSLHD Strategic Priorities document remains under development and it is expected will be submitted to the Board in April 2016.
- The Annual Public Meeting and Quality Awards - Members were requested to note the confirmed dates for the 2016 Quality Awards and Annual Public Meeting are:

Quality Awards: Thursday 22 September 2016, 7pm – 10pm
Annual Public Meeting: Tuesday 25 October 2016, 11.30am – 2.30pm

Action and decision: NOTED

- WSLHS precinct and community consultation. S Leeder expressed his appreciation for the Community Engagement work to develop the art works displayed in the new Clinical Services Building at Blacktown Hospital and recommended a similar approach for the Westmead Precinct redevelopment. Members agreed further information to be provided at a future board meeting outlining the community engagement and community consultation strategies in the context of the redevelopment.

Action and decision: The WSLHD Program Management Office (PMO) and Dr Coralie Wales to be invited to present to the Board on WSLHD Community Engagement Strategy at a future meeting.

Item 6.2 Chief Executive Report

Discussion: Members were referred to the report.

Key points:

- **District Performance:** D O'Connor confirmed performance at Level 1 however continued focus is required to improve our emergency department performance noted as a key strategic priority for the Premier.

Action and decision: NOTED

- **Intensive Care Services Leadership and Change Committee:** Members were advised the first meeting is scheduled the 18 March 2016 to discuss the terms of reference and the blueprint for change and will be followed by two subsequent meetings. Members of the Board and the HCQC will remain appraised of progress.

Action and decision: NOTED

- **Mental Health:** D O'Connor advised there had been steady progress to review the 196 recommendations from the various reviews now under the auspices of the Way Forward Steering Committee. Members were advised of industrial interest from ASMOF following concerns raised by some medical staff which are being addressed in consultation with staff and the union.

Action and decision: Report NOTED

Item 6.2.6 Planning for the Future

Discussion: Members were referred to the report.

Action and decision: Report NOTED

Item 6.2.1 Financial Performance Report

Members were referred to the report.

Action and decision: Report NOTED

Item 6.2.2 WH&S/OHS – QUARTERLY REPORT – NOT DUE TILL MAY

Item 6.2.3 Quality and Safety

Members were referred to the report.

Action and decision: Report NOTED.

Item 6.3 Committees of the Board

Members were referred to the report.

P Zelas advised members the inaugural meeting was held last week for the newly established Education and Training Committee of the Board, with all members highly engaged.

Action and decision: Report NOTED

Item 6.3.1 Board Committee Oral Report – Joint SCHN and WSLHD Redevelopment Committee

S Leeder referred members to the report and provided an update on the current operations of the Committee. Members were advised the meeting is very congenial with constructive input from all members.

Action and decision NOTED

Item 7.0 Appendices

Members were referred to the Appendices. J Chapman asked if there had been any progress on the proposed National Particle Treatment and Research Centre. D O'Connor advised this matter was in progress with correspondence submitted to Minister Skinner this week.


Action and decision Appendices noted.

Item 8.0 Next Meeting

The next board meeting is scheduled for Tuesday 12 April 2016, Conference Room, E2, Westmead Executive Office, Westmead.

Item 9.0 Close

The meeting closed at 6.40pm

Signed:  (Stephen Leeder, Board Chair)