

## SUMMARY OF MINUTES

### Meeting of the Board of the Western Sydney Local Health District

No. 2012/15

Date: Tuesday, 8 May 2012

Time: 5.00 p.m. to 7.00pm

Venue: Human Resources, Conference Room, WIRRABILLA, Building 14, Cumberland Hospital.

## Minutes

Office Bearers Stephen Leeder (Chair), Peter Zelas (Deputy Chair) Kathleen Baker, Abby Bloom, Jeremy Chapman, Paul Gibson, Hadia Haikal-Mukhtar, Diana O'Halloran, Andrew Pesce, Jane Spring.

Ex officio: Kim Hill, Peter Klineberg, Danny O'Connor, Sue-Anne Redmond.

Secretariat: Michelle Wensley

The meeting opened at 5pm.

### Item 1 Welcome and Apologies

Apologies: Peter Klineberg, Paul Gibson, Hadia Mukhtar.

### Item 2 Declarations of Changes in Material Circumstances

Abby Bloom has been appointed to the Appeals Panel of the Royal Australasian College of Physicians effective immediately.

### Presentation

Nil.

### Item 3 Item 3

Correspondence tabled and noted under 3.1.1.

### Item 4 Item 4

### Item 4.1 Item 4.1

#### **Item 4.1.1 Minutes of Meeting**

Members discussed the content for the summary of minutes and agreed to review prior to the next meeting.

#### **Item 4.2 Matters Arising from the Minutes**

Nil.

#### **Item 4.2.1 Action Log**

S Leeder advised the presentation of the Action Log has been reviewed and explanatory notes are now included on progress of the actions.

##### **Framework for Consumer Engagement**

A small working party has been convened to further progress development of the Framework. Members discussed the consultation process, budget allocation to support the development of the *Framework* including dedicated project resources, social media opportunities and overlap with Medicare Local community partnerships. Members noted the importance of establishing connectivity between the Medicare Local and the District project.

***RESOLVED: Present progress on the development of the Framework for Consumer Engagement to the August 2012 Board Meeting.***

##### **Westmead Hospital Service Priorities**

Members commented on the improved draft and recommended inclusion of a timeframe, costing, and alignment with Capital Works Strategy; enhancing the presentation of the data through the use of graphs and engaging local and Federal MPs to further develop the document.

The document will be presented to several forums including the Westmead Medical Staff Council and Clinical Council for further review and refinement prior to submission to the Board for endorsement.

***RESOLVED: Seek and provide feedback on the draft document to Kim Hill.***

#### **Item 5 Standing Agenda Items – Reports**

##### **Item 5.1 Chair's Report**

The Chair's Report was noted.

Members were advised The Hon Jillian Skinner has confirmed the appointment of Ms Dea Thiele to the Western Sydney Local Health District Board.

D O'Halloran requested confirmation of the Medicare Local/District *Joint Workplan* presentation previously scheduled for June 2012 (Noted).

Members discussed the Annual Public Meeting options paper noting the costs associated with hosting the meeting at an external venue. Members endorsed the proposal that the APM be held at Blacktown Clinical School (for which a formal request for use will be prepared) and requested a proposal be submitted for discussion at the next Board Meeting that included target groups including local businesses, key messages and other relevant information.

**RESOLVED: Submit APM proposal to next Board meeting.**

The District Financial Improvement Strategy was noted for discussion under the Chief Executive Report.

Members discussed the proposed changes to pathology services in the NSW public hospital system, noting health care trends increasingly require closer integration of genetic, pathology, pharmacology and clinical care. Further information should be requested from the Ministry to assist with evaluation of the impact of the new model.

**RESOLVED: To write to the Minister and the Director-General to request further information.**

**RESOLVED: To advise the District Medical Staff Council of the Board decision to request further information.**

**RESOLVED: To accept the Chair's Report as tabled.**

## **Item 5.2 WSLHD Operational Performance – Chief Executive**

The Chief Executive's Report was noted.

In consultation with the Ministry of Health an external consultant has been engaged to develop a financial improvement strategy commencing on 4 May 2012 for a period of three months. Members invited the consultants to attend the June Board meeting to provide a progress report to the Board.

**RESOLVED: Consultants to attend the next Board Meeting to provide progress report.**

**RESOLVED: To accept the Chief Executive Report as tabled.**

## **Item 5.3 Board Sub-Committee Reports**

### **Item 5.3.1 Board Sub-Committee - Health Care Quality Committee (HCQC) Report**

The Report from the Executive Director of Clinical Governance was noted.

**RESOLVED: to accept the Report as tabled.**

### **Item 5.3.2 Board Sub-Committee – Finance & Performance**

The Report from the Executive Director of Finance was noted.

**RESOLVED: to accept the Report as tabled.**

### **Item 5.3.3 Board Sub-Committee - Medical and Dental appointments Advisory Committee (MDAAC)**

The MDAAC Report and the approved minutes of the meeting held on 7 March 2012 were noted.

**RESOLVED: to accept the Report as tabled.**

### **Item 5.3.4 Board Sub-Committee - Research and Education Committee**

The report from Director, Research and Education Network, Western Sydney LHD, was noted.

**RESOLVED:** to accept the Report as tabled.

**Item 5.3.5 Board Sub-Committee - Audit and Risk Management Committee**

The report from the Director Internal Audit, WSLHD, was noted.

**RESOLVED:** to accept the Report as tabled.

**Item 6 New Business**

**Item 6.1 Matters raised by Board Members**

Nil.

**Item 6.2 WSLHD Strategic Plan – Progress**

The Brief and Draft Plan were noted.

The proposal to undertake further consultation regarding the Strategic Plan was endorsed. Members noted the proposed governance and operational approaches for oversight and implementation of the Plan into the District. A small group will be established to support ongoing consultation and members were invited to provide further feedback.

**RESOLVED: Members to provide feedback to K Hill.**

**Item 6.3 Future Governance Arrangements for Children and Young People's Health Services In NSW - Report by the Hon Ron Phillips-February 2012**

The Brief and Report were noted.

An overview of new governance arrangements and the role of Local Health Districts including the proposed appointment of a designated Director of NSW Kids in each LHD was provided. Members discussed some of the challenges and concerns as implications of new governance structures and impact on effective delivery of care to children and young people's health services are not yet known.

Members agreed a progress report be provided for the August 2012 Board meeting.

**RESOLVED: Present progress to the August 2012 Board Meeting.**

**Item 7 Appendix**

**Item 7.1 Other Reports and Subcommittees**

Tabled.

Comments received from A Bloom prior to the meeting noted.

**Item 8 Next Meeting**

The next meeting would be held on **Tuesday, 12 June 2012**, from 5.00pm at Auburn Hospital and followed by the Board Meet and Greet with Auburn staff.

**Item 9 Close**

There being no further business, the meeting closed at 7.pm.

Signed: \_\_\_\_\_ (Stephen Leeder, Chair)