

SUMMARY OF MINUTES

Meeting of the Board of the Western Sydney Local Health District

No. 2015/49

Date: Tuesday, 9 June 2015

Venue: Conference Room, Westmead Executive Office, E2,
Westmead Hospital

Minutes

Present: Kathy Baker, Andrew Pesce, Bruce Turner, Jeremy Chapman, Hadia Haikal-Mukhtar, Jane Spring (Acting Chair)

Ex officio: Carrie Marr, Peter Klineberg, Danny O'Connor. Sue-Anne Redmond (invited)

Secretariat: Sara Currie

Item 1 Welcome and Leave of Absence

Acknowledgement to Country.

Leave of Absence: Paul Gibson, Peter Zelas, Diana O'Halloran, Stephen Leeder, Dea Thiele, Andrew Newton

Item 2 Declarations of Changes in Material Circumstances

Discussion: The Acting Chair requested members to disclose any changes in material circumstances.

J Spring indicated she has been appointed to the Sydney University Alumni Council.

Action and decision: Noted

Item 3.1 Report – WSLHD Planning and Development Progress Report – Major Capital Works project update

D O'Connor provided members with a high level overview of a precinct redevelopment proposal.

Action and decision: D O'Connor to provide summary paper to the board in advance of joint board meeting.

Item 4 Business Arising

4.1 Correspondence

Discussion: The Acting Chair confirmed members had read correspondence received or distributed from to 5 May 2015 to 1 June 2015.

Action and decision: Correspondence *NOTED*

Item 5 Minutes of Previous Meeting

Item 5.1 Acceptance of Minutes

The minutes were accepted as a true record of the 12 May 2015 meeting

Action and decision: *Motion carried.*

Item 5.1.1 Register of Actions from the Meeting

Discussion: The Chair referred members to the action log.

Action and decision: *Register noted.*

Item 6 Standing Agenda Items – Reports

6.1 Acting Chair's report

Discussion: Members were referred to the report

Action and decision: *Report NOTED.*

Item 6.2 Chief Executive Report

Discussion: Members were referred to the report. The following key points were discussed:

- *2015/16 Service Level Agreement:* Negotiations with the Ministry of Health are continuing and remain constructive.
- *WSLHD eHealth Strategy and Blueprint:* D O'Connor indicated ICT expenditure foundation investments had been approved. Sabrina Walsh Chief Information Officer, WSLHD will present the eHealth Strategy to the board next month.
- *Bullying and Harassment of Junior Doctors:* Members were informed there is currently a low level of reporting of bullying in WSLHD but cases that are reported are dealt with and handled correctly. It was reiterated that bullying or harassment of any staff will not be tolerated.

Action and decision: *Report NOTED*

Item 6.2a WSLHD Strategic Plan

Members were referred to the Strategic Plan noting the only item requiring active intervention relates to NEAT performance. D O'Connor informed members the Whole of Hospital Program improvement plan is currently being implemented to address this issue.

Action and decision: *Report Noted*

Item 6.2.1 Financial Performance Report

Members were referred to the report.

Action and decision: Report Noted

Item 6.2.2 WH&S/OHS

Members were referred to the report.

Action and decision: Report NOTED.

Item 6.2.3 Quality and Safety

Discussion: C Marr referred members to the report.

Action and decision: Matter to be referred back to the Health Care Quality Committee

Item 6.2.4 Emergency Treatment Performance – Westmead Hospital and Blacktown Mount Drutt

Members were referred to the report.

S Redmond informed members that improvements have been made at Blacktown Hospital in the reduction of the number of patients in ED for more than 24 hours. The Whole of Hospital strategies are currently in place at Blacktown and Mount Drutt Hospitals and remain committed to improving performance. The Whole of Hospital team is currently at Westmead Hospital so watch this space.

Action and decision: Report NOTED.

Item 6.3 Board Committee Reports/ Other Reports

S Leeder dialed into the meeting to present to members a proposal to split the current Research and Education Board Committee into two new committees, Research Development Committee and Education and Training Committee.

S Leeder informed members the proposed split was to reflect our evolution as a District and align our activities in Education and Training with the four pillars. Members were referred to suggested draft Terms of Reference for both committees for their consideration.

Action and Decision: Members endorsed the abolition of the current Research and Education Committee and replacement with two new committees.

Action and Decision: Members suggested further refinements memberships of both committees.

Item 7.0 Appendices

Members were referred to the appendices.

Action and decision Appendices noted.


Item 8.0 Next Meeting

The next meeting is scheduled for Tuesday 14 July 2015 from 4.30pm – 7.00pm at Westmead Hospital.

Item 9.0 Close

Members expressed their congratulations to B Turner on being made a Member (AM) in the General Division of the Order of Australia in the 2015 Queens Birthday Honours.

There being no further business, the meeting closed at 6.55pm.

Signed:  (Professor Stephen Leeder, Board Chair)