



SUMMARY OF MINUTES

Meeting of the Board of the Western Sydney Local Health District

No. 2012/17
Date: Tuesday, 10 July 2012
Time: 5pm to 7pm
Venue: Blacktown Hospital Campus

Minutes

Office Bearers Stephen Leeder (Chair), (Deputy Chair) Kathy Baker, Abby Bloom, Jeremy Chapman, Paul Gibson, Diana O'Halloran, Dea Thiele.

Ex officio: Kim Hill, Peter Klineberg, Danny O'Connor.

Secretariat: Michelle Wensley

The meeting opened at 5pm.

Item 1 Welcome and Apologies

Welcome to new Board Member: Dea Thiele.
Teleconference: Hadia Haikal-Mukhtar
Apologies: Andrew Pesce, Jane Spring, Peter Zelas

Item 2 Declarations of Changes in Material Circumstances

Nil.

Other Declaration: Paul Gibson (Board Member) declared he was related to Mr Darren Gibson from Ernst and Young (invited presenter).

Presentation 1: WSLHD Financial Improvement Strategy – Maree Hynes and Darren Gibson (Ernst & Young)

M Hynes and D Gibson provided an overview of progress (Week 8) in the development of the financial improvement management strategy. The solution stage of the consultancy was complete and an analysis including the potential savings, the proposed scope and the key levers to control for each of the four financial turnaround opportunities were presented to the Board.

Members discussed the future state and recommended solutions to improve performance management capability across the district which is being informed through extensive stakeholder consultation, interviews with clinicians, peer analysis against South Eastern Sydney Local Health District (SESLHD), and a district

survey distributed to cost centre managers.

A summary of key activities and risks to successful implementation including current management capacity and capabilities were discussed. E&Y will continue to work with the district to deliver the priorities, noting that to succeed a strong governance framework is required to ensure staff focus on the management of performance at facility and at organisational level.

There was now an increased level of understanding and analysis of what is achievable and what can be supported by number of tools available to assist the District to deliver the turnaround plan. The importance of ensuring clinical leaders remain engaged is a key success factor of the turnaround strategy was also noted. The Board endorsed additional resources be provided as required to effect the implementation plan.

D O'Connor confirmed the Ministry remains fully informed and regular meetings are occurring to discuss the findings from the E&Y consultancy.

The progress report was tabled.

Presentation 2: *Capital Works Program – Progress*, Andrew Newton (General Manager, Blacktown Mt Druitt Hospital), Andrew Paris and Matt Vizard, (Health Infrastructure)

An overview of the capital works program was provided by the General Manager, Andrew Newton and members of the Health Infrastructure team. The 2012/13 Budget includes capital funding of \$270M for design and construction of the Blacktown Mt Druitt Hospital Stage 1 Expansion and capital funding of \$9.7m for design and construction of the Blacktown campus multi storey car park in 2012/13.

Members discussed ongoing capital costs, where the project is "green", consultation processes with the Medicare local and community about the expansion and the provision of palliative care services at the Mt Druitt campus. These matters were taken on notice and advice would be provided to members at a future meeting to report on progress of the expansion project. The PPT was tabled.

Presentation 3: *Activity Based Funding, Westmead Hospital* – Brad Astill, General Manager, Westmead Hospital

The General Manager Brad Astill presented the Westmead Hospital preparation for Activity Based Funding that commenced on 1 July 2012 and provided an overview of the end of year position, key drivers, activities in progress undertaken and Risks. The PPT was tabled.

Item 3 Business Arising

3.1.1 Correspondence tabled.

Item 4 Minutes of Previous Meeting

Item 4.1 Acceptance of Minutes

Item 4.1.1 Minutes of Meeting

The minutes of the meeting held 8 May 2012 were accepted with no changes.

Item 4.2 Matters Arising from the Minutes

H Mukhtar confirmed John Eismann (Notre Dame, Auburn) had been approached to seek his interest to join the research committee.

Item 4.2.1 Action Log from the Meeting

Clinician Lead group (item from 8 May 2012 Meeting) Members noted the changes to the Commonwealth requirements for LHD Lead Clinician groups, and agreed to revert to the model of District Clinical Councils as per the By Laws. Further advice to be provided at the next Board meeting.

