



SUMMARY OF MINUTES

Meeting of the Board of the Western Sydney Local Health District

Date: Tuesday, 12 March 2013

Venue: Boardroom, Western Sydney Local Health District Office,
Institute Rd, Westmead Hospital Campus

Minutes

Present: Stephen Leeder (Chair), Kathy Baker, Abby Bloom, Jeremy Chapman, Paul Gibson, Peter Klineberg, Diana O'Halloran, Hadia Mukhtar, Jane Spring, Dea Thiele.

Ex officio: Shaun Drummond, Tony Hickmott, Kim Hill, Danny O'Connor

Secretariat: Michelle Wensley.

The meeting opened at 5:00 pm.

Item 1 Welcome and Leave of Absence

Welcome to Walter Kmet and Louise Cowper who are presenting to the Board with Di O'Halloran on the Medicare Local/WSLHD Partnership.

Leave of Absence: Andrew Pesce, Peter Zelas (Deputy Chair)

Item 2 Declarations of Changes in Material Circumstances

Nil.

Presentation: Medicare Local/WSLHD Partnership - Update to the Board (Di O'Halloran, Walter Kmet, Louise Cowper)

Key discussion points from the presentation:

The Memorandum of Understanding between the WSLHD and the Medicare Local was signed in September 2012 and documents the strategies to address common health priorities; to integrate Primary Health Care into the broader health system; to develop programs to promote health, reduce chronic disease and training and development initiatives under a collaborative partnership model.

Members were informed of the significant progress being made in a number of areas under the Medicare Local / WSLHS partnership that includes:

- Connecting Care and the results from early evaluation studies;
- Adoption of HealthOne across the Western Sydney LHD;
- Progress with PCEHR and the development of the open access clinical e-connectivity system that will better connect all providers;

- Early clinical pathways work, and
- Alignment of initiatives with the *Bilateral State Plan* which is out for consultation

TABLED: *Summary – COAG PHC Strategic Development Framework*

TABLED: *Powerpoint presentation*

Item 3 Business Arising

3.1.1 Correspondence tabled.

Item 4 Minutes of Previous Meeting

Item 4.1 Acceptance of Minutes

Item 4.1.1 Minutes of Meeting

The Minutes of the Meeting held 12 February 2013 were accepted as a true record of the meeting.

Item 4.2 Matters Arising from the Minutes

Nil.

Item 4.2.1 Action Log from the Meeting

The Action Log from 12 February 2013 meeting was tabled with status updates provided.

Community Engagement Framework (Listed as Agenda Item 4.2.1.2) Members were advised of progress of the development of the Framework scheduled to be finalised in June 2013. A consultant has been engaged and will facilitate workshops with staff and the community in March and April.

Members discussed the important role of access by the community to social media as a feedback mechanism including Facebook and Twitter. Options to improve access to online tools would be explored as part of the development of the Framework.

Two nominations were invited from the Board to act as sponsors to work with the coordinating team from Health Services Planning and Development and Executive Medical Services. Professor Mukhtar was accepted one nomination.

RESOLVED: Explore access to social media as a component of the Community Engagement Framework.

Item 5 Standing Agenda Items – Reports

Item 5.1 Chair's Report

The Chair's Report was noted. Key discussion points included:

- District Performance.
- Council of Board Chairs Meeting held 8 March 2013.
- Board Governance Training - Statutory Governed Board Members Training Program – Strategic Planning Module - 12 March 2013.
- Board Seminar 10-11 April 2013.
- Annual LHD Board Members Conference - 21 June 2013.
- 2013 Board Annual Public Meeting (APM).
- Board Remuneration – Information Bulletin – 7 March 2013. The Ministry of Health has released the Remuneration - Local Health District and Specialty Network Board Members (TABLED)

RESOLVED Letter of thanks to be sent to Greg Joffe (NOUS) for conducting the Statutory Governed Board Members Training Program – Strategic Planning Module on 12 March 2013

RESOLVED to accept the Report

Item 5.2 Chief Executive Report

The Chief Executive's Report was tabled and noted. Key points of discussion:

- Key Executive appointments – update provided.
- District Performance

RESOLVED to accept the Report

Item 5.3 Board Sub-Committee Reports

Item 5.3.1 Board Sub-Committee - Health Care Quality Committee (HCQC)

K Baker advised the HCQC a key priority for the HCQC was to review the learnings from the Root Cause Analysis (RCA) process which would also provide a trigger for identifying clinical risk in the District.

RESOLVED to accept the Report.

Item 5.3.2 Board Sub-Committee – Finance, Performance and Asset Management

RESOLVED to accept the Report.

Item 5.3.3 Board Sub-Committee - Medical and Dental Appointments Advisory Committee (MDAAC)

RESOLVED to accept the Report.

Item 5.3.4 Board Sub-Committee – Research and Education

RESOLVED: to accept the report.

Item 6 New Business

Item 6.1 Matters raised by Board Members

6.1.1 WSLHD Operational Plan (Quarter 2). An overview of the results of the targets under the Operational Plan was provided.

No further action.

Close

There being no further business, the meeting closed at 7pm.

Signed:  (Stephen Leeder, Chair)