Item 5 Standing Agenda Items – Reports

Item 5.1 Chair's Report

Key discussion points from the Chair's report included:

The 2012/2013 WSLHD Service Agreement with the Ministry of Health and accompanying letter from the Director- General was received by the District and forwarded to members on 2 July 2012. This is the first year the district has been funded on an activity basis under the NSW State Funding Framework.

Expression of Interest to fill Board Vacancy. The Board was advised an additional position could be recruited the Board as D O'Halloran fills the Medicare Local position.

RESOLVED: *Skills matrix to be provided to members for discussion at the next Board meeting.*

Recruitment to key district positions. Interviews for the General Manager, Blacktown Mt Druitt were held on 26 June 2012. A recommendation to appoint Mr Andrew Newton was endorsed by the Director-General. Recruitment to the Executive Director Clinical Governance will be re-advertised.

Statewide Pathology Services: Members were advised the consultation period for review of the proposed NSW Health Pathology Model has been extended to 31 July 2012. Members agreed to accept the invitation from the DG to visit the District. Members were also requested to consider how to reinforce the clinical messages and impact on clinical practice under the proposed new pathology model, how to run the business of pathology more effectively, identifying real cost implications and identifying other models where costs are kept down.

RESOLVED: *A letter to be forwarded to the DG accepting invitation to visit the District.*

RESOLVED: *Members to consider items for discussion with the Director-General.*

Item 5.2 WSLHD Operational Performance Report – Chief Executive

The Chief Executive's Report was noted. Key discussion points included the financial management improvement strategy discussed in detail at the start of the meeting; appointment to key positions, review and realignment of clinical services including transcultural mental health services to better align with new district and statewide priorities and the Blacktown Mt Druitt capital works plan and interface with community care.

Item 5.3 Board Sub-Committee Reports

Item 5.3.1 Board Sub-Committee - Health Care Quality Committee (HCQC) Report

The report from the Executive Director of Clinical Governance was noted. Key priority areas are orthopaedic leadership and continuing discussions between Westmead and Auburn, and prevention of venothromboembolism (VTE) prevention strategies.

RESOLVED: *to accept the Report as tabled.*

Item 5.3.2 Board Sub-Committee – Finance, Performance and Asset Management

The Report from the Executive Director of Finance was noted. A Bloom confirmed the progress of the E&Y consultancy advising the Ministry are well engaged. The release of the Asset Strategic Plan (ASP) was discussed, which would be aligned with the district strategic plan when finalised. Members acknowledged the development of the strategic plan was an iterative process and there would be an opportunity to incorporate reference to the strategic plan into the ASP and other planning documents when finalised. Members agreed a report and a summary diagram depicting the main planning activities to be undertaken in the District including inter-relationships between the documents would be of assistance and could be provided at the next meeting.

RESOLVED: *To accept the Report as tabled.*

RESOLVED: *To provide a report and a summary diagram depicting the main planning activities that need to be undertaken in the Western Sydney LHD.*

Item 5.3.3 Board Sub-Committee - Medical and Dental Appointments Advisory Committee (MDAAC)

The MDAAC Report and the approved minutes were noted.

RESOLVED: *to accept the Report as tabled.*

Item 5.3.4 Board Sub-Committee - Research and Education Committee

The report from Director, Research and Education Network, Western Sydney LHD, was noted.

RESOLVED: *to accept the Report as tabled.*

Item 5.3.5 Board Sub-Committee - Audit and Risk Management Committee

The draft minutes for the meeting held 4 June 2012 were noted.

Item 6 New Business

Item 6.1 Matters raised by Board Members

6.1.1 Asset Strategic Plan (ASP).

Discussed under the Chief Executive report (5.2) and discussed under the Financial, Performance and Asset Management Board Sub Committee report (5.3.2).

Item 7 Appendix

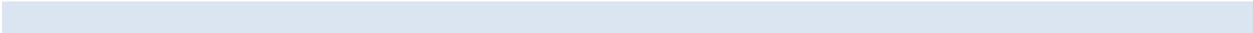
Item 7.1 Other Reports and Subcommittees

Other reports and subcommittee reports were tabled for the information of members.

Item 8 Next Meeting

The next meeting will be held on **Tuesday, 14 August 2012**, at Auburn Hospital.

Item 9 Close



There being no further business, the meeting closed at 7.15pm.

Signed: _____ (Stephen Leeder, Chair